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ANNUAL REPORTS
of the Town of
HANOVER, NEW HAMPSHIRE


For The Year Ending December 31, 1980

Cover Photo
Skating on Occom Pond

By
Sharon L. Nordgren

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TOWN OF HANOVER

TOWN OFFICERS

*Board of Selectmen**

James Campion, III,
Chairman (1981)
Martha S. Solow (1981)
Stephen V.F. Waite (1982)
Sharon L. Nordgren (1982)
Benjamin Thompson, Jr.
(1983)

Moderator

Harry H. Bird, Jr. (1982)

Town Clerk

Frances G. Wales (1983)

Tax Collector

Peter J. Gartland

Treasurer

Bruce D. McAllister (1981)

Auditors

Joseph E. Cardoza (1981)
Robert G. Murphy, Jr. (1981)

Health Officers

Donald N. MacKay, M.D.
Edward S. Brown

Supervisors of the Checklist

Dorothy C. King (1982)
Eleanor B. Rand (1984)
Molly W. Arnold (1986)

Library Trustees

Ann S. Cioffi (1981)
Alice B. Hayes (1982)
Elizabeth K. Smith (1983)

Trustee of Trust Funds

Roger C. Ball (1981)
Frederick T. Bedford, III
(1982)
John C. West, Jr. (1983)

Advisory Assessors

Robert D. McLaughry (1981)
C. Bennett Brown (1982)
Roger C. Ball (1983)

Park Commissioner

Carolyn C. Tenney (1983)

Surveyors of Wood and Lumber

Joseph C. Fogg (1981)
Thomas A. Linell (1981)

Fence Viewers

Walter S. Coutermarsh (1981)
Edward Lathem (1981)
Howard Reed (1981)

* Also members Board of Health
() Date Terms Expire

Town Manager
Peter J. Gartland
Administration
Jane I. Gosselin
Assessing Official
David C. Nutt
Buildings & Grounds
Denzil E. Swift
Code Administrator
Charlotte B. Ingram
Community Center Director
Becky Mazzer
Fire and Inspection Services
Stuart C. Corpieri, Chief
Librarian
Patricia W. Eckels
Parks and Recreation Director
Henry R. Tenney
Police
Roland M. Lee, Chief
Public Works Director
Richard Hauger
Highway Superintendent
Ronald S. Conrad
Sewers and Waste Water Treatment
Donald W. Chamberlain, Supt.
Tree Warden
Robert Thebodo
*Visiting Nurse Service Director**
Linda A. Cullen

** The Visiting Nurse Service became a hospital-based agency administered by Mary Hitchcock Memorial Hospital on October 1, 1980.*

APPOINTED BOARDS AND COMMISSIONS

<i>Building Code Advisory</i>	<i>Term Expires</i>
Levi M. Johnston, Chairman	1981
Charles L. Bean, Jr.	1982
Richard A. Burnham	1982
Fred A. Fellows	1983
Karl F. Eismeier	1983
<i>Conservation Commission</i>	
Allen L. King, Chairman	1981
Ann H. Crow	1981
Walter K. MacAdam	1982
Robert G. Hagen, Jr.	1982
Elizabeth P. Storrs	1982
Thomas A. Linell	1983
Ellis L. Rolett	1983
<i>Finance Committee</i>	
Douglas A. Rupert, Chairman	1981
Cary P. Clark	1981
William J. Breed, Jr.	1982
G. Philip Schrodel	1983
Arthur E. Allen, Jr.	1983
Emily M. Mead	School Rep.
Benjamin Thompson, Jr.	Selectmen Rep.
<i>Health Council</i>	
Charlotte F. Faulkner, Chairman	1981
Eulalie H. Stearns	1981
Tirzah J. Sweet	1981
William E. Boyle	1981
Bonnell W. Glass	1981
Aune A. Whitehair	1981
Frances F. Gibney	1982
Frances V. Murray	1982
Alice N. Green	1982
Lawrence E. Cornell	School Rep.
Sharon L. Nordgren	Selectmen Rep.
<i>Parking and Transportation Board</i>	
Harte C. Crow, Chairman	1981
Jack H. Nelson	1981
James F. Coakley	1982
Frank M. Logan	1982
Nancy H. Mitchell	1983

Parks and Recreation Board

John J. DeGange, Jr.	1981
John F. Creagh	1981
Frank J. Stevenson, Chairman	1982
Peregrine B. Spiegel	1982
Thomas E. Byrne	1983
George Wright	1983
Warren D. DeMont	1983
Sharon L. Nordgren	Selectmen Rep.

Planning Board

Brian F. Walsh	1981
Richard W. McGraw	1982
Donald deJ Cutter	1982
Frances G. Wales	1983
Peter W. Runstadler, Jr.	1983
Walter L. Eaton, Jr., Chairman	1984
Martha S. Solow	Selectmen Rep.

Zoning Board of Adjustment

Katherine S. Connolly	1981
Dominick J. Zappala	1982
Richard F. Winters, Chairman	1983
David Holbrook	1984
Marcia H. Baldwin	1985
Barbara A. Morin	Alternate
Stuart N. Templeton	Alternate

WARRANT FOR ANNUAL TOWN MEETING

GRAFTON, ss

TOWN OF HANOVER

TO THE INHABITANTS OF THE TOWN OF HANOVER, NEW HAMPSHIRE, who are qualified to vote in Town affairs.

TAKE NOTICE AND BE WARNED that the Annual Town Meeting of the Town of Hanover, New Hampshire will be held in Webster Hall, Wentworth Street, Hanover, New Hampshire on Tuesday, March 10, 1981 at 8 a.m. to act upon the following subjects:

(THE MEETING WILL BE FORMALLY CONVENED AT 8 A.M. AT WHICH TIME THE POLLS IN WEBSTER HALL WILL OPEN FOR VOTING BY BALLOT FOR THE ELECTION OF TOWN OFFICERS AND VOTING BY BALLOT ON REFERENDUM QUESTIONS.)

(ALL OTHER ARTICLES WILL BE PRESENTED, DISCUSSED AND ACTED UPON BEGINNING AT 7 P.M. THE POLLS WILL CLOSE AT 8 P.M. OR ONE QUARTER HOUR AFTER COMPLETION OF VOTING ON THE LAST ARTICLE IN THE WARRANT, WHICHEVER IS LATER UNLESS THE TOWN VOTES TO KEEP THE POLLS OPEN TO A LATER HOUR.)

ONE: (To vote by non-partisan ballot) for the following Town Officers:

Two Selectmen to serve for a term of three years.

One Treasurer to serve for a term of one year.

One Library Trustee to serve for a term of three years.

One Trustee of Town Trust Funds to serve for a term of three years.

And such other Town Officers as may be required by law.

TWO: (To vote by ballot) to see if the Town will vote to amend the existing Town Zoning Ordinance as proposed by the Planning Board concerning the provisions for Cluster Subdivision and Planned Residential Development (PRD) in Amendment No. 1.

The official copy of Amendment No. 1 is filed and available to the public at the Office of the Town Clerk and will be on display on the date of the Meeting. The following question is listed on the printed ballots:

"Are you in favor of the adoption of Amendment No. 1 to the Town Zoning Ordinance concerning the provisions for Cluster Subdivision and Planned Residential Development (PRD) as summarized below?

The amendment transfers the process of review for Cluster Subdivision and Planned Residential Development Subdivision (PRD) from the Zoning Ordinance to the Subdivision Regulations without relaxing the present standards and requirements.

This change will simplify procedures and expedite review by the Planning Board. There will be no loss in the application of standards to protect the welfare of the Town."

THREE: (To vote by ballot) To see if the Town will vote to amend the existing Town Zoning Ordinance as proposed by the Planning Board concerning Accessory Uses in Amendment No. 2.

The official copy of Amendment No. 2 is filed and available to the public at the Office of the Town Clerk and will be on display on the date of the Meeting. The following question is listed on the printed ballots:

"Are you in favor of the adoption of Amendment No. 2 to the Town Zoning Ordinance as proposed by the Planning Board to allow an accessory dwelling unit in an owner-occupied single-family residence by adopting as follows:

Section 210.1 Accessory Uses: Add to Section 210.1 a new section: "M. An accessory dwelling unit must be within an existing owner-occupied single-family detached dwelling unit in an SR Zone on a lot no less than 13,000 sq. feet. The unit must be one bedroom or less, 350 sq. feet or greater in area, meet all applicable building and water pollution codes, and be no more than one-third of the area of the single-family dwelling in existence on January 1, 1981. Accessory dwelling units are subject to Special Exception approval by the Zoning Board of Adjustment. This accessory use requires one additional parking space."

FOUR: (By petition) (To vote by ballot) To see if the Town will vote to amend the existing Town Zoning Ordinance relating to parking in the B-1 Zone as proposed by petition of Town voters so as to allow modest shop and business growth within the existing "B" District. Since the Master Plan and today's economic realities call for efficient utilization of the land within the "B" District, no significant on-site or off-site spaces within this district are available. The utilization of Town-provided spaces will allow the efficient growth of the retail core *within* the existing "B" District boundaries.

The official copy of Amendment No. 3 is filed and available to the public at the Office of the Town Clerk and will be on display on the date of the Meeting. The following question is listed on the printed ballots:

"Are you in favor of the adoption of Amendment No. 3 to the Town Zoning Ordinance as proposed by petition of the voters for this Town by amending Section 406 as follows:

Amend Section 406 Location of Off-Street Parking Facilities. 'Required off-street parking facilities shall be provided on the same lot or premises with the building or land they serve or if required because of a use within the "B" retail business district they may be provided by the rental of spaces from the Town of Hanover or any municipal parking authority, except as follows:' (the addition of the underlined language is Amendment No. 3 supported by the petition)."

The Planning Board is required by law to indicate approval or disapproval of this proposed zoning amendment on the printed ballot. New Hampshire RSA 31:63-b. The Hanover Planning Board disapproves this amendment.

(ARTICLES TWO, THREE AND FOUR WILL BE VOTED ON BY PRINTED BALLOT DURING THE TIME THE POLLS ARE OPEN ON THE DAY OF THE MEETING BEGINNING AT 8 A.M.)

FIVE: (To vote by ballot) To see if the Town will vote to appropriate \$200,000 to perform sewer inflow and infiltration corrective construction, rehabilitation of pumping stations 2, 3 and 4, and redesign of the portion of the secondary treatment plant and further to authorize the Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act; and further, authorize the Selectmen to apply, negotiate, and do all things necessary to obtain Federal Assistance as may be available for this project; and/or, to incur indebtedness in anticipation of the receipt of such assistance as provided under the Municipal Finance Act and to receive and expend such assistance for the purpose of this project.

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO-THIRDS MAJORITY VOTE.)

SIX: (To vote by ballot) To see if the Town will vote to appropriate \$220,000 for the reconstruction of Park Street and further to authorize the Board of Selectmen to borrow \$180,000 by the issuance of bonds and/or notes under the Municipal Finance Act; the remaining \$40,000 to be taken from 1981 Highway Department operating expenses and further, authorize the Selectmen to apply, negotiate and do all things necessary to obtain Federal Assistance

as may be available for this project; and/or to incur indebtedness under the Municipal Finance Act and to receive and expend such assistance for the purpose of this Project.

(THIS ARTICLE WILL BE VOTED ON BY BALLOT. THE POLLS WILL BE OPEN FOR AT LEAST ONE HOUR FOLLOWING THE COMPLETION OF DISCUSSION OR UNTIL ALL PRESENT HAVE CAST THEIR BALLOT, WHICHEVER IS LATER. APPROVAL REQUIRES TWO-THIRDS MAJORITY VOTE.)

SEVEN: To receive reports from the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes and other Town Officers and to vote on any motion relating to these reports and to receive any special resolutions that may be appropriate and to vote thereon.

EIGHT: To choose the following Town Officers to be elected by a majority vote:

Two Auditors each for a term of one year.

One member of the Advisory Assessors Board for a term of three years.

Three Fence Viewers each for a term of one year.

Two Surveyors of Wood and Timber for a term of one year.

And such other officers as the Town may judge necessary for managing its affairs.

NINE: To see if the Town will vote to empower the Planning Board to review and approve or disapprove site plans for the development of tracts for multi-family dwelling units, including but not limited to, land submitted to the condominium form of ownership, whether or not such plans require subdivision approval, and further to grant this authority the condition that prior to exercising these additional powers, the Planning Board shall adopt site plan regulations therefore, in conformity with the requirements of RSA 36:19a.

TEN: To see if the Town will vote to authorize the use of surplus monies from the 1979 and 1980 Sidewalk Fund and to appropriate these funds as revenues in the 1981 Sidewalk Fund Budget to reduce the amount to be raised in taxes to support this Fund by \$7,453.

ELEVEN: To see if the Town will authorize the establishment of Capital Reserve Funds for Administration, Code Department and Recreation Department for the acquisition of specific items of equipment as authorized in RSA 35:10.

TWELVE: To see if the Town will vote to authorize the transfer of surplus monies from the Town Self-Insurance Fund and to appropriate these funds as General Revenue in the 1981 Budget to reduce the amount to be raised in taxes.

THIRTEEN: To raise and appropriate such sums of money as the Town judges necessary to pay the expenses of the Town during the 1981 fiscal year for the purposes set forth in the Town Budget including payments into the Capital Reserve Funds for; Administration, Code, Fire, Police, Cemetery, Highway, Recreation, and Sewer and to make withdrawals from such Capital Reserve Funds for; Police, Cemetery, and Highway and name such agents as required by RSA 35:15, and, further, to accept and expend gifts of money and/or personal property for the purposes intended by any donor and, in addition, to authorize the Board of Selectmen to apply for, accept and expend without further action by the Town Meeting, money from the State, Federal, or other governmental unit or a private source which becomes available during the fiscal year in conformity with RSA 31:95-b.

FOURTEEN: To see if the Town will vote to appropriate and authorize withdrawal from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended for use as setoffs against budget appropriations in the amounts indicated, namely General Fund – \$49,172; Fire Fund – \$36,510; Sidewalk Fund – \$1,000 and further, to authorize the Selectmen to make pro rata reductions in the amounts if estimated entitlements are reduced or take any other action hereon.

FIFTEEN: To see if the Town will vote to raise and appropriate the sum of \$28,314 for the operation of a Community Center at 10 School Street and further to authorize the Selectmen to accept and expend gifts of money and/or personal property for the purposes intended by any donor.

SIXTEEN: To see if the Town will vote to raise and appropriate the sum of \$17,000 for the construction and operation of a Recycling Center to be located at the Public Works facility.

SEVENTEEN: To see if the Town will vote to raise and appropriate a sum of \$8,000 for the purpose of continuing the Elm Tree Maintenance Program begun in 1979 within an area up to a radius of ½ mile from the intersection of North and South Main Street and East and West Wheelock Streets and further to authorize the Selectmen to apply, negotiate, and do all things necessary to obtain such Federal, State or other assistance as may be available for this project and to receive and expend such assistance for the purpose of this project.

EIGHTEEN: To see if the Town will vote to discontinue and make subject to Gates and Bars as provided in RSA 238:1 and 2, a section of Goldthwaite-King Highway No. 36, the so-called Plummer Hill Road, which is described as being 975 feet in an easterly direction from the junction of Three Mile Road and Thompson Road.

NINETEEN: To see if the Town will vote to raise and appropriate the sum of \$60,000 to extend the Mink Brook Sewer Line to service the Hypotherm location on the Great Hollow Road and, further, to authorize the Selectmen to borrow said sum by the issuance of bonds and/or notes under the Municipal Finance Act and to make an assessment upon the land of Hypotherm and provide for assessment installments as provided in RSA Chapter 252.

TWENTY: (By petition) To see if the Town will vote to appropriate any funds not expended by the Town under Article Fifteen of the Warrant for the 1980 Town Meeting and further to raise and appropriate such additional sums as will be necessary to provide a total sum of \$8,000 to contribute to the cost of managing, operating and maintaining the Oak Hill Ski Area for public skiing during the winter of 1981-82 under the supervision of the Ford Sayre Memorial Ski Council.

TWENTY-ONE: (By petition) To see if the Town will vote to appropriate the sum of \$2,095 to support the Dartmouth-Lake Sunapee Region Association.

TWENTY-TWO: (By petition) To see if the Town will vote to petition the Representatives and Senators who represent the Town in the General Court to support in the current session of the General Court, the concurrent resolution to amend the State Constitution to limit the annual increase in both taxes and spending by the state or any city, town, or other governmental unit of the state to five percent unless approved by a $\frac{2}{3}$ vote of those present and voting of such taxing or spending authority.

TWENTY-THREE: To transact any other business that may legally be brought before this Town Meeting.

Given under our hands and seals of the Town of Hanover this 20th day of February, 1981.

James W. Campion, III
Martha S. Solow
Stephen V.F. Waite
Benjamin Thompson, Jr.
Sharon L. Nordgren
BOARD OF SELECTMEN

A True Copy, Attest:

James W. Campion, III
Martha S. Solow
Stephen V.F. Waite
Benjamin Thompson, Jr.
Sharon L. Nordgren
BOARD OF SELECTMEN

HANOVER FINANCE COMMITTEE REPORT

The duties and responsibilities of the Hanover Finance Committee were established by a resolution passed at the 1971 Town Meeting. It seems fitting on the tenth anniversary of that resolution to restate the Committee's mandate, and hopefully by doing so promote greater understanding of the Committee's functions and procedures as well as increased involvement by taxpayers in the processes by which the costs of municipal services and the Hanover and Dresden School Districts are determined.

HANOVER FINANCE COMMITTEE CONSTITUTION

Composition

The Hanover Finance Committee shall consist of seven members whose names are on the Town check-list. The Committee shall consist of **one member from the Hanover School Board, one member from the Hanover Board of Selectmen**, and five members-at-large.

A majority shall be property taxpayers. Evidence of this shall be the inclusion of their names on the tax warrant submitted to the tax collector by the Selectmen.

The Finance Committee shall elect its own chairman from the members-at-large who shall retain his right to vote.

The representatives from the Hanover Board of Selectmen and the Hanover School Board shall have the right to vote.

Appointments and Term of Office

The term of office for members-at-large shall be three years. New members-at-large shall be jointly appointed by the moderators of the Hanover School District and the Town of Hanover. The appointments shall be staggered so that no more than two members-at-large shall be replaced or reappointed in one year. *The Representatives from the Hanover School Board and the Board of Selectmen shall be appointed annually by their respective boards.* All members may be reappointed.

Vacancies

Vacancies in the membership of the Finance Committee shall be filled within 30 days using the above described appointment procedures. The term of such an appointee shall coincide with that of the member being replaced.

Duties

The Finance Committee shall meet with representatives of the Norwich Finance Committee to discuss the Dresden School District's budgets – or any mutual fiscal matter. A voting procedure for the two Finance Committees shall be established to settle questions concerning common budgets. The duties of the Hanover Finance Committee in respect to the Dresden School Board and its budgets assumes such agreement has been reached.

The Hanover Finance Committee shall submit budgetary guidelines to the Hanover Board of Selectmen, the Hanover School Board, and the Dresden Board of School Directors at a joint meeting by September 15, or such other date as is mutually agreeable and necessary to precede budget preparation. The Hanover Board of Selectmen, Hanover School Board, and Dresden Board of School Directors shall prepare the annual budgets in such form and at such time as the Finance Committee shall request. *The Boards shall not vote approval of their budgets that go beyond the Finance Committee guidelines without first reconfering with the Finance Committee.*

The Finance Committee shall hold a public hearing at least seven days before the Town and School annual public hearings, notice of which shall be given at least seven days in advance. The purpose of this hearing shall be to present the recommendations of the Finance Committee concerning the proposed Town and School budgets.

The Finance Committee shall confer with the Hanover Board of Selectmen, the Hanover School Board, and the Dresden Board of School Directors and other concerned citizens as may be necessary to study the costs of government, revenue anticipated, and services performed. Each of these groups shall be instructed to prepare and submit to the Finance Committee itemized statements with expected receipts and expenditures for the ensuing year, in such form and at such time as the Committee shall fix. The Finance Committee shall at all times have the right to request any and all financial records it deems necessary.

When completed, the budgets shall be printed in the annual report of each governing body. The findings and report of the Finance Committee shall be printed in the Town Report.

Should there be a disagreement between the Finance Committee and either the Hanover Board of Selectmen, the Hanover School Board or the Dresden Board of School Directors over amounts recommended for any item in the budget, the amount recommended by the governing body shall be given – followed immedi-

ately by the amount recommended by the Finance Committee for the same item. In all such cases, the Moderator may call for a separate vote on each item on which there is a disagreement. *Such votes are not legally binding upon the Boards but are solely for the purpose of measuring public opinion.*

The Finance Committee shall expect each governmental body to remain within its budget, but in case it appears that emergency funds will be needed in addition to amounts raised at the annual meeting, then written approval of the Finance Committee shall be obtained before the governmental body can call a special public hearing.

Fiscal Planning

It shall be the duty of the Finance Committee to obtain from each of the governmental bodies its long range plans for major capital expenditures and to consult with all other committees having to do with proposed future expenditures of Town or School District monies and to so correlate the plans and budgets that combined annual tax rates will not have wide fluctuations. It shall also be the duty of the Committee to conduct long range studies regarding sources of revenue and fiscal policies.

Finance Committee Appropriation

If the Finance Committee feels that funds are needed to carry out its work, it shall submit a budget item which may be divided equally among the budgets of the Hanover School District, Dresden School District, and the Board of Selectmen."

The Hanover Finance Committee in 1980 attempted to follow more closely the Committee's Constitution than had been the practice in the past. We began meeting with Selectmen early in the fall to develop financial guidelines for the 1981 Town budget. In the process of analyzing Town expenditures and tax rates over previous years, we concluded that municipal expenditures as indicated by the tax rate, have been increasing at a rate faster than the rate of inflation (represented by the CPI) over the period 1975 through 1979. In light of this we requested that the Selectmen prepare a 1981 budget that reflects an increase in the tax rate not to exceed 7½%, excluding portions of the tax rate attributable to special articles. This seemed reasonable in light of the compound annual increase in the tax rate of 8.2% over the 1975 to 1979 period, compared to a 7.8% per year increase in the CPI, and the tax rate increase of 11.4% in 1980.

The Finance Committee is pleased that the Selectmen were able to develop and recommend a 1981 budget that will result in an increase in the Town tax rate of only 7.2%. The Finance Committee unanimously voted to recommend that Town Meeting vote in favor of that budget.

In our report last year, we recommended that priority be given to a review of salary policy and employee job classifications. The Town's expenditure for personal services is 46.5% of the total budget, or \$1,800,000. It is of paramount importance that these expenditures be reviewed on a regular basis to assure that tax funds are being administered efficiently. Since the Selectmen did not follow our recommendation for such a study during 1980, the Finance Committee also established an additional guideline for 1981 budgeting that total personnel expenditures as a percentage of the total appropriation should not increase. This guideline is met in the 1981 budget, even though it was met through the elimination in 1981 of personnel costs previously supporting the visiting nurse service, which is now being contracted with Mary Hitchcock Memorial Hospital.

We are pleased to report at this time however, that the Selectmen have included funds in the 1981 budget to perform a comprehensive study of the Town's job classification and salary administration program.

Another important aspect of the Finance Committee's guidelines to the Selectmen was in the manner of presentation of the budget to voters. In past years, the budget recommended by the Selectmen was compared to the previous year's appropriation, which included special articles. Since the budget being voted each year does not include special articles, the percentage increase of the new budget compared to the prior years appropriation understated the real increase, and the Finance Committee contended was therefore misleading to the voters. The Committee is pleased to acknowledge that the Selectmen have agreed to present the budget in a way that will eliminate this confusion in the future.

On the administrative front, the Finance Committee for the first time established a regular meeting schedule, the first Monday of each month, and each meeting is properly warned and copies of the minutes are available for inspection in the Town resource center.

Many taxpayers will recall that the Finance Committee was active in the consideration of a \$550,000 bond issue to reconstruct Park

Street in May. The Finance Committee opposed this bond issue on the grounds that the local share represented no reduction from a prior proposal which met Federal specifications and therefore would have been eligible for approximately \$1.5 Million in Federal assistance. The Finance Committee is gratified that its effort was not in vain, as evidenced by the proposal to be voted on at the 1981 Town Meeting for reconstruction of Park Street in a manner similar to that recommended by the Park Street Redesign Committee, but at a cost to Hanover taxpayers of only \$200,000, or some \$350,000 less than was proposed in the May Bond Issue. While the final project will be substantially less than originally proposed, the final cost to Hanover taxpayers will also be substantially less, and therefore the Finance Committee supports this solution to a problem that has faced the Town for many years.

At the time this report was written, the Finance Committee was still involved with the Hanover School Board and the Dresden School Board in reviewing their budgets. The Finance Committee has asked those Boards to follow budgetary guidelines of a maximum increase of 7.5% in instructional costs per pupil and a maximum increase of 7.5% in non-instructional costs excluding debt service. As of this writing the budget documents of both the Hanover and Dresden School Boards reflect a substantially higher level of spending and therefore neither the Hanover nor Dresden Finance Committees have indicated their support for those budgets. Hopefully, by the time of the School District meetings the differences will be worked out and a more complete report of the Finance Committee's position vis-a-vis the School Budgets will be forthcoming.

The Finance Committee also during 1980 looked further into the question of changing the Town's fiscal year. Our conclusion at this time is that the change from a December 31 to June 30 fiscal year would require a bond issue ranging from \$500,000 to \$1,000,000 in order to finance the additional six month period in an 18 month fiscal year necessary for the transition. While the Committee feels that there are important managerial and administrative considerations that would make a June 30 fiscal year desirable, the additional short run costs of bonding to accomplish the change has led us to conclude that the costs outweigh the administrative benefits.

An issue related to the change in fiscal year in many Towns is the possible speed up of tax collections which would in effect shift the burden of financing Town expenditures from the municipal

budget to individual taxpayers' budgets. The Finance Committee is opposed to such a speed up since the net cost to the taxpayers would increase, even though the actual Town budget might decrease. We believe that this is a valid viewpoint since Town funds are ultimately taxpayers' funds, and although taxes would decrease if collections were speeded up, the costs of financing that speedup would result in a net increased financial burden on taxpayers.

In closing, we would like to urge taxpayers to take a more active role in the budgetary and decision making process in the Town of Hanover and the Hanover and Dresden School Districts. We are particularly concerned that citizen attendance at School District meetings has been extremely low in recent years, despite the fact that 63% of our taxes go to the School Districts. We urge all citizens to attend the Hanover School District meeting *and* the Dresden School District meeting (which are held separately from the Hanover Town Meeting) to make your views known at those meetings and to have your views reflected in your votes for budgets that will exceed \$5,000,000 in 1981.

Douglas A. Rupert, Chairman

REPORT OF SELECTMEN

The Winter of 1979-80 will be remembered as the winter with no snow; it will also be remembered as the great year for skating on Occom Pond as the cover picture on the Town Report depicts. There were some savings to the Town in reduced use of salt and sand, and the Highway Department used winter worktime to stockpile gravel from the pit behind CRREL which will soon be closed to town access. So, the "no snow" winter, while somewhat depressing to the skiing economy, had some beneficial effects on the Town.

During much of 1980, Town interest centered on plans for re-designing Park Street. After the defeat of the State's plan in November, a modified design was also rejected in May; in the meantime, the reconstruction of the sanitary sewer, previously approved, was carried out along the street. Now, the Selectmen are proposing a special article in this year's Warrant for a rebuilding of Park Street with minimal alteration in road design. This proposal includes a new drainage system, a gravel base to the depth of 4 ft., and a blacktop surface the width of the existing road. The road will remain in its present configuration. It is our recommendation to rebuild South Park Street during the summer of 1981 and to rebuild North Park Street in the summer of 1982. We plan to do much of this work with our own crew and utilize a portion of the annual appropriation ordinarily set aside for urban road reconstruction. Some other projects therefore will wait until Park Street is finished.

Public Works projects completed last year included the Park Street sewer. This line is now operating, and all the sewerage from the hospital and much of the north end of town flows by gravity all the way to the treatment plant, rather than being pumped as was done previously. The result will be a very substantial saving in electricity. We also accomplished a major reconstruction of Allen Street, putting all the telephone, TV, and power cables underground, adding new sidewalks and regrading and resurfacing the street. Other reconstruction included Sanborn Lane and some replacement of sidewalks.

At last year's Town Meeting a special appropriation for the establishment of a Community Center at 10 School Street was adopted. Most of the renovation of the existing building has been done and was supported by private solicitation. The building has been in use for this purpose since March. This year's Warrant contains an article for funds to continue and expand the operation of that facility.

In 1980 the Town appropriated \$20,000 towards capital expenses for the renovation of Oak Hill. A private fund drive raised an additional \$50,000. This project has been completed and was dedicated on January 10, 1981.

After several years preparation by the Code Officer and Advisory Board a revised code of building ordinances and regulations for the Town of Hanover was adopted. In addition, the other ordinances have been codified and reordered to make them more usable.

Two years ago (1978) the Town joined other communities in the N. H. Municipal Association to form a Workers' Compensation Fund. Because of a low loss rate, we have received our first refund of \$14,000. If losses remain low, we will save a substantial amount of money in this Workers' Compensation Program. The Manager is investigating other areas to reduce costs of our insurance programs.

We continue to undertake energy-saving projects. The sewer plant is now entirely independent of oil. It burns methane gas from the treatment system, augmented by heat from two wood-fired boilers. Two experiments have been undertaken at the sewer plant; one, a greenhouse using wastewater as plant nutrient, conducted in cooperation with CRREL, and the other, a development of a new process for treating waste water with anaerobic bacteria rather than chemicals. While the latter process is still in the early stages of experimentation, it looks very promising. If it is successful, it will dramatically advance treatment technology and greatly reduce the use of energy in treatment plants. We would welcome your inspection of these operations.

Through the untiring efforts of the Health Council the Visiting Nurse Service has been transferred to the MHMH and began formal operation there October 1; the results are extremely pleasing. The Health Council will continue to monitor this operation. An Advisory Board, with six members appointed by the Town and five hospital representatives, is meeting monthly with the Director. The Town will continue to subsidize this service at a rate consistent with past budget allocations.

Finally, the Selectmen appreciate the continued cooperation and ingenuity of many of the Town's employees, from the Town Manager, Peter Gartland, down. Their activities have helped to minimize the impact of inflation while maintaining the services which help make Hanover what it is.

TOWN ACTIVITIES

BUILDINGS AND GROUNDS DEPARTMENT

This department maintains 10 buildings and their grounds, 10 cemeteries, recreation grounds, libraries and the boat landing.

Major projects completed in 1980 include rebuilding the Smith Cemetery fence, the development of 324 grave sites on the east end of Pine Knoll Cemetery, construction of the solar panel wall (14 x 116') at the Highway Garage, and major roof repairs also at the Highway Garage and Municipal Building.

There were 24 funerals, 8 cremations and 29 grave sites sold in the cemetery.

1981 budget includes the purchase of one of two bays at the Highway Garage owned by the Sewer Department, a powered leaf raker for the cemeteries and money for many minor repairs to the Highway and Municipal Buildings.

CODE DEPARTMENT

In 1980 there was a moderate change in Code Department work. There was a 7% increase in supervision and overhead expense attributed to inflation and an increase in the time involved in establishing procedures to handle repetitive work more efficiently. The time spent on building construction also increased 3% with the dollar value of construction increasing 2.1 million dollars. This is due to a substantial reduction in new buildings and an increase in alteration work. Adapting existing buildings to the codes involves more time and talent evaluating and determining "within the intent" compromises. The volume of Subdivision and Site Plan Review work dropped 5% due to a decrease in Site Plan Reviews which are not involved with alteration work and the total of all types of subdivisions dropped by 5 projects. To date the new Subdivision Regulations have required less time from this department. The time spent on zoning work also dropped 5% due to an increase in case re-hearings and familiarity with the ordinance requirements.

A breakdown of the above activity is as follows compared to 1979:

	1979		1980	
	# of Permits	Cost	# of Permits	Cost
Institutions & Town	36	2.0M	50	1.7M
Single Family Houses	32	2.3M	22	1.8M
Commercial	41	1.0M	45	.3M
Residential Alterations and Additions	<u>225</u>	<u>1.4M</u>	<u>219</u>	<u>.8M</u>
	334	6.7M	336	4.6M
	1979	1980		
Site Plan Reviews	9	5		
Subdivisions	18	13		
Zoning Hearings	42	48		
Zoning Permits	122	72		

CONSERVATION COMMISSION

Fifteen years ago at its meeting on 8 March 1966 the Town of Hanover, pursuant to RSA 36-A, established a Conservation Commission and a conservation fund "for the promotion and development of natural resources and for the protection of watershed resources of the Town." By this time the greenbelt concept and Natural Preserve zoning had been adopted and the Town already had acquired the Town Forest, Gile Tract and several sections of the Mink Brook Natural Area. The responsibilities for overseeing the greenbelt and for managing Town open space lands thereafter were entrusted to the Commission. Five years ago the Town asked that the greenbelt concept be extended to outlying areas of Town. The Commission then devised and adopted as a reasonable extension of the greenbelt concept a plan, approved by the Selectmen and Planning Board, to establish a network of greenways interconnecting protected open space areas throughout Hanover. At the heart of this greenway system are Class VI highways for trail use and town-owned strips of land derived from discontinued roads. The Commission has been slowly implementing this plan. At the same time, its members like their predecessors, try to balance wise use of natural and watershed resources against the practical requirements of Town growth.

During 1980 the Commission with the help of many cooperating townspeople continued to manage and improve the Town's natural areas, to lay out and maintain public recreational trails, to help governmental bodies and private groups assess the potentials and limitations of land use, and to carry out its other duties and responsibilities as required by state statutes and local ordinances. The top of Balch Hill and land along Mink Brook were acquired by the Town; forest management plans for the Town Forest and Gile Tract were implemented; Mt. Tug Historic Trail was newly surveyed and blazed; other trails were laid out and improved; a set of maps showing recreational current use land was prepared for the Board of Selectmen; definitions and criteria for waterbodies, watercourses, wetlands and other hydrographic features were formulated and recommended to the Planning Board for adoption in preparing a water resources map for Hanover; several requests for dredge and fill permits were investigated for the State Board. In the Spring the Commission sponsored a panel discussion on Agricultural Lands in Hanover and later asked the Selectmen to adopt a resolution on saving and protecting such lands. Its members participated in workshops and meetings on town forests, wetlands protection, land use, and other conservation matters. One member served as a resource person in an Orientation/Training Seminar for Commissioners under the auspices of the New Hampshire Association of Conservation Commissions.

COMMUNITY COUNSELOR

The services of the Community Counselor continue to be jointly funded by the Town of Hanover and the Dresden School District. The Counselor, Jim Kreinbring, carries responsibilities for counseling with adolescents and families, casework and referral for social services, and administration of the local welfare assistance program.

As in every previous year, requests for counseling and casework services increased in 1980. Both the number of persons receiving help and the caseload totals were higher last year than in any previous year. The 1980 statistics for these programs are as follows:

	<i>Cases</i>	<i>Total Clients</i>	<i>Service Hours</i>
Youth and Family Services	54	87	1,343
Community Services*	26	31	204
Welfare Services	<u>28</u>	<u>51</u>	<u>194</u>
* Counseling, casework, and referral for adults and seniors	108	169	1,741

In addition to personal counseling responsibilities with young people and families, the Community Counselor retains some classroom activities in the high school, particularly in the Behavioral Science class. The Counselor serves as a class resource for both teachers and students in areas of decisionmaking, parenting, child development, adolescence, and social problems.

The Community Counselor initiated a program in 1980 that featured an open forum in which teens and parents met in groups to discuss their feelings and fears about alcohol use by young people. With encouragement from parents and students, this idea will be expanded in 1981.

This year saw the establishment of a volunteer committee to oversee the senior activities program at 42 Lebanon Street. The three-person committee, consisting of Mary Major, Madeline Munger, and Dorothy Strong, has assumed responsibility for planning and carrying out recreational and social activities for our senior housing residents and other Hanover senior citizens. A Christmas Dinner, organized by the committee, brought together 30 Hanover residents in what may become a new Hanover Christmas tradition.

The number of recipients of local welfare increased sharply from 1979 to 1980, though the total amount expended to assist these families did not rise substantially over the amount spent in 1979. However, provisions of the 1979 revision of the New Hampshire juvenile statute, which makes municipalities liable for court-ordered care and treatment of juveniles, did raise the total welfare cost in 1980.

A small portion of the welfare budget was earmarked for emergency fuel loans for those Hanover residents who qualified for neither local welfare nor the federal fuel assistance program. One local resident was able to use this service, and a small sum has been set aside for this purpose in the 1981 budget.

EQUIPMENT

This department is responsible for the care and maintenance of most Town-owned vehicles and equipment. The department also rebuilds and paints vehicles and equipment where it is economically feasible to extend their life.

The emphasis placed on preventive maintenance has greatly assisted in extending the economic life of our equipment.

The department also purchases and distributes almost all of the fuel used by Town-owned equipment and repair and maintenance parts.

The Equipment Department operates on a self-funded basis by charging all user departments for labor and materials.

This year the department replaced the grader.

1981 budget provides for a new paver and a replacement of the 13 year old compressor.

FIRE DEPARTMENT

In 1980 the Fire Department handled 1180 incidents, including emergency medical. The breakdown is as follows:

	1979	1980
Fire Incidents	70	86
Emergency Medical	551	665
False Alarms	18	17
Nonfire Emergency	356	387
Special Service	43	25

The fire prevention activities this year again centered around the younger people of the community, but not to be forgotten were the Trade Show, Energy Show and assisting the Code Department with a pamphlet on wood burning devices.

Several new members were added to the call force to help meet the increased demands on the department.

GENERAL ADMINISTRATION

1980 was a busy year for Administration, but one that was comparatively smooth and ended with a sense of accomplishment. For the first time in several years there was no change in office personnel. Benefiting from cross-training, the staff developed an excellent working relationship and was able to manage peak work periods during the year without the need for additional part time staff.

Being a presidential election year, the staff and new Town Clerk faced three additional elections, a raft of new voter registrations and numerous requests for absentee ballots. Although this substantially increased the level of activity in the office, no major problems developed.

In other areas of the Town Clerk's Division, motor vehicle permit revenue increased \$5,000 but the number of permits issued remained the same. The number of dog licenses issued increased slightly with the largest increase being in the number of vital statistics recorded. Births increased from 713 in 1979 to 799, an increase of 12% and deaths increased from 466 in 1979 to 543, a 17% increase.

The Accounting Division with the computer system in its third full year of operation has been able to concentrate on refining procedures and manuals. The staff is looking forward to eventually having complete control of the system in-house.

Reorganization of the general office files and conversion of the property tax system to the Kiewit Computer are two projects which finally got underway this year. The Resource Center, a two year project by Howe Library and Administration is now completed. The collection of material has been cataloged and is available for use by Town Officials and the public.

Centralized services continues to be the most cost effective and efficient means of coping with statutory changes, increased activity and growth of the Town while retaining the same level of service for its citizens.

Plans for 1981 include the following:

1. Completing the work on the filing system and the integration of the tax billing systems into the existing Town system.
2. Applying to the Municipal Finance Officers Association for certification of our accounting practices.

HANOVER HEALTH COUNCIL

The Health Council met ten times during the year and twice with the Board of Selectmen. Its major activities centered around the Hanover Visiting Nurse Service and community health programs.

Acting on the advice of the V.N.S. Feasibility Study Committee, the Selectmen in December, 1979, decided to transfer the administration of the V.N.S. to the Mary Hitchcock Hospital. Federal and State approval for this took longer than was originally expected; the actual transfer of the staff and records took place on September 30, 1980 without any interruption of service to patients. The various committees of the Health Council related to the V.N.S. continued to function up to the time of the transfer, thus assuring a continuation of Medicare certification. A degree of control over the services offered by the new agency, called Hanover Home Health/Visiting Nurse Service, will be continued by membership on the Advisory Board of a representative from the Board of Selectmen and five community members appointed by the Selectmen. The Health Council will continue to support and participate in the activities of the HHH/VNS.

The Community Health Information Programs (CHIPS) Committee presented two programs, one on dental care and the other on safety and accident prevention. The Health Council encouraged continuation and expansion of nutrition teaching in the schools. Members of the Health Council participated in the pre-school vision and hearing testing in May.

The Health Council, appointed by the Selectmen, will continue in 1981 as an organized committee and therefore is able and willing to respond to individuals, groups or organizations who voice concerns about health or related issues in the Town of Hanover.

HIGHWAY DEPARTMENT

1980 saw one of the mildest winters on record. This allowed the Highway crew to haul and stockpile gravel from the CRREL pit. This pit, owned by the College will be closed to the Town in the near future and over the past 24 years has provided us with approximately 100,000 yards of sand and gravel at no cost to the Town.

The seal program was applied to Ruddsboro Rd. (partial), Hanover Center Rd. (partial), Goose Pond Rd. (partial), Labounty Rd. and Rennie Rd.; tons of asphalt shim were used. Also some culverts were replaced⁷ and ditch-grading was done in conjunction with the program.

Asphalt shim and overlays were placed on Balch Hill, Birchview Terrace, Chandler Drive, Clement Rd., Fairview Terrace, Fletcher Circle, Gates Rd., Hunter Lane, Main Street from Wentworth to Maynard St., Mourlyn Road, Occom Ridge, Spencer Rd., and Wyeth Rd. A total of 3,870 tons were laid.

New construction was done on Allen Street (which included undergrounding utilities), Sanborn Rd. and Ferson Rd. Also, two safety projects were accomplished. A sharp corner on Dogford Rd. was minimized and an area of Three Mile Rd. was widened.

Drainage projects were accomplished near the power station off South Main St. and Barrymore Rd. Also miscellaneous culverts were replaced on the east side of Moose Mtn.

Concrete sidewalks were placed on Allen St., Sanborn Rd. and North Main St. by Carpenter Hall. An asphalt walk was placed on approximately one-half the length of Rope Ferry Rd.

The tree program including Article Nine of the 1980 Warrant resulted in the spraying of 495 elms, and injecting 235 elms with fungicide treatment. There were 30 takedowns and 51 new trees were planted. The elm tree and urban inventory were brought up-to-date. The Town has won the Tree City Award for 1979 and has applied for recertification for 1980.

Two major considerations are being made for 1981. One will be an Article on the Warrant which will be for the reconstruction of Park Street over a two year period. South Park St. will be done in 1981 and North Park in 1982. This will include monies for a 20 foot wide paved travel way with gravel shoulders and drainage. The reconstruction will also include funding from the normal construction part of the highway budget and the sewer project rehabilitation obligation. The Public Works Department will be the general contractor with portions of the project to be subcontracted.

Also plans are being made for the department to purchase a paving machine. This will allow us to change our seal roads to paved overlays for longer lasting roads and also to increase production in the overlay program.

HOWE LIBRARY

The Howe Library completed five years of community service in its new building in December. The comparative statistics below illustrate some aspects of our growth and progress in those five years.

	1975	1980
Holdings		
Books	31,983	40,323
Records and cassettes	1,276	2,040
Filmstrips and slide sets	48	162
Current magazine subscriptions	131	179
Annual circulation	102,731	138,911
To children	34,676	45,761
To adults	68,055	93,150
Registered borrowers	5,216	6,538
Adults	3,634	4,897
Grades 7-12	1,021	1,080
Children	561	561
Hours open per week	51	65
Staff (in Full Time Equivalents, excluding high school pages)	5.1	6.9
Volunteer work hours supplementing staff hours	Est. 200	2,847
Interlibrary loan transactions	836	1,437
Programs presented	116	253
For adults	0	35
For children	116	218
Art exhibits	0	11
Uses of meeting rooms by community groups	(No rooms)	533

The library's growth during these past five years has been possible because of Hanover's library-minded citizens, who value the informational, cultural and recreational contributions a strong library can make to the community. During these difficult inflationary years, when many libraries have been faced with declining book budgets in the face of enormously increased book costs, citizen support for the Howe Library has made it possible to steadily increase the number of books added each year while regularly removing from the collection outdated and unused materials.

To augment funds budgeted by the Town, both individuals and organizations have regularly donated additional books and book funds, and in 1980, 648 of the 3,489 volumes added were such gifts. In addition, the work hours donated by community volunteers continue to make it possible to offer 65 hours of library service each week, a schedule we could not maintain with our paid staff alone.

A project coordinated between the library and General Administration was completed in 1980, organizing Hanover document collections in the Town Office and the library. A Resource Center has been established in the Town Office, with Hanover publications and supporting materials available for use by Town officials and the public. Howe Library houses a duplicate collection of current documents in the reference area and an Archives for storage of older materials. Catalogs for the documents are available in both locations. The library will continue to maintain these collections to provide convenient access to local government information.

Our plans for 1981 include a series of assessment studies to determine the degree to which the library currently meets its citizens' library needs. Does our library service, as it has developed to this time, represent the best possible pattern for the future? Given the constraints on time and money that we face, are we providing the most effective services possible?

ETNA LIBRARY

There have been changes in both the inside and outside of the library this year. Ila Douple retired as librarian in August in order to take a teaching job and Carol Ahern was hired to replace her at that time. Outside, the woodwork, sign and book drop have all received a new coat of paint.

The library continues to be open eight hours a week. During the summer there are weekly story hours which often include films borrowed from the State Library. Most of our purchases, as well as our circulation, have been children's paperback books and records and adult magazines. We also have a good number of contemporary hardcover books for adults which have been donated.

PARKING AND TRANSPORTATION BOARD

In 1980 the Parking and Transportation Board (PTB) dealt principally with these matters:

1. The bus bought for the peripheral parking project in 1976 had to be replaced. After a careful search, a domestic bus of similar size was found and purchased with funds generated by the parking system. It was introduced in early December and has met wide user acceptance as it is quieter, more convenient, and reliable.
2. At the invitation of the administration of Dartmouth College, representatives of the Town and the Dartmouth-Hitchcock Medical Center began in October to explore the possibility of a joint program to reduce traffic and provide parking in Hanover. College planning facilities and personnel are spearheading this project which holds promise for diminishing the adverse impact of motor vehicles on the Town and its institutions. If joint action can be taken, Hanover voters will be asked to indicate their approval of Town participation by voting on a specific warrant item at a future Town Meeting.
3. Events of the past 18 months have demonstrated the need for clearer definition of the use of off-site space, either private or town-owned, to satisfy parking requirements of the zoning ordinance. At the moment this matter is complicated by the temporary nature of the Thompson Arena peripheral parking program and the non-availability of other municipally-owned spaces. The PTB expects to aid in the clarification of this matter, which will probably also require the attention of the Hanover voter in the not distant future.
4. The PTB and the Town Office have made plans for an evaluation of the uses of real estate in the Central Business District (CBD) so as to be able to assess the effect of creating a Parking District as a means of financing programs designed to cope with parking needs of the CBD.

PARKS AND RECREATION DEPARTMENT

During 1980 the Recreation Department recorded its fifth straight year of increased participation in programs offered and achieved a number of objectives that were identified in the Department's Five-Year Plan that was developed in 1977. The year was extremely productive, due collectively to the efforts of the department staff, Board members and a countless number of interested and concerned members of the community who have given many hours of volunteer service to the department.

Hanover Community Center

The conspicuous achievement in 1980 was the opening of the Community Center at 10 School Street. The concept of the Center was nurtured in 1979 when the site was identified and Town authorization was obtained to develop the facility as a center for organized recreation activity and general use, primarily by school-age members of the community. The Center opened on a trial basis in January and an interim director, Becky Mazzer, was appointed.

Passage of a warrant article at the 1980 Town Meeting provided an operating budget of \$23,000 for the Center on a continuing trial basis for one year. A warrant article will be presented at the March Town Meeting asking the Town to appropriate approximately \$26,000 to continue operation of the Center in 1981.

Independent of the operating budget, several thousand dollars were donated during the year to accomplish capital improvements and purchase recreation equipment for the Center. Major donations provided funding for computer equipment to be used by students visiting the Center and also for renovation of the adjoining garage into a large, finished room for ping pong and larger group activities.

Except for an anticipated dip during the summer months, attendance at the Community Center has grown steadily. Several hundred students from the junior and senior high school have made frequent or occasional use of the Center's facilities and the building has gained additional value as a meeting place for recreation teams and adult groups. The Recreation Department's office also was moved to the Center from 42 Lebanon Street.

Oak Hill Ski Area

The combined resources of the Ford Sayre Ski Council, which conducted a successful fund-raising campaign for major equipment improvements, and passage of a warrant article at the 1980

Town Meeting to appropriate \$10,000 to subsidize operating and maintenance expenses (the article was supported unanimously by the Parks and Recreation Board) provided the means to restore the Oak Hill Ski Area.

The Board recognizes the great interest in recreational and instructional ski programs but continues to feel that primary support of this activity should come from the private sector. The initiative and expertise of the Ford Sayre Ski Council is reflected in the restoration of Oak Hill during 1980 and is a measure of a successful joining of public and private efforts to preserve one of the Town's most valuable recreation resources.

Hanover Winter Games

Nurtured by the spirit of the 1980 Winter Olympic Games at Lake Placid, N.Y., and as part of the Hanover Inn's bicentennial celebration, the first Hanover Winter Games were held in February, 1980. Proceeds from the first Winter Games benefited the Hanover Community Center while the 1981 Games, conducted last month under the direction of the Parks and Recreation Department, benefited both the Community Center and the Oak Hill Ski Area. Participation in various events and activities and the fostering of community spirit provide the foundation for this new event in Hanover.

Other Activities

During 1980, town-subsidized public skating at Davis Rink was discontinued. Dartmouth College has resumed full responsibility for public skating in its rinks and Town funds have been identified for snow removal at Occom Pond.

The fifth annual recreation basketball tournament in 1980 attracted 120 competing teams. Concession revenue from the tournament was used to purchase uniforms for girls basketball teams.

Through the cooperation of Dartmouth College, the continued use of the Lyme Road Field for recreation soccer and softball has helped these programs to develop. The Department also obtained use of an area at the College's Fullington Farm property to develop a field for soccer and lacrosse teams.

The high school lacrosse program, which is directed by the department, completed its third season and the development of a junior high school lacrosse program is being planned for 1981. This program is illustrative of the overall growth in recreation activities in Hanover, a growth that has been met without budget increase.

Three major areas will be addressed by the Parks and Recreation Board during 1981:

1. The continued development of the Hanover Community Center and its programs.
2. Joint effort with the Dresden School District Athletic Advisory Committee to identify, acquire and develop playing fields and athletic facilities.
3. Review and redefinition of the Board's Five-Year Plan to meet the growing needs for a broad range of recreation activities in the Town.

PLANNING BOARD

The duties of the Planning Board are basically two-fold.

- A. The administration of existing ordinances and regulations, i.e., site plan review; and,
- B. Long-range planning

The Board currently meets weekly, reserving at least two meetings per month for long-range planning.

In February, 1980 the Board adopted a complete revision of the Subdivision Regulations. Two sections—relating to cluster subdivision and planned residential development—have subsequently been completed, but cannot be adopted until the zoning changes on the 1981 Warrant are approved. The process of developing a comprehensive plan for the Town has been started. The initial step has been the letting of contracts for a series of accurate maps of a constant scale depicting water resources and slopes and soils that can be used with a new base map. Allen King and Greg Lennox have served as the core of an Advisory Committee to the Board in this part of the project. It is anticipated that this Committee will be enlarged as the scope of the work expands.

Applications for major developments were less frequent this year due to the recession and tight credit. The Board anticipates an increase in applications in 1981.

A number of minor zoning changes in the Zoning Ordinance were accepted by the Town at the time of the November election. The Board continues to work with the ZBA regarding further revisions of the Ordinance.

POLICE DEPARTMENT

The Hanover Police Department Annual Report for the year 1980 shows that there were one hundred and fifty-nine (159) persons convicted of criminal offenses in the Hanover District Court during the past year. Larceny (31) and operating under the influence of liquor (33) were the two offenses that topped the list. On the motor vehicle side, there were six hundred and fourteen (614) persons found guilty of various motor vehicle violations. Speeding convictions (361) accounted for more than half of all the motor vehicle cases.

There were fifty-one (51) burglaries in the Town of Hanover this past year. Over \$260,000 worth of property was stolen and only twenty-two (22) percent of it was recovered. Most of the unrecovered property was silver and jewelry stolen during housebreaks. In several of these burglaries, the stolen silverware was smelted down and rendered impossible to identify, within hours after it was stolen. We urge all home owners to notify the Police when their residence will be vacant. It is also important that we be notified immediately, when citizens observe suspicious persons or suspicious activity, even if these suspicions later prove to be unfounded.

Patrol officers investigated a total of two hundred and thirty (230) motor vehicle accidents during the year. This was thirty accidents less than was reported the previous year. However, our fatality rate doubled, increasing from one to two. Our pedestrian safety record is still intact. We have now gone thirty-one years without a single pedestrian fatality.

There were thirty thousand one hundred (30,100) parking tickets issued in Hanover during the past year. The monetary return for each ticket that was issued amounted to \$1.83, the highest return we ever had. The total revenue from parking meters and parking fines amounted to \$123,221. This figure is about \$6,000 higher than last year's total.

ANALYSIS OF MOTOR VEHICLE OFFENSES

Yellow Line	36
Stop Sign	13
Traffic Light Violation	30
Failure To Yield	12
Uninspected Vehicle	41
Unregistered Vehicle	49
Operating Without License	26
Speeding	361
Other Miscellaneous Offenses	<u>47</u>

PARKING VIOLATIONS

Parking Tickets Issued

30,100

ANALYSIS OF M/V ACCIDENTS

Fatalities	2
Pedestrians Injured	4
Personal Injury & Property Damage	41
Property Damage Only	<u>183</u>
	230

ANALYSIS OF COMMITMENTS

N.H. State Hospital In Concord	29
N.H. State Industrial School	1
Grafton County Jail	22
Grafton County House Of Correction	<u>1</u>
	53

ANALYSIS OF AUTO THEFTS & RECOVERIES

Number Of M/V Reported Stolen In Hanover	13
Total Recovered In Hanover	9
Recovered By Other Jurisdictions	2
Percent Of M/V Recovered	84%
Recovered For Other Jurisdictions	2

ANALYSIS OF PROPERTY VALUE REPORTED STOLEN AND RECOVERED (Autos Not Included)

Property Value Reported Stolen	\$263,012.00
Property Value Recovered	\$ 58,446.00
Percent Of Property Recovered	22%

ANALYSIS OF CRIMINAL ARREST AND CONVICTIONS

Robbery (Armed)	3
Robbery (Unarmed)	2
Assaults (Aggravated)	3
Assaults (Not Aggravated)	5
Burglary	9
Larceny	31
Auto Thefts	2
Forgery	1
Fraud	1
Possessing Stolen Property	1
Vandalism	3
Sex Offenses	1
Narcotic Drug Laws	17
D.W.I.	33
Liquor Laws	19
Disorderly Conducts	4
Other Offenses	<u>23</u>
	159

ANALYSIS OF COMPLAINTS & SERVICES

Complaints Answered	2536
Services Rendered	<u>4319</u>
	6855

ANALYSIS OF BIKES STOLEN & RECOVERED

Bikes Reported Stolen	117
Bikes Recovered	60
Value Of Bikes Stolen	\$16,942.00
Value Of Bikes Recovered	\$ 8,843.00

ANALYSIS OF ACTIVITIES

Assistance to Ill Persons	1
Activated Alarms Answered	254
Business Doors & Windows Found Open	117

Cruiser Mileage	117,832
Dog Complaints	93
Ambulance Escorts	8
Money Escorts	588
Road Escorts	19
Emergency Transportation	17
Fingerprints	70
Fire Alarms Answered	240
Funeral Details	11
Injured & Stray Animals	51
Messages Delivered	397
Missing Persons Reported	78
Missing Persons Located	57
Prisoners Detained (Local)	50
Prisoners Detained (Other Agencies)	11
Relays (Blood)	74
Road & Sidewalk Defects Reported	15
Runaways Reported	6
Runaways Located	4
Street Lights Reported Out	98
Towed Vehicles	86
Try & Locate Request	47
Unattended Deaths	3
Vacant Residences Checked	444
Vehicle I.D. Numbers Checked	28
Assists To Other Departments	365

DISPATCH CENTER

In-coming phone calls	41,278
Out-going phone calls	5,428
Radio Transmissions received	36,985
Radio Transmissions sent	21,160
Walk-in service at the Desk	11,727
Correspondence	<u>1,781</u>
	118,357
+ 10% non-essential items not logged during peak traffic periods	<u>11,386</u>
TOTAL FOR 1980	130,195*
1979	125,785
1978	108,025
1977	103,298

* Average of one call every four minutes, 24 hours a day.

EMERGENCY SERVICE CALLS DISPATCHED BY TOWN

<i>Town</i>	<i>Fire</i>	<i>Ambulance</i>	<i>Fast-Squad</i>
Hanover	513	276	***
Bradford	69	112	73
Thetford	71	50	43
Strafford	22	11	8
Fairlee	26	32	21
W. Fairlee	16	12	***
Piermont	27	19	18
Orford	28	35	23
Lyme	36	31	22
Norwich	3**	63	***
Grantham	28	***	***
Grafton	13	37	50
Springfield, N.H.	<u>20</u>	<u>***</u>	<u>3</u>
TOTALS	872	678	261

TOTAL EMERGENCY CALLS DISPATCHED 1,811

— Average of 5 calls per day

*** indicates that this service is not dispatched for the town by our Center.

** Calls were received here and relayed to the Hartford Dispatch Center for transmittal.

Located in the Municipal Building at 41 South Main Street in Hanover, the Dispatch Center serves as the hub of emergency communications for a network of four Police Departments, eight FAST Squads, and eighteen Fire Departments, ten of which are directly dispatched from here, eight others through Mutual Aid agreements with neighboring communities. After 5 p.m., and on weekends and holidays, it also serves as a reception desk for the Town of Hanover Offices, the Hanover Sewer and Highway Departments, the Hanover Water Company, and the Cemetery Department. It further acts as the Communications Center for the Upper Valley Regional Ambulance Service, covering ten towns in the Upper Valley, and as the Desk for the Hanover Police Department. Since its beginning in 1972, the Center has expanded greatly.

1980 saw the addition of the town of Grafton FAST Squad and Ambulance Service to the network; in 1981 we will see the Ver-shire Fire Department join us.

As you can see from the charts, we are growing in activity as the Upper Valley grows; 1981 is expected to be the busiest yet.

ANIMAL CONTROL

Total Number of Complaints	1186
Dogs Handled	961
In Compact Area	890
Outside Compact Area	71
Dogs Licensed	516
	7 Kennel
Dog Bite Cases	17
Lost Dogs Found and Returned to Owners	67
Dogs Hit By Cars	11
Dogs Destroyed	2
Dogs Taken to the Shelter	22
Unclaimed Dogs	9
Dogs Placed In New Homes	8
Returned to Owners	13
Other Animals Handled	225
Cats	15
Cats Destroyed	10
Raccoons	23
SKUNKS	116
Woodchucks	22
Deer-Dog Complaints	3
Bats, Birds, Snakes, Bees, Beaver, and Bob Cats	36

In 1980 Rivercrest was my biggest problem area, but with the help of the college Housing Office, we have it a fit place to live again. We had a lot of sickness among the pigeons in town and as summer came along this cleared up. I was called to Moose Mt. to help release a good sized Bob Cat from a trapper's trap.

Talked with many pet owners this year about the care of their pets and hope this coming year to let the public know more about our laws and to get them to collar and tag their dogs.

RECYCLING COMMITTEE

Recycling is growing and the Hanover Recycling Committee has been active in organizing physical improvements for the present recycling system, a new facility for future recycling and several education programs to increase public awareness of recycling.

The present recycling location, behind the Town Garage, now has dumpsters for three colors of glass, bimetal and aluminum cans (combined) and a shed for newspapers. The materials are removed once a week on a rotating basis. A site proposal for a new facility was presented to and later approved by the Hanover Board of Selectmen and the Zoning Board of Adjustment. Recent developments indicate that the new Center may instead be constructed at the Town Garage not far from the present location.

Plans for a new building, if approved come in response to increased recycling in Hanover and to Noel Vincent's new warehouse which provides a practical nearby processing location for recycled materials. At present, recycled materials are being collected at the rate of about 10 tons per month, more than twice that of any other community served by Vincent. A single-story five bay garage-style building will provide an organized, clean drop off site that may be easily supervised and served. This proposal will be voted upon at Town Meeting.

The Recycling Committee in conjunction with the Montshire Museum and other area groups co-sponsored evening programs on two recycling issues: 1) Hazardous Waste; new Federal and State regulations affecting landfill disposal practices and handling of hazardous waste and 2) the Bottle Bill Question. The meetings were conducted panel style with representatives from both sides of the issue.

The Committee sponsored a contest at Hanover High School for the design of a Recycling Logo. A design by Tony Balch was selected and now appears on a large sign clearly locating the Recycling Center. A significant use increase has been observed as a result of the sign.

Early in the summer, a "How & What to Recycle" card, also carrying the logo, was produced using funds donated by the Lions Club and the Town of Hanover. Copies describing easy ways to recycle were distributed to residents in mailings and were available at various locations around Town. Increased public awareness also resulted from letters to the editor and advertising of the Recycling Center location and hours in area newspapers. We encourage all residents to join us in our recycling efforts.

SEWER DEPARTMENT

The year of 1980 was one in which the Sewer Department participated in many projects and accomplishments.

The Maintenance and Construction Division installed building sewer services at the Highway Garage and along the Park Street Sewer Interceptor in exchange for sewer line easements. An extension or replacement of the Town sewer lines were made from South Main Street to Huntley Road and off of Hilton Field Lane.

A new sewer main extension installed by the Sewer Department, but paid for by the property owners was completed along Route 120. Developers installed and paid for the extension of a sewer main from the Mink Brook Interceptor to the Martin Farm Sub-Division.

The Maintenance and Construction Division installed several tees in the sewer mains for relocating or adding new services to the Town sewer system. We installed, rebuilt, and raised manholes in the existing system, and continued with our preventative maintenance program.

Pitt Pipeline Construction Company, Inc. of Waltham, Massachusetts, worked on installing the Park Street Interceptor and making renovations to Pumping Station Number 5 at Warden Hollow. The project is approximately 88% complete.

Hoyle, Tanner, and Associates, Inc. completed the first phase of the inflow and infiltration study. They conducted an evaluation of the sewer systems by utilizing smoke to test the lines.

In addition to daily operations and maintenance at the Treatment Plant, the project entailing the installation of wood boilers was completed. Wood boilers have eliminated the use of fuel oil during the normal hours of Plant operation. The wood is provided by the Town of Hanover Tree Program which is carried out by the Highway Department. Treatment Plant personnel also completed painting and sandblasting the clarifiers and other outside equipment.

Dr. William Jewell, Associate Professor at Cornell University, began his pilot project at the Treatment Plant. The project involves a new anaerobic attached film expanded bed for the treatment of dilute organic wastes. Treatment Plant personnel are assisting Dr. Jewell and his associates with the monitoring and operations of this new system.

In a joint effort with Cornell University, the Cold Regions Research and Engineering Laboratory is conducting a study at the

Hanover Sewage Treatment Plant to determine the feasibility of a new Wastewater Treatment process called the Nutrient Film Technique.

The major benefit of this study to the Town of Hanover, is the distinct possibility that the N.F.T. could be added to the anaerobic attached film bed reactor. If the anaerobic attached film bed reactor is installed, the N.F.T. process would serve as an extremely low cost revenue generating facility by producing a marketable crop such as forage grass and vegetables.

Treatment Plant personnel have been working for Cornell University in the construction of a greenhouse and the setup of equipment that will be used to conduct the Nutrient Film Technique.

Community services performed by the Sewer Department included: assisting the City of Claremont with manpower and equipment to correct a problem at their Waste Water Treatment Plant, the Ford Sayre Ski Council with the Poma Lift at Oak Hill Skiway, and the Hanover Recreation Department with equipment and material to improve their Recreation Field.

VISITING NURSE SERVICE

Transfer of the Visiting Nurse Service from the Town to the Mary Hitchcock Memorial Hospital commenced October 1, 1980 with the signing of a Memo of Understanding. An advisory board, composed of Town and hospital representatives, assisted with the transition and advises on the implementation of this program.

The Hanover Home Health/Visiting Nurse Service continues to offer health services in the home and the community to meet the needs of Hanover's residents. A total of 857 visits were provided in the first quarter of operation. Skilled nursing care, physical therapy and home health aide services were offered. Occupational therapy, social service and speech therapy are also now available.

Health promotion activities, an integral part of community health, are offered through senior citizen screening clinics, hypertension screening and flu vaccine clinics. 518 persons were seen in these clinics during the first quarter. Monthly well-child clinics are available to Hanover residents through a contract with the Lebanon Area Health Council.

Statistics — 1/1/80 thru 9/30/80

Nursing visits	1305
Physical therapy visits	276
Home Health Aide visits	<u>851</u>
Total visits	2432
Patients admitted	61
Patients discharged	57
Medicare visits	1061
Full fee visits	411
Part fee visits	91
No charge visits	519

ZONING BOARD OF ADJUSTMENT

The Hanover Zoning Board of Adjustment is a five person Board (with two alternate members) established to hear appeals from property owners and users. Such appeals fall generally into three classes: variances from and special exceptions to the Hanover Zoning Ordinance and appeals from the decisions of the Zoning and Building Code Administrator.

All of our work during the 1980 year were cases of variances and special exceptions. Variances are, in effect, waivers to the Zoning Ordinance granted where the strict application of the Ordinance would create undue hardship. A special exception is sought where a proposed use might have damaging impacts on the neighbors or Town service. The Zoning Board of Adjustment is charged with reviewing such applications.

1980 has been a very busy year for the Board. We heard a total of 46 cases of requests for variance or special exception, a record number for the Board and four more than the previous year. This number is approximately twice the figure of five years ago. Much of the increase is due to the adoption of a more elaborate and more restrictive ordinance in 1976. There is every reason to believe that this number will remain at least at this level or higher in the coming years. Another consequence of the adoption of the more restrictive Ordinance is that the Board has experienced an increase in the number of appeals of its decisions. This will probably increase in coming years as the full implications of the adoption of the new Ordinance becomes clear to Hanover property owners.

The Zoning Board of Adjustment lost a veteran member and Chairman, David McIntyre by resignation in the past year. Dave was an outstanding member of the Board for many years and served the Board and Town as Chairman with skill and care. He was replaced with Katherine S. Connolly, a resident with great interest in planning and zoning. The Board is supported very ably by the two alternate members, former Zoning Board of Adjustment member, Barbara Morin, and former Planning Board member, Stuart Templeton.

Note: The 1980 Auditors' Report by Killion, Plodzik, & Sanderson is not printed in this report. Copies of the report are available at the Town Office.

MEMORANDUM ON ACCOUNTING PROCEDURES AND INTERNAL CONTROLS RELATIVE TO 1979 AUDIT

**Arthur Andersen & Co.
Boston, Massachusetts**

June, 1980

To the Honorable Board of Selectmen,
Town of Hanover, New Hampshire

Gentlemen:

The accompanying memorandum includes suggestions for improvement of accounting procedures and internal accounting control measures that came to our attention as a result of our examination of the financial statements of the Town of Hanover, New Hampshire for the year ended December 31, 1979. The matters discussed herein were considered by us during our examination and they do not modify the opinion expressed in our auditors' report dated February 6, 1980 on such financial statements.

In accordance with generally accepted auditing standards, we performed a review and evaluation of existing internal accounting controls for the purpose of providing a basis for reliance thereon in determining the nature, timing and extent of the audit tests applied in connection with our examination of the Town's 1979 financial statements. While certain matters which came to our attention during the review are presented in the accompanying memorandum for the consideration of the Town, such a review was not designed for the purpose of making detailed recommendations and would not necessarily disclose all weaknesses in the existing system.

The accompanying memorandum also includes comments and suggestions with respect to other financial and administrative matters which came to our attention during the course of our examination of the financial statements. These comments are offered as constructive suggestions for the consideration of the Town as part of the ongoing process of modifying and improving accounting control and other financial and administrative practices and procedures.

Very truly yours,
ARTHUR ANDERSEN & CO.

PRIOR YEAR RECOMMENDATIONS

In connection with prior examinations, we have made certain recommendations to the Town which we continue to believe should be considered for implementation. These are:

1. Fixed Asset Accounting
2. Semiannual Billing of Property Taxes
3. Change in Fiscal Year

Implementation of recommendation 1. would enhance the accounting control exercised over certain of the Town's major assets in order to help Town management meet its fiduciary responsibilities. A change in the Town's fiscal year to June 30 would permit the Town to complete its annual budget for approval prior to the beginning of the year. Semiannual billing of property taxes would reduce the interest expense on tax anticipation notes obtained during the year. With the rise in interest rates, this becomes an increasingly important consideration.

Management Comment

The change in the fiscal year and the implementation of semi-annual tax billing is currently under study by management with the assistance of the Finance Committee.

CAPITAL PROJECTS

Observation

The Town is in the process of completing the accounting for the Mink Brook sewer project. The construction and engineering work on this project has spanned several years. In accounting for the costs and related governmental reimbursements of this project, the Town has encountered certain difficulties which have included:

1. inability to reconcile costs, by contract item, to the reimbursement requests,
2. measurement of eligible costs (those which qualify for government funding),
3. delayed Federal funding, and
4. delayed bonding of Town and state costs.

These difficulties have been compounded by the in-charge engineering firm's failure to actively pursue accounting differences with the Town and seek timely reimbursement of funding.

Risk

Excess cost to the Town.

Recommendation

With respect to the upcoming Park Street project, the Town should attempt to reconcile its books to the cost information supplied by the engineering firm in charge of oversight of the project and should act as a “watchdog” in ensuring that government funding of eligible costs is requested on a timely basis.

Management Comment

This is being done at present.

CASH RECEIPTS

1. Observation

Cash receipts related to fines and fees from Howe Library are deposited daily by the Howe Library Corporation treasurer into its corporate bank account. Biweekly, these funds are totaled by the corporate treasurer and turned over to the Town. The library has not kept accurate records of all funds turned over to Howe Library Corporation for comparison to the funds returned to the Town.

Risk

Possible loss of Town funds.

Recommendation

Cash receipts from the Howe Library should be accounted for daily and delivered to the town clerk personnel for deposit into the Town's bank account.

Management Comment

We agree and will implement in the near future.

2. Observation

The library annually receives funds from the Howe Library Corporation for the sole purpose of purchasing books. The Town accounts for these funds by recording the cost for the books and applying the donation against the expenditure, therefore offsetting the expenditure and the revenue.

Risk

The financial statements may not present all the sources and uses of funds.

Recommendation

A separate trust fund should be established to account for the funds received from the Howe Library Corporation. The receipt of

donations should be recorded as revenue and the purchase of books should be recorded as an expenditure of the fund.

Management Comment

We agree with this recommendation and will implement it in the near future.

3. Observation

Cash receipts are not deposited on a daily basis throughout the year, though during the peak cash flow periods of November and December the Town does make daily deposits.

Risk

Possible misappropriation of funds and loss of interest income.

Recommendation

The town clerk personnel should prepare cash-ups and deposits on a daily basis.

Management Comment

Cash is not deposited daily throughout most of the year as the amount of cash received each day is minimal. Also, the police department is located at the town hall and their presence should deter any attempts of theft.

4. Observation

Cash is received in several departments of the Town, however, the procedures for initially recording these receipts varies considerably by department. Some locations maintain detail cash receipts registers, while other departments make no initial recording of the receipt.

Risk

Possible loss of revenue.

Recommendation

Procedures for recording the receipt of cash should be consistently applied. Each department should prepare an initial listing of checks received and maintain a detail cash receipts record. The initial listing of checks received should then be compared to the transfer of funds to the town clerk personnel.

Management Comment

We agree with this recommendation and will implement it in the near future.

PARKING REVENUE

Observation

The Town has been unable to collect approximately \$50,000 of out-of-state parking tickets issued during each year. Minimal effort is made to collect these fines until an individual has accumulated up to \$50 over a three-month period, at which time a court summons is sent to the offender.

Risk

Possible loss of revenue.

Recommendation

The Town should consider reducing the dollar limit for issuance of summons for local fines, thereby allowing the Town to commence collection efforts more promptly. Also, the Town should consider possible computer application of parking tickets to issue a follow-up letter on unpaid tickets, issuance of summons, separate listing of local and out-of-state tickets, and on-line storage.

Management Comment

In the past year, we initiated a full-time clerk to collect parking tickets and some improvement has been made. The Town is considering putting the system on computer, however, no formal steps have been taken to date. The problem remains with the out-of-state offenders because the Town has not been able to find a way to enforce payment on their tickets. The Hanover District Court would not look favorably on a reduction to the dollar limit for issuance of summonses.

BUDGETARY COST ACCUMULATIONS

Observation

Base salaries, overtime, sick pay, and vacation are approved at the annual Town Meeting as a total, rather than as separate line items. Actual expenditures are recorded separately for each type of expense.

Risk

Potential for over-appropriation for salary expenses.

Recommendation

The Town should consider having the budget include an estimate for each component of the personnel services expense, which could aid management in monitoring these costs throughout the year.

Management Comment

The total estimate for personnel services is more informative while estimates for each line item could be misleading. The costs are recorded separately so that they can be monitored closely by comparing current costs to prior years. The total estimate of Personnel Services considers estimates of fringe benefit expenses based upon historical trends and actual premium costs. Management feels that no risk exists for over-appropriation based upon its current practice.

OTHER

1. Observation

The Town has agreed to finance the sewer connections for residents on the basis of financial need. The residents are to pay the Town on an installment basis over the next 5 to 10 years. No interest is charged to the residents, and the Town has not acquired a secured interest in these properties to ensure future collectibility of the accounts.

Risk

Loss of revenue as the funds used for financing this construction could have been invested in interest-bearing accounts. Also there could be potential collectibility problems should an affected resident sell his property without the records properly reflecting the Town's lien on the property.

Recommendation

The Town should consider an interest charge to the residents for the use of Town funds, and the Town should consider filing a lien on each residents' property to help ensure payment if the property is sold prior to the charge being paid-off.

Management Comment

The Town's objective is not to make money but to provide a service to its residents and the above-described financing of sewer construction was done to aid people of the Town. It was believed to be in the best interest of the Town for the sewers to be connected to the homes as soon as possible. Bills for the unpaid balance are issued regularly based upon the homeowner's agreed-upon repayment schedule. All unpaid sewer bills automatically constitute a lien on the property. Therefore, there is no danger that the Town will be unable to collect.

2. Observation

The Town recently established a Capital Reserve Fund to fund self-insurance on damage to Town-owned property, including motor vehicles and buildings, as well as to pay claims for unemployment compensation billed to the Town by the New Hampshire Department of Employment Security.

Risk

There is the possibility that the accounting for the two separate activities could become commingled.

Recommendation

The Town should establish separate Capital Reserve Funds to account for self-insurance of property damage and for claims of unemployment compensation.

Management Comment

Since the Reserve was set up to provide self-insurance capability for both the property damage and unemployment compensation insurance programs, management fails to see any problem with commingled funds. Withdrawals from this account and subsequent reimbursements can be noted on the general ledger for clarification utilizing the "memo" capability.

BUDGET DISCUSSION 1981

1981 FINANCIAL PROGRAM

DISCUSSION OF ALL DEPARTMENTS

The 1981 spending plan can best be categorized as a maintenance budget emphasizing the need to properly maintain the substantial public investment in buildings, equipment, utilities and other public improvements.

As in the past, the 1981 figures emphasize revenues as well as expenses. We have continued to adjust fees for service where necessary to cover costs as well as reduce expenditures where possible without a reduction in overall service delivery.

The total appropriation proposed for 1981 is \$3,950,164 up 7% from 1980. Inflation continues to run in double digits yet we have once again accomplished the absorption of a major portion of inflated costs. This has been accomplished through careful planning, in-depth cost analysis and an emphasis on increased productivity.

It should be noted that increases in appropriations are not necessarily directly related to increased taxes since substantial portions of the total appropriation are funded by revenue sources other than property taxes.

The appropriation by fund breaks down as follows: General Fund, \$2,481,530 up 6.7% ; Fire Fund, \$638,458 up 8.8% ; Sidewalk Fund, \$23,020, down 12.3% ; Sewer Fund \$594,659, up 3.7% ; and the Parking Fund, \$212,497 up 18.5% .

Governance and Coordination

This service group contains the budgets for the District Court, General Administration, Legal, Planning Board, General Revenues and Debt and Interest Departments.

The District Court and Debt and Interest Departments contain the largest increases in expenditures. The Court budget is primarily wages as set by the New Hampshire legislature. The increase in the wage figures is directly related to increased court activity.

The Debt and Interest budget contains the consolidated debt for the Town. This figure has been declining. However, this budget also contains the cost of borrowing in anticipation of tax receipts. Borrowing is accomplished in April to fund operating expenses through December. The cost to the Town to borrow has increased as interest rates climb. Interest earned through aggressive investments by the Treasurer help offset this cost but we have been unable to

offset the full cost of borrowing. It is possible that through local action or by State legislative action the Town will convert to a July-June fiscal year and introduce semi-annual tax billing. This change will eventually eliminate the need to borrow in anticipation of taxes but still enable us to invest idle cash to the benefit of the overall tax rate.

Human Services

The Human Service Group contains the Visiting Nurse, Counseling, Health and Welfare, Health Council, Conservation Commission, Recreation, and Howe and Etna Library budgets. The major change in this group of departments is the fact that the Visiting Nurse Service has been assumed by the Mary Hitchcock Memorial Hospital. Although the responsibility for the provision of service has been transferred, the Town retains a financial responsibility to subsidize home health services. To this end \$35,000 is included in the Health and Welfare budget to fund this contractual subsidy.

The Conservation Commission budget includes \$6,500 as revenue from the sale of timber from the Gile Tract. This operation will be well underway by Town Meeting and is the first such effort on any of our town-owned lands. The purpose of our forestry management program is to enhance the land while providing income to offset expenses as incurred.

The Howe Library Trustees provided \$25,034 from unrestricted endowment income to offset the 1980 building debt cost of \$30,516. In 1981 they believe the contribution will be \$29,500 or 96% of the total 1981 debt figure.

Safety Services

This service group includes the Code, Police, Fire and Parking budgets. Although the total appropriation for the Code Department is up 9.9%, the net cost of this department has increased 46%. Obviously due to the economy and its depressing affect on construction starts, income from building permits was down considerably from budget. A turn in either the economy or the attitude toward construction could substantially alter this budget projection. However, we have taken a conservative approach to revenues associated with new construction projects.

The Police and Fire Departments remain relatively unchanged except that patrol miles for the Police have increased due to increased crime activity in outlying areas. Even with this increased activity, total patrol miles will still be below the 1979 figure.

The only substantial change in the Fire Department budget relates to contractual hydrant rental costs which include anticipated increases in water and hydrant rental rates.

The Parking budget contains \$28,000 to purchase a portion of the Baxter Lot currently owned by the Public Works Department. The majority of the lot is now owned by the Parking Fund and is used for parking. However, that portion of the lot which contained the old salt sheds was never purchased. The funds from the sale have been credited to the Buildings and Grounds Department and the entire lot will be converted to parking spaces.

Revenues from the sale of the old Shuttle Bus have been estimated and included. Changes to parking ticket collection methods for out of state violations have been incorporated and are providing some additional revenue to this budget.

Public Works

This service group contains the Highway, Buildings and Grounds, Equipment, Sewer and Sidewalk budgets.

The Highway Department budget shows minimal increases but contains a fairly major shift in policy regarding the asphalt overlay program. Due to the increasing cost of asphalt we have estimated that by changing our procedure for overlay maintenance by conducting this work with in-house personnel rather than by contract, the Town can benefit by receiving more asphalt material in place for the same cost. This will require the purchase of a spreader which has been included in the equipment reserve portion of the budget.

The Highway budget also includes forty thousand dollars for reconstruction of local roads. The Town Meeting will be asked to authorize the borrowing of an additional \$140,000 to finance the reconstruction of North Park Street. The total project is estimated at \$220,000 and will include excavation, drainage installation and re-surfacing. The majority of the work will be conducted by Town employees and the project is scheduled over the next two years.

The Buildings and Grounds Department budget shows a larger than normal increase for two reasons. First, the Trade Technician position which was introduced last year was split between the Equipment and Buildings and Grounds budgets. After recording the use of this position during the year it became quite clear that the position would be more appropriately placed wholly in the Buildings and Grounds Department. This has been accomplished in the 1981 budget.

The second area of increase is the inclusion of \$12,500 in Buildings and Grounds Capital Outlay to purchase one of the two bay areas at the Highway Garage from the Sewer Department. When the Public Works facility was originally constructed, the Sewer

Department paid for two of the bays to be used by that department for equipment storage. The Highway Department is in need of this space and has planned to purchase these two bays over the next two years.

The Equipment Department budget was favorably affected by the transfer of a portion of the Trades Technician position to Buildings and Grounds. Further reductions in this budget were unattainable due to the continued price increases for fuel and repair parts. This budget contains the fuel and repair costs for all Town vehicles. The department is self-sustaining in that all services performed are charged to user departments.

The Sewer Department has engaged in experimental work which has the potential for substantial future cost savings. Currently the plant uses no oil and instead meets its heating needs through methane recovery and wood-fired boilers. 1981 will see experimentation on a new secondary treatment process which if successful could offer considerable cost benefits to plants across the country.

The budget for 1981 includes the addition of one treatment plant operator which will be partially funded by federal grants. The position is necessary in anticipation of our secondary plant expansion project.

As a result of aggressive grants management, improved collection efforts and cost control measures, it will be unnecessary to increase current sewer fees.

REVENUE – EXPENDITURE COMPARISON

	1979	1980	1981
<i>Revenues</i>	<i>Budget</i>	<i>Budget</i>	<i>Budget</i>
Property Taxes	42	39	39
Other Local Taxes	1	1	1
Licenses and Permits	6	5	5
Use of Property and Money	2	3	4
Revenue from Other Government			
Agencies	24	25	25
Department Revenues	17	16	13
Sundry Revenues	4	3	5
Parking	4	8	8
Total	100%	100%	100%
 <i>Expenditures</i>			
Governance & Coordination	6	7	9
Human Services	14	14	12
Safety Services	34	35	36
Public Works	46	44	43
Total	100%	100%	100%

BUDGET SUMMARY

<i>Revenues</i>	<i>1980 Budget</i>	<i>1980 Actual</i>	<i>1981 Budget</i>
Property Taxes	\$1,511,984	\$1,463,530	\$1,593,099
Other Local Taxes	48,900	57,417	52,400
Licenses & Permits	195,674	200,052	202,030
Use of Property & Money	131,854	177,647	179,610
Revenue from Other			
Government Agencies	942,518	986,161	1,004,799
Department Revenues	596,494	614,617	547,664
Sundry Revenues	111,838	77,478	197,165
Parking	300,617	317,607	310,405
Total Current Revenues	<u>\$3,839,879</u>	<u>\$3,894,509</u>	<u>\$4,087,172</u>

<i>Expenditures</i>	<i>1980 Budget</i>	<i>1980 Actual</i>	<i>1981 Budget</i>
<i>Governance & Coordination</i>			
District Court	\$ 33,513	\$ 31,746	\$ 41,356
General Administration	78,179	98,700	101,267
Legal	17,338	11,946	15,605
Planning Board	15,219	11,877	15,906
Debt and Interest	103,404	180,563	180,003
Total	<u>\$ 247,653</u>	<u>\$ 334,832</u>	<u>\$ 354,137</u>

<i>Human Services</i>			
Visiting Nurse	\$ 83,547	\$ 66,002	\$ 0
Counseling	21,700	21,530	23,411
Health & Welfare	84,957	86,915	120,462
Health Council	571	352	470
Conservation Commission	13,890	10,483	14,870
Recreation	55,375	57,501	62,887
Howe Library	224,198	223,030	241,702
Etna Library	4,789	4,404	4,836
Total	<u>\$ 489,027</u>	<u>\$ 470,217</u>	<u>\$ 468,638</u>

<i>Safety Services</i>			
Code	\$ 55,406	\$ 54,193	\$ 60,892
Police	454,080	487,213	505,758
Parking	164,298	203,030	212,497
Fire	574,264	574,221	638,458
Total	<u>\$1,248,048</u>	<u>\$1,318,657</u>	<u>\$1,417,605</u>

Public Works

Highway	\$ 816,765	\$ 820,732	\$ 870,418
Buildings & Grounds	180,070	211,741	221,687
Equipment	0	0	0
Sidewalks	26,250	38,434	23,020
Sewer	<u>573,386</u>	<u>553,422</u>	<u>594,659</u>
Total	\$1,596,471	\$1,624,329	\$1,709,784

Special Articles

DLSRA	\$ 1,415	\$ 1,415	\$
Public Transportation	15,000	15,000	
Oak Hill	8,000	0	
Elm Program	12,000	13,713	
Community Center	23,000	17,332	
Ski Program	<u>20,000</u>	<u>20,000</u>	
Total	\$ 79,415	\$ 67,460	\$

Appropriation	\$3,660,614	\$3,815,495	\$3,950,164
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GENERAL REVENUES

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
Current Year Levy	\$ 654,751	\$ 679,423	\$ 990,173
Prior Year Levy	196,326	202,978	0
Interest on Delinquent Taxes	5,861	6,472	4,000
Land Use Tax	<u>7,200</u>	<u>14,000</u>	<u>0</u>
Property Taxes	\$ 864,138	\$ 902,873	\$ 994,173
Resident Taxes	\$ 37,700	\$ 41,640	\$ 37,000
National Bank Stock Taxes	2,407	2,561	2,400
Yield Tax	12,410	12,825	13,000
Resident Tax Penalties	<u>413</u>	<u>391</u>	<u>0</u>
Other Local Taxes	\$ 52,930	\$ 57,417	\$ 52,400
Motor Vehicle Permits	\$ 132,714	\$ 136,520	\$ 140,000
Trust Funds	\$ 5,838	\$ 385	\$ 385
Hanover Water Works Div.	<u>3,660</u>	<u>3,660</u>	<u>3,660</u>
Use of Property & Money	\$ 9,498	\$ 4,045	\$ 4,045
Railroad Tax	\$ 130	\$ 10	\$ 0
Interest & Dividends Tax	325,545	325,545	325,545
Savings Bank Tax	38,292	47,837	52,000
Rooms & Meals Tax	84,106	78,994	81,364
Business Profits Tax	87,795	84,424	86,000
Revenue Sharing	49,496	54,780	54,781
Anti-Recession Funds	748	0	0
Housing Tax	<u>11,656</u>	<u>13,198</u>	<u>13,200</u>
Revenue from other Government Agencies	\$ 597,768	\$ 604,788	\$ 612,890
Miscellaneous	\$ 284	\$ 260	\$ 0
Prior Year Revenue	32,160	53,222	60,000
Storrs Pond	0	8,697	2,174
Transfer from Reserve	0	0	23,000
Insurance Credit	<u>0</u>	<u>0</u>	<u>18,945</u>
Sundry Revenue	\$ 32,444	\$ 62,179	\$ 104,119
Total Revenues	\$1,689,492	\$1,767,822	\$1,907,627

EXPENDITURES

Hanover District Court

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
<i>Revenues</i>			
District Court Fines	\$ 14,097	\$ 19,571	\$ 17,500
 <i>Expenses</i>			
Personal Services	\$ 24,173	\$ 31,002	\$ 40,556
Auto Allowance	\$ 472	\$ 217	\$ 400
Communications	360	411	350
Training	50	20	50
Office Supplies	64	95	0
Supplies & Materials	\$ 946	\$ 743	\$ 800
Total Expenses	\$ 25,119	\$ 31,745	\$ 41,356
Net Department Total	\$ 11,022	\$ 12,174	\$ 23,856

General Administration

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
<i>Revenues</i>			
Tax Sales Redeemed	\$ 11,953	\$ 11,982	\$ 0
Permits, Licenses & Fees	34,028	37,251	32,000
Crime Commission	1,692	0	0
Miscellaneous	1,227	3,188	2,000
Inter-Dept. Charges	198,152	222,961	231,329
Total Revenues	\$ 247,052	\$ 275,382	\$ 265,329

General Administration

	1979 Actual	1980 Actual	1981 Budget
<i>Expenses</i>			
Personal Services	\$ 186,100	\$ 208,042	\$ 240,386
Auto Allowance	\$ 0	\$ 0	\$ 750
Communications	8,235	7,923	10,686
Insurance & Bonding	2,885	1,108	1,850
Printing & Publications	6,614	9,246	9,770
Training	1,279	1,294	2,480
Dues & Subscriptions	2,515	2,508	3,079
Office Supplies	4,506	4,153	4,900
Data Processing Supplies	1,171	1,941	2,400
Office Equipment	2,666	2,735	2,785
Fuel & Lubrication	380	481	400
Rep. & Maint. Op. Equip.	35	0	0
Bond & Debt Retirement Tax	2,008	0	0
Travel	1,546	1,694	0
Moving Expenses	429	0	0
Tax Refund	2,741	11,805	0
Manager's Expense	186	557	400
Finance Committee	19	18	50
Peripheral Parking	60	0	0
Assessing Costs	139	0	0
Public Relations	600	600	600
Tax Sale	13,695	22,153	0
Recording Fees	0	282	300
Resource Center	1,087	0	0
Supplies & Materials	\$ 52,800	\$ 68,498	\$ 40,400
Inter-Dept. Charges	714	7,683	6,220
Capital Outlay	4,998	2,833	2,350
Contract Services	47,245	33,606	42,240
Equipment Reserve	0	1,000	1,000
Total Expenses	\$ 297,857	\$ 321,662	\$ 332,596
Total Less Charges	92,705	98,701	101,267
Net Dept. Total	\$ 44,805	\$ 46,280	\$ 67,267

Legal Department

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Inter-Dept. Charges	\$ 0	\$ 564	\$ 0
<i>Expenses</i>			
Inter-Dept. Charges	\$ 1,100	\$ 1,088	\$ 980
Contract Services	<u>21,875</u>	<u>11,423</u>	<u>14,625</u>
Total Expenses	\$ 22,975	\$ 12,510	\$ 15,605
Net Dept. Total	\$ 22,975	\$ 11,946	\$ 15,605

Planning Board

<i>Expenses</i>			
Personal Services	\$ 940	\$ 834	\$ 1,062
Communications	\$ 292	\$ 347	\$ 350
Printing & Publications	1,365	988	3,600
Training	5	87	200
Office Supplies	383	339	300
Recording Fees	0	105	125
Upper Valley-Lake Sunapee Council	<u>4,825</u>	<u>5,307</u>	<u>5,837</u>
Supplies & Materials	\$ 6,870	\$ 7,173	\$ 10,412
Inter-Dept. Charges	656	925	932
Contract Services	<u>1,500</u>	<u>2,945</u>	<u>3,500</u>
Total Expenses	\$ 9,966	\$ 11,877	\$ 15,906
Net Dept. Total	\$ 9,966	\$ 11,877	\$ 15,906

Debt and Interest

<i>Revenues</i>			
Temporary Invest. Int.	\$ 110,014	\$ 135,962	\$ 133,600
Inter-Dept. Charges	<u>434,283</u>	<u>420,687</u>	<u>406,584</u>
Total Revenues	\$ 544,297	\$ 556,649	\$ 540,184
<i>Expenses</i>			
Interest on Tax Notes	\$ 92,692	\$ 165,206	\$ 167,000
Interest on Debt	127,274	108,853	91,664
Principal on Debt	<u>326,442</u>	<u>327,191</u>	<u>327,923</u>
Total Expenses	\$ 546,408	\$ 601,250	\$ 586,587
Total Less Charges	\$ 103,404	\$ 180,563	\$ 180,003
Net Dept. Total	\$ 2,111	\$ 44,601	\$ 46,403

Visiting Nurse

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
<i>Revenues</i>			
Nursing Services	\$ 4,591	\$ 6,571	\$
Medicare Reimbursement	41,150	24,768	
Gift Fund	100	0	
Accounts Receivable	3,841	2,953	
Sale of Property	0	4,490	
Transferred from Reserve	0	1,090	
Total Revenues	\$ 49,682	\$ 39,872	\$ 0
<i>Expenses</i>			
Personal Services	\$ 43,234	\$ 37,646	\$
Auto Allowance	\$ 703	\$ 545	\$
Communications	928	752	
Insurance & Bonding	600	265	
Printing & Publications	494	80	
Training	138	131	
Dues & Subscriptions	1,040	750	
Office Supplies	506	185	
Fuel & Lubrication	144	171	
Repair & Maint. of Equip.	2	0	
Chem., Drug & Laboratory Supplies	320	102	
Operational Equipment	20	0	
Supplies & Materials	\$ 4,895	\$ 2,981	\$ 0
Inter-Dept. Charges	6,711	5,675	
Capital Outlay	198	0	
Contract Services	8,768	19,700	
Equipment Reserve	961	0	
Total Expenses	\$ 64,767	\$ 66,002	\$ 0
Net Dept. Total	\$ 15,085	\$ 26,130	\$

Counseling

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
<i>Revenues</i>			
Dresden School District	\$ 9,418	\$ 10,414	\$ 11,326
<i>Expenses</i>			
Personal Services	\$ 18,003	\$ 20,199	\$ 21,799
Auto Allowance	\$ 221	\$ 145	\$ 204
Communications	372	321	384
Training	107	73	125
Office Supplies	106	48	120
Office Equipment	0	5	20
Books & Magazines	26	37	0
Supplies & Materials	\$ 832	\$ 629	\$ 853
Inter. Dept. Charges	639	702	759
Total Expenses	\$ 19,475	\$ 21,530	\$ 23,411
Net Dept. Total	\$ 10,057	\$ 11,116	\$ 12,085

Health and Welfare

<i>Revenues</i>			
Trust Funds	\$ 0	\$ 27	\$ 30
Sawyer Trust Income	2,956	1,143	1,000
Medicare Reimbursement	0	0	20,000
Total Revenues	\$ 2,956	\$ 1,170	\$ 21,030
<i>Expenses</i>			
Housing Deficit	\$ 26,091	\$ 31,349	\$ 28,869
Senior Citizens Center	3,300	3,630	3,950
Old Age Assistance	4,994	3,764	6,000
Ambulance Service	32,648	32,704	31,143
Town Welfare	6,825	9,836	11,500
Headrest	3,345	3,500	4,000
Real Estate Liens	3,496	2,132	0
Contract Services-MHMH	0	0	35,000
Total Expenses	\$ 80,699	\$ 86,915	\$ 120,462
Net Dept. Total	\$ 77,743	\$ 85,745	\$ 99,432

Health Council

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
<i>Expenses</i>			
Communications	\$ 74	\$ 55	\$ 70
Printing & Publications	68	68	70
Office Supplies	310	135	150
Travel	0	0	50
Program Materials	74	58	100
Supplies & Materials	\$ 526	\$ 316	\$ 440
Inter-Dept. Charges	70	36	30
Total Expenses	\$ 596	\$ 352	\$ 470
Net Dept. Total	\$ 596	\$ 352	\$ 470

Conservation Commission

<i>Revenues</i>			
Miscellaneous	\$ 0	\$ 103	\$ 0
Sale of Timber	0	0	6,500
Transfer from Reserve	1,396	0	0
Total Revenues	\$ 1,396	\$ 103	\$ 6,500
<i>Expenses</i>			
Personal Services	\$ 0	\$ 0	\$ 100
Communications	\$ 52	\$ 79	\$ 130
Training	47	109	100
Dues & Subscriptions	0	114	125
Office Supplies	169	137	175
Grounds-Materials	212	32	30
Program Materials	28	0	50
Supplies & Materials	\$ 508	\$ 471	\$ 610
Inter-Dept. Charges	165	150	160
Capital Outlay	12,000	9,000	12,000
Contract Services	2,300	862	2,000
Total Expenses	\$ 14,973	\$ 10,483	\$ 14,870
Net Dept. Total	\$ 13,577	\$ 10,380	\$ 8,370

Recreation

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Recreation Fees	\$ 17,658	\$ 21,208	\$ 22,000
Davis Skating Fees	1,309	163	0
Total Revenues	\$ 18,967	\$ 21,371	\$ 22,000
<i>Expenses</i>			
Personal Services	\$ 31,826	\$ 36,124	\$ 39,417
Auto Allowance	\$ 49	\$ 10	\$ 50
Communications	854	796	1,250
Insurance & Bonding	462	442	600
Printing & Publications	762	944	900
Training	359	415	400
Office Supplies	660	772	750
Office Equipment	41	19	0
Fuel & Lubrication	1,055	1,694	2,200
Rep. & Maint. Op. Equip.	130	0	100
Program Materials	3,176	2,987	2,800
Supplies and Materials	\$ 7,548	\$ 8,079	\$ 9,050
Inter-Dept. Charges	3,282	5,385	6,170
Capital Outlay	332	299	300
Contract Services	5,621	6,114	6,150
Equipment Reserve	1,200	1,500	1,800
Total Expenses	\$ 49,809	\$ 57,501	\$ 62,887
Net Dept. Total	\$ 30,843	\$ 36,130	\$ 40,887

Howe Library

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Investment Income	\$ 21,307	\$ 25,035	\$ 29,500
Fees	14,046	17,410	16,900
Inter-Dept. Charges	0	3,099	2,001
Total Revenues	\$ 35,353	\$ 45,544	\$ 48,401
<i>Expenses</i>			
Personal Services	\$ 97,627	\$ 114,167	\$ 123,836
Auto Allowance	\$ 0	\$ 0	\$ 185
Communications	2,471	2,608	3,163
Insurance & Bonding	3,555	4,001	4,004
Printing & Publication	453	465	550
Training	851	993	920
Dues & Subscriptions	180	195	220
Office Supplies	2,253	2,345	2,595
Office Equipment	411	585	570
Rep. & Maint. Op. Equip.	226	337	320
Utilities	6,559	6,455	8,430
Heat	3,806	3,160	3,960
Travel	185	134	0
Buildings-Repair & Maint.	1,794	4,023	4,640
Books & Magazines	22,233	25,957	30,290
Program Materials	484	590	600
Supplies & Materials	\$ 45,461	\$ 51,848	\$ 60,447
Inter-Dept. Charges	14,919	15,517	16,223
Capital Outlay	0	1,335	700
Contract Services	12,071	12,746	11,980
Debt Service	30,516	30,517	30,517
Total Expenses	\$ 200,595	\$ 226,130	\$ 243,703
Total Less Charges	\$ 200,595	\$ 223,031	\$ 241,702
Net Dept. Total	\$ 165,242	\$ 180,586	\$ 195,302

Etna Library

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Trust Funds	\$ 0	\$ 175	\$ 175
<i>Expenses</i>			
Personal Services	\$ 1,566	\$ 1,656	\$ 1,960
Insurance & Bonding	\$ 142	\$ 115	\$ 157
Printing & Publications	0	35	50
Training	9	10	50
Office Supplies	51	77	80
Utilities	37	80	100
Heat	607	607	770
Buildings-Repair & Maint.	320	75	250
Books & Magazines	989	829	975
Supplies & Materials	\$ 2,155	\$ 1,828	\$ 2,432
Inter-Dept. Charges	620	395	444
Capital Outlay	1,000	525	0
Total Expenses	\$ 5,341	\$ 4,404	\$ 4,836
Net Dept. Total	\$ 5,341	\$ 4,229	\$ 4,661

Code

<i>Revenues</i>			
Permits and Fees	\$ 26,494	\$ 17,916	\$ 24,025
<i>Expenses</i>			
Personal Services	\$ 40,681	\$ 46,085	\$ 47,880
Communications	\$ 1,621	\$ 1,418	\$ 1,709
Insurance & Bonding	94	417	201
Printing & Publications	1,391	640	2,702
Training	20	12	26
Dues & Subscriptions	148	140	140
Office Supplies	670	383	444
Office Equipment	37	234	264
Fuel & Lubrication	133	197	229
Rep. & Maint. Op. Equip.	67	0	30
Clothing	0	0	400
Recording Fees	24	152	187
Supplies & Materials	\$ 4,205	\$ 3,593	\$ 6,332
Inter-Dept. Charges	2,697	3,513	3,916
Contract Services	601	113	1,947
Equipment Reserve	365	890	817
Total Expenses	\$ 48,549	\$ 54,193	\$ 60,892
Net Dept. Total	\$ 22,055	\$ 36,277	\$ 36,867

Police Department

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Fees, Licenses & Permits	\$ 9,836	\$ 12,780	\$ 13,635
Crime Commission	5,379	1,321	0
Service Charges	24,722	56,455	31,531
Inter-Dept. Charges	108,158	130,166	140,629
Total Revenues	\$ 148,095	\$ 200,722	\$ 185,795
<i>Expenses</i>			
Personal Services	\$ 378,614	\$ 455,018	\$ 467,330
Auto Allowance	\$ 3,700	\$ 4,301	\$ 4,320
Communications	11,431	12,590	12,505
Insurance & Bonding	4,478	4,883	4,746
Printing & Publications	831	659	920
Training	1,561	1,216	2,126
Dues & Subscriptions	250	210	515
Office Supplies	1,270	985	1,305
Office Equipment	112	251	100
Fuel & Lubrications	8,505	12,453	13,144
Rep. & Maint. Op. Equip.	2,454	3,825	3,405
Clothing	6,285	6,835	7,650
Operational Equip.	3,927	3,406	3,545
Traffic Control	7,457	10,215	11,248
Supplies & Materials	\$ 52,261	\$ 61,829	\$ 65,529
Inter-Dept. Charges	61,777	73,147	80,668
Capital Outlay	1,445	175	1,650
Contract Services	16,759	17,830	19,269
Equipment Reserve	9,220	9,380	11,941
Total Expenses	\$ 520,076	\$ 617,379	\$ 646,387
Total Less Charges	\$ 411,919	\$ 487,213	\$ 505,758
Net Dept. Total	\$ 371,981	\$ 416,657	\$ 460,592

Fire Department

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Current Year Levy	\$ 470,424	\$ 522,851	\$ 584,359
Revenue Sharing	33,375	36,510	36,510
Fees and Dividends	14,732	12,319	15,819
Service Charges	867	1,415	1,770
Prior Year Revenue	3,834	0	0
Office Rental	1,500	1,125	0
Ambulance Charge	31,225	62,252	66,349
Total Revenues	\$ 555,957	\$ 636,472	\$ 704,807
<i>Expenses</i>			
Personal Services	\$ 300,431	\$ 368,003	\$ 399,297
Communications	\$ 10	\$ 59	\$ 100
Insurance & Bonding	3,697	4,666	4,595
Printing & Publications	27	430	350
Training	1,709	2,812	3,618
Medical Insurance	276	418	345
Dues & Subscriptions	605	646	850
Office Supplies	247	262	275
Office Equipment	152	309	100
Fuel & Lubrication	3,929	5,830	5,553
Rep. & Maint. Op. Equip.	6,808	7,423	7,310
Utilities	5,424	5,549	7,298
Clothing	4,198	4,405	5,745
Chem., Drug & Lab. Supplies	331	597	375
Fire Alarm	649	569	945
Equip. Repair	5	154	250
Heat	6,085	11,475	11,000
Buildings-Repair & Maint.	4,476	4,861	4,361
Grounds-Materials	35	0	50
Supplies & Materials	\$ 38,665	\$ 50,465	\$ 53,119
Inter-Dept. Charges	57,302	59,581	65,609
Capital Outlay	3,502	6,437	10,629
Contract Services	80,599	67,736	88,831
Equipment Reserve	22,900	21,205	26,634
Debt Service	64,858	63,045	60,688
Total Expenses	\$ 568,257	\$ 636,472	\$ 704,807
Total Less Charges	\$ 537,032	\$ 574,220	\$ 638,458
Net Dept. Total	\$ (12,300)	\$ 0	\$ 0

Buildings And Grounds

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Licenses & Permits	\$ 0	\$ 1,202	\$ 1,500
Trust Funds	0	7,601	7,600
Boat Landing	2,469	0	0
Cemetery Income	11,061	14,943	14,800
Solid Waste Permits	49,843	49,283	60,000
Sale of Property	0	0	28,657
Inter-Dept. Charges	12,869	15,523	18,700
Total Revenues	\$ 76,242	\$ 88,552	\$ 131,257
<i>Expenses</i>			
Personal Services	\$ 67,801	\$ 82,039	\$ 103,548
Communications	\$ 279	\$ 298	\$ 360
Insurance & Bonding	1,749	1,462	2,355
Printing & Publications	0	187	150
Training	0	0	100
Office Supplies	0	7	25
Fuel & Lubrications	2,035	2,952	2,884
Rep. & Maint. of Equip.	491	171	800
Utilities	8,120	8,593	9,873
Clothing	453	770	1,000
Heat	17,243	19,545	20,000
Operational Equip.	1,981	2,485	2,295
Buildings-Repair & Maint.	15,015	13,290	8,000
Grounds-Materials	2,844	4,276	2,500
Public Relations	431	324	300
Resource Center	2,699	28	100
Supplies & Materials	\$ 53,340	\$ 54,360	\$ 50,742
Inter-Dept. Charges	16,358	27,514	17,397
Capital Outlay	6,111	13,000	14,450
Contract Services	34,989	46,350	49,180
Equipment Reserve	3,500	4,000	5,070
Total Expenses	\$ 182,099	\$ 227,263	\$ 240,387
Total Less Charges	\$ 169,230	\$ 211,740	\$ 221,687
Net Dept. Total	\$ 105,857	\$ 138,711	\$ 109,130

Highway

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Town Road Aid	\$ 0	\$ 7,391	\$ 15,000
Highway Subsidy	72,695	79,321	79,474
Fees & Permits	330	200	150
Service Charges	5,411	16,782	5,000
Inter-Dept. Charges	<u>40,651</u>	<u>28,030</u>	<u>19,770</u>
Total Revenues	\$ 119,087	\$ 131,724	\$ 119,394
<i>Expenses</i>			
Personal Services	\$ 255,044	\$ 264,846	\$ 296,077
Auto Allowance	\$ 53	\$ 0	\$ 100
Communications	810	1,383	1,560
Insurance & Bonding	5,235	7,084	6,020
Training	175	643	500
Printing & Publications	0	11	25
Office Supplies	430	141	100
Office Equipment	9	123	200
Utilities	30,876	35,158	42,162
Clothing	1,938	1,546	2,000
Weather Service	0	575	0
Street Maint. Materials	58,391	56,354	113,709
T. R. A. & B.	6,783	6,645	6,624
Drainage & Bridge Materials	37,836	6,631	38,000
Grounds-Materials	0	77	100
Winter Road Support	32,896	24,449	31,000
Traffic Support	<u>893</u>	<u>1,120</u>	<u>800</u>
Supplies & Materials	\$ 176,325	\$ 141,940	\$ 242,900
Inter-Dept. Charges	253,394	293,085	295,442
Capital Outlay	2,198	2,583	5,000
Contract Services	<u>100,738</u>	<u>146,308</u>	<u>50,769</u>
Total Expenses	\$ 787,699	\$ 848,762	\$ 890,188
Total Less Charges	\$ 747,048	\$ 820,732	\$ 870,418
Net Dept. Total	\$ 668,612	\$ 717,038	\$ 770,794

Equipment

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Inter-Dept. Charges	\$ 227,112	\$ 268,655	\$ 260,643
<i>Expenses</i>			
Personal Services	\$ 40,651	\$ 59,421	\$ 49,275
Communications	\$ 1,172	\$ 923	\$ 1,020
Training	9	487	500
Fuel & Lubrication	25,559	37,498	37,836
Rep. & Maint. Op. Equip.	92,294	95,558	90,000
Clothing	337	598	500
Operational Equip.	900	0	0
Supplies & Materials	\$ 120,271	\$ 135,064	\$ 129,856
Inter-Dept. Charges	16,190	19,170	21,512
Equipment Reserve	50,000	55,000	60,000
Total Expenses	\$ 227,112	\$ 268,655	\$ 260,643
Net Dept. Total	\$ 0	\$ 0	\$ 0

Sidewalks

<i>Revenues</i>			
Current Year Approp.	\$ 12,157	\$ 25,824	\$ 14,567
Town Road Aid	0	11,925	0
Revenue Sharing	978	1,000	1,000
Dartmouth College	4,000	0	0
Prior Year Revenue	9,055	0	7,453
Total Revenues	\$ 26,190	\$ 38,749	\$ 23,020
<i>Expenses</i>			
Personal Services	\$ 2,935	\$ 5,382	\$ 6,000
Supplies & Materials	\$ 341	\$ 250	\$ 2,620
Inter-Dept. Charges	1,302	1,545	1,000
Capital Outlay	14,474	31,257	10,600
Equipment Reserve	0	0	2,800
Total Expenses	\$ 19,052	\$ 38,434	\$ 23,020
Net Dept. Total	\$ 7,138	\$ 315	\$ 0

Sewer

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
State Aid-Water Pollution	\$ 81,808	\$ 231,340	\$ 220,899
Reimbursement	0	0	27,700
Sewer Fees & Connections	376,479	328,834	311,753
Service Charges	1,497	6,103	1,500
Insurance Claims	0	1,562	0
Prior Year Revenue	28,271	(2,329)	43,843
Sale of Property	500	0	0
Accounts Receivable	76,747	31,754	28,064
Inter-Dept. Charges	74	114	12,500
Total Revenues	\$ 565,376	\$ 597,378	\$ 646,259
<i>Expenses</i>			
Personal Services	\$ 104,904	\$ 128,869	\$ 155,884
Auto Allowance	\$ 0	\$ 0	\$ 200
Communications	1,615	1,293	1,600
Insurance & Bonding	4,249	4,233	5,000
Printing & Publications	136	93	300
Training	1,709	941	1,750
Dues & Subscriptions	0	0	250
Office Supplies	803	417	500
Office Equipment	831	349	500
Fuel & Lubrication	3,296	4,770	6,300
Rep. & Maint. Op. Equip.	6,631	6,749	6,800
Utilities	27,261	27,003	28,000
Clothing	925	1,403	1,100
Chem., Drug & Lab. Supplies	10,380	11,894	12,400
Heat	3,362	2,229	500
Travel	137	5	0
Buildings-Repair & Maint.	183	88	350
Grounds-Materials	445	184	200
Sewer Maint. Materials	9,428	10,317	10,000
Repair & Maint. Plant Equip.	2,585	3,485	5,000
Supplies & Materials	\$ 73,976	\$ 75,453	\$ 80,750
Inter-Dept. Charges	17,115	27,266	26,410
Capital Outlay	77,017	37,332	70,000
Contract Services	640	701	300
Equipment Reserve	12,000	12,000	12,000
Debt Service	282,053	271,915	261,815
Total Expenses	\$ 567,705	\$ 553,536	\$ 607,159
Total Less Charges	\$ 567,630	\$ 553,422	\$ 594,659
Net Dept. Total	\$ (2,329)	\$ 43,843	\$ 39,100

Special Articles

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Federal Forestry Program	\$ 1,852	\$ 2,150	
1979 Oak Hill Unex.	0	8,000	
Total Revenues	\$ 1,852	\$ 10,150	\$ 0
<i>Expenses</i>			
Dartmouth-Lake Sunapee			
Reg. Assoc.	\$ 0	\$ 1,415	
Public Transportation	0	15,000	
Trescott Road	35,570	0	
Davis Rink	6,389	0	
Oak Hill	8,000	0	
Elm Tree Program	7,164	13,713	
Community Center	0	17,332	
Ski Program	0	20,000	
Total Expenses	\$ 57,123	\$ 67,460	\$ 0
Net Dept. Total	\$ 55,271	\$ 57,310	\$ 0
Total Departmental			
Expenditures	\$3,256,729	\$3,612,465	\$3,737,667
Parking Fund	152,092	203,030	212,497
Amount to be Appropriated	\$3,408,821	\$3,815,495	\$3,950,164

PROPOSED 1981 CAPITAL OUTLAY ALL DEPARTMENTS

General Administration		
Electronic Typewriter	\$ 2,045	
Storage Cabinet	<u>305</u>	
		\$ 2,350
Conservation Commission		
Land Acquisition Fund		12,000
Recreation		
Playground Apparatus – Etna		300
Howe Library		
Stereo Units (2)		700
Police		
Electric Typewriter – Dispatch	950	
Office Chair	200	
Base Radio Facility	<u>500</u>	
		1,650
Fire		
Ladders (2)	700	
Air Packs – Replacements	1,730	
Pagers	1,710	
Insulated Overhead Doors (2)	1,700	
Storm Windows	3,000	
Assorted Equipment	<u>1,790</u>	
		10,630
Highway		
Trees		5,000
Buildings & Grounds		
1 Bay at Public Works Garage	12,500	
Storm Windows	<u>1,950</u>	
		14,450
Sidewalk		
Sidewalk Construction		10,600

Sewer		
Storage Building	60,000	
Sewer Line Improvements	<u>10,000</u>	
		70,000
Parking		
Parking Lot Improvements	1,000	
Purchase of a Portion of the Baxter Lot	<u>28,657</u>	
		<u>29,657</u>
TOTAL		\$157,337

PROPOSED 1981 CAPITAL RESERVE EXPENDITURES

Police		
Replace 2 Patrol Cars	\$ 14,440	
Replace Radio Equipment	<u>10,407</u>	
		\$ 24,847
Highway		
Replace Compressor	10,000	
Purchase Paver	<u>26,000</u>	
		36,000
Buildings and Grounds		
Purchase Leaf Vacuum	1,000	
Purchase Power Rake	<u>2,000</u>	
		<u>3,000</u>
TOTAL		\$ 63,847

FEDERAL REVENUE SHARING

Proposed Allocation for 1981

Fire - Debt		\$ 36,510
Sidewalk - Capital Projects		1,000
General Fund - Capital Outlay Items	\$ 36,450	
General Fund - Conservation Improvements	4,147	
General Fund - Special Projects	<u>8,575</u>	
		<u>49,172</u>
TOTAL		\$ 86,682

1980 TAX RATES

<i>Unit of Government</i>	<i>Total Appropriation</i>	<i>Revenue Or Credit</i>	<i>To Be Raised By Taxes</i>	<i>Net Valuation</i>	<i>Tax Rate</i>
Town	\$2,895,802	\$1,936,634 ^b	\$1,002,383 ^{**}	\$164,284,951	\$ 6.10
County	327,262	13,009	314,253		1.90
Hanover School	1,131,796	179,366	952,430		5.80
Dresden School	<u>1,903,772^a</u>	<u>0</u>	<u>1,903,772</u>		<u>11.60</u>
	\$6,258,632	\$2,129,009	\$4,172,838	<u>\$164,284,951</u>	<u>\$25.40</u>
 Special Service Area					
Fire Area No. 1			\$ 16,702	\$ 21,691,178	.77
Fire Area No. 2			25,533	16,688,262	1.53
Fire Area No. 3			6,369	2,081,250	3.06
Fire Area No. 4			<u>474,247</u>	<u>123,824,261</u>	<u>3.83</u>
	<u>\$ 522,587</u>		<u>\$ 522,851[*]</u>	<u>\$164,284,951</u>	
Sidewalk	\$ 25,250		\$ 25,824 [*]	\$122,971,281	.21
GRAND TOTAL	<u>\$6,806,469</u>		<u>\$4,721,513</u>		

- Notes: ^{**} Includes overlay of \$18,815 which applies to Town, County and School appropriations, and Veteran's Exemptions of \$24,400.
- ^{*} Includes overlay: Fire \$264, Sidewalk \$574.
- ^a Includes only Hanover's share 69.85% of Dresden appropriation.
- ^b Includes \$56,000 cash surplus from 1979.

SUMMARY OF ASSESSMENTS 1980

Real Estate

Code

01	Land – Improved and Unimproved	\$ 47,376,730
02	Buildings Only	109,669,170
04	Factory Buildings	1,668,200
08	Public Utilities (Electric & Water Works)	<u>6,196,751</u>
		\$164,910,851

Exemptions

Institution – Dining Room	
Dormitory & Kitchen	\$300,000
Blind	57,300
Elderly Persons	<u>268,600</u>
	<u>625,900</u>
TOTAL NET VALUATION	\$164,284,951

Total Number of Residents listed at \$10.00 — 4,240

TAX COLLECTOR'S REPORT

December 31, 1980

DEBIT

	<i>Prior Years</i>	<i>1980</i>	<i>Total</i>
Property Tax	\$ 204,288	\$ 4,698,918	\$ 4,903,206
Bank Stock Tax		2,561	2,561
Yield Tax		12,825	12,825
Additions:			
Property Tax	666		666
Interest	<u>6,090</u>	<u>529</u>	<u>6,619</u>
	\$ 211,044	\$ 4,714,833	\$ 4,925,877

CREDIT

	<i>Prior Years</i>	<i>1980</i>	<i>Total</i>
Remittance to Treasurer:			
Property Tax	\$ 202,978	\$ 4,398,553	\$ 4,601,531
Bank Stock Tax		2,561	2,561
Yield Tax		12,825	12,825
Interest	6,090	529	6,619
Abatements:			
Property Tax	1,197	5,590	6,787
Uncollected:			
Property Tax	<u>779</u>	<u>294,775</u>	<u>295,554</u>
	\$ 211,044	\$ 4,714,833	\$ 4,925,877

SUMMARY OF WARRANT STATE RESIDENT TAX December 31, 1980

DEBIT

	<i>Prior Years</i>	<i>1980</i>	<i>Total</i>
Original Warrant		\$ 42,400	\$ 42,400
Uncollected as of 1/1/80	\$ 6,820		6,820
Added Taxes	630	4,900	5,530
Penalties	287	104	391
	<u>\$ 7,737</u>	<u>\$ 47,404</u>	<u>\$ 55,141</u>

CREDIT

	<i>Prior Years</i>	<i>1980</i>	<i>Total</i>
Remittance to Treasurer:			
Resident Taxes	\$ 2,830	\$ 38,810	\$ 41,640
Penalties	287	104	391
Abatements:			
Resident Taxes	4,480	1,140	5,620
Uncollected:			
Resident Taxes	140	7,350	7,490
	<u>\$ 7,737</u>	<u>\$ 47,404</u>	<u>\$ 55,141</u>

SUMMARY OF TAX SALES ACCOUNTS December 31, 1980

DEBIT

	<i>1979</i>	<i>Tax Sale on Levies of: Prior Years</i>
(a) Taxes Sold to Town During Current Fiscal Year	\$ 22,153	
(b) Balance of Unredeemed Taxes January 1, 1980		\$ 11,720
Interest Collected After Sale	271	299
Redemption Costs	53	44
	<u>\$ 22,477</u>	<u>\$ 12,063</u>

CREDIT

Remittances to Treasurer:

During Year	\$ 9,538	\$ 2,444
Unredeemed Taxes at		
Close of Year	<u>12,939</u>	<u>9,619</u>
	\$ 22,477	\$ 12,063

TOWN CLERK'S REPORT December 31, 1980

Motor Vehicle Permits Issued

1980	5,280	\$ 155,098
1981	<u>218</u>	<u>6,273</u>
	5,498	\$ 161,371

Dog Licenses Issued	529	\$ 2,876
Kennel Licenses Issued	<u>7</u>	<u>104</u>
		\$ 2,980

Fees received from Vital Statistics, Motor Vehicle Title Applications, Hunting and Fishing Licenses, etc.		\$ 11,036
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REPORT OF THE TOWN TREASURER

The Treasurer of the Town of Hanover for the year ending December 31, 1980 submits the following condensed report of receipts and disbursements applicable to calendar 1980 activity.

Balance per cash book, January 1, 1980	\$ 244,934
Receipts from all sources applicable to 1980	<u>18,660,515</u>
	\$18,905,449
Less Selectmen's Orders Paid Relating to 1980	<u>18,798,967</u>
Balance per cash book, December 31, 1980	<u>\$ 106,482</u>

Bruce D. McAllister
Treasurer

PARKING SYSTEM

1979-1981

	1979 Actual	1980 Actual	1981 Budget
<i>Revenues</i>			
Parking - Previous Years	\$ 118,033	\$ 128,117	\$ 114,576
Sale of Property	0	0	13,000
Metered Parking	65,828	68,372	60,000
Parking Fines	51,786	55,662	55,000
Permit Parking	34,035	42,730	51,840
Use of Property & Money	10,528	15,914	14,800
Community Center	0	6,811	1,189
Total Revenues	\$ 280,210	\$ 317,606	\$ 310,405
<i>Expenses</i>			
Personal Services	\$ 71,146	\$ 71,439	\$ 76,990
Communications	\$ 1,195	\$ 1,738	\$ 2,532
Insurance & Bonding	3,070	1,796	2,855
Printing & Publications	209	842	150
Office Supplies	712	287	700
Office Equipment	358	199	200
Fuel & Lubrication	1,841	2,254	1,500
Rep. & Maint. of Equipment	2,662	12,673	2,600
Utilities	2,280	2,239	2,664
Clothing	0	158	0
Buildings-Repair & Maint.	95	3,427	3,500
Grounds-Materials	6,060	2,452	2,500
Parking Meter Supplies	3,006	6,209	3,000
Community Center	0	18,726	0
Other Charges-Administration	18,500	20,000	20,000
Other Charges-Highway	9,610	10,550	10,000
Other Charges-Communications	0	12,047	13,081
Other Charges-Sewer	48	31	0
Other Charges-Buildings & Grounds	3,000	4,253	3,500
Other Charges-Equipment	9,476	5,638	6,500
Capital Outlay	1,562	0	29,657
Professional Fees	0	828	2,000
Contract-Paving	0	1,081	0
Contract-Data Process	0	2,028	5,800
Contracts-Lot Rental	10,571	12,391	14,768
Equipment Reserve	6,692	9,744	8,000
Total Expenses	\$ 152,093	\$ 203,030	\$ 212,497
Fund Balance	\$ 128,117	\$ 114,576	\$ 97,908

**HANOVER HOUSING AUTHORITY
SECTION EIGHT**

Balance Sheet - 12/31/80

Assets

Cash	\$ 8,219.76
Savings Account	38,324.42
Development Costs	<u>639,703.77</u>
Total Assets	\$686,247.95

Liabilities and Reserves

Accounts Payable - Town of Hanover	\$ 7,435.13
Donations	784.63
Grant - Town of Hanover	639,703.77
Savings Account	38,324.42
Fund Balance	<u>0</u>
Total Liabilities and Reserves	\$686,247.95

HANOVER HOUSING AUTHORITY

1979-1980

	1979 <i>Actual</i>	1980 <i>Actual</i>	1981 <i>Budget</i>
<i>Revenues</i>			
Prior Year Revenue	\$ 0	\$ (138)	\$ 0
Housing Subsidy	59,752	57,033	60,420
Rents Housing Authority	24,338	26,346	26,700
Gifts Housing Authority	601	0	0
Miscellaneous	157	870	50
Total Revenues	\$ 84,848	\$ 84,111	\$ 87,170
<i>Expenses</i>			
Communications	\$ 148	\$ 408	\$ 476
Insurance & Bonding	1,361	1,344	1,555
Office Supplies	8	24	35
Utilities	16,460	17,568	20,816
Heat	616	1,028	1,100
Buildings-Repair & Maintenance	1,360	3,655	3,000
Grounds-Materials	143	532	200
Program Materials	472	91	100
In Lieu of Taxes	11,656	13,198	13,200
Interest on Debt	21,855	20,210	18,565
Principal on Debt	35,000	35,000	35,000
Other Charges-Administration	6,453	7,287	6,992
Other Charges-Highway	388	178	200
Other Charges-Equipment	200	0	100
Other Charges-Buildings & Grounds	1,373	3,155	3,000
Capital Outlay	2,053	0	0
Contract Services	5,402	4,981	4,100
Equipment Reserve	6,000	6,800	7,600
Total Expenses	\$ 110,939	\$ 115,459	\$ 116,039
Net Expenses	\$ 26,091	\$ 31,348	\$ 28,869

HANOVER DISTRICT COURT

Receipts

Fines & Forfeits	\$40,778.50	
Police Academy	4,098.00	
Small Claims	3,093.00	
Writs	107.04	
Annulments	60.00	
Restitution	654.00	
Closing of Bail & Partial Payment Accounts as per State regulations effective October 1, 1980	2,731.26	
Cash on Hand January 1, 1980	<u>25.00</u>	\$51,546.80

Disbursements

State of New Hampshire		
Department of Safety	\$19,959.08	
Fish & Game	428.00	
Witness Fees	2,837.80	
Police Academy Fees	4,058.08	
Restitution	168.00	
Court Expenses	4,499.58	
Town of Hanover		
Fines	\$16,991.22	
Small Claims	2,443.00	
Writs	82.04	
Annulments	<u>55.00</u>	
	19,571.26	
Cash on Hand December 31, 1980	<u>25.00</u>	\$51,546.80

1980 Activity

Criminal	1235
Writs	60
Tenant & Landlord	6
Juvenile	57
Small Claims	<u>634</u>
Total Cases	1992

UPPER VALLEY REGIONAL EMERGENCY MEDICAL CARE SERVICE

The Upper Valley Regional Emergency Medical Care Service responded to 552 calls for medical aid in 1980.

	1977	1978	1979	1980
Bradford	67	50	71	97
Fairlee	22	31	29	25
Hanover	196	201	182	216
Lyme	23	19	25	33
Norwich	35	41	33	56
Orford	15	19	21	31
Piermont	15	19	13	20
Strafford	5	14	15	8
Thetford	34	39	39	36
West Fairlee	6	4	6	16
Other	<u>9</u>	<u>4</u>	<u>6</u>	<u>14</u>
Total	427	441	440	552

Most of the goals set forth in 1980 were met. The Dodge Ambulance was replaced with a new Chevrolet built by Yankee Coach.

Many of the Ambulance attendants have completed advanced courses in pre-hospital care. Advanced training for the personnel will continue in 1981.

The rate schedule for 1981 will not change.

UPPER VALLEY REGIONAL EMERGENCY MEDICAL CARE SERVICE FUND

Statement of Cash Receipts and Disbursements for the Year Ended December 31, 1980 and Proposed Budget for 1981

	<i>Actual 1980</i>	<i>Budget 1981</i>
Revenues:		
Prior Years Revenue	\$ 4,413	\$ 5,942
Service Charges	25,042	25,800
Community Contributions	69,689	71,809
Other	305	0
Accounts Receivable	<u>8,111</u>	<u>10,000</u>
	\$ 107,560	\$ 113,551
Disbursements:		
Personal Services	\$ 62,436	\$ 65,669
Insurance & Bonding	2,573	2,787
Communications	312	500
Printing & Publications	0	75
Training	1,786	4,000
Dues & Subscriptions	168	325
Office Supplies	162	155
Fuel & Lubrication	2,734	2,850
Repair & Maintenance—		
Operational Equipment	2,208	650
Clothing	500	800
Chemical, Drug & Lab Supplies	1,488	1,000
Equipment Repair	219	400
Travel	11	100
Operational Equipment	1,597	1,535
Other Charges— Administration	5,925	6,567
Other Charges— Communications	6,487	7,044
Other Charges— Equipment	1,012	1,000
Equipment Reserve	<u>12,000</u>	<u>15,700</u>
	\$ 101,618	\$ 111,157
Surplus	<u>\$ 5,942</u>	<u>\$ 2,394</u>

Capital Reserve Balance — \$2,648

DARTMOUTH-LAKE SUNAPEE REGION ASSOCIATION

The Officers and Board of Directors of the Dartmouth-Lake Sunapee Region Association (DLSRA) wish to thank the townspeople and officials of Hanover for their generous appropriation at the 1980 Town Meeting.

DLSRA, a non-profit organization, worked hard to make this area a vacation destination during 1980. Our 120 business members and volunteer board members believe that all businesses, not only inns and restaurants, benefit from a healthy vacation travel economy. We applied for and received over \$7,000 in N.H. State Matching Funds to produce and distribute 75,000 copies of our new color-covered vacation brochure. This was the first time our region had a selling piece that was competitive with other sections of the state and New England. Exactly \$7,332 in private funds were matched by a like amount of state dollars in November 1980 so that DLSRA could organize and carry out an important advertising campaign to promote mid-week skiing in our region. All major downhill and cross-country centers participated along with over 25 lodging and dining establishments. DLSRA also funded a seven day a week live ski information phone during the winter of 1979-80.

In addition to these major achievements DLSRA mailed nearly 4,000 vacation kits to people who wrote our office, handled several hundred phone inquiries, prepared several news releases and feature stories for over 90 travel editors throughout the East and established a unique theatre/lodging/dining discount program for summer arts enthusiasts.

This year promises to be busier than last and we would sincerely appreciate your continued support! Thank you.

HEADREST Inc.

Headrest, the Upper Valley's 24-Hour Crisis and Resource Center is requesting \$4,000 from the Town of Hanover at its 1981 Town Meeting. This is an increase of \$500 from the amount approved for 1980, an increase of 14%.

This request is based upon the use of our services by Hanover residents. It also reflects our greater reliance on local support in light of the loss of state funding for information and referral centers. Our Title XX contract, which was cancelled last April 1, represented nearly 45% of our total budget. We have continued with the help of volunteers, and some of that funding has been restored through appeals to private foundations. For 1981, our projected budget has *decreased* nearly 10% — a demonstration of our commitment to providing effective service at the lowest cost.

In 1980 a total of 243 Hanover residents used our services 417 times, which is 12% of our total contacts for the year. Since individuals who contact Headrest sometimes have a need for more than one service, there were 453 different "situations" involving town residents.

A breakdown of these is as follows:

Assault/Abuse, Children . . .	2	Family related	20
Assault/Abuse, Women	8	Food needed	0
Alcohol	10	Handicapped	1
Caring Listener needed	39	Health related	30
Child Care	0	Housing	25
Collaboration	81	Job related	8
Community Calendar	4	Legal	18
Consumer-related	21	Information and Referral . .	92
Counselling requested	15	Runaway related	1
Depression/Anxiety	9	Suicide	1
Drugs	11	Transportation	7
Emergency Lodging needed 33		Volunteer, Resources	
(9 lodged at Headrest)		Available	17
		TOTAL SITUATIONS	453

Headrest offers a variety of useful services to the townspeople of Hanover. The core of our work is the information and referral program. Extensive files allow the staff and trained volunteers to provide information on a variety of local and state resources, and to direct callers to the person or place that can best help them.

Other services include the crisis hotline for alcohol, drug, or personal problems; temporary emergency housing; drug and alcohol workshops in the schools; and the Family Violence program.

Starting July 1980, and funded by the New Hampshire Crime Commission for a period of one year, this program provides public education and information, advocacy, and shelter for victims of abuse.

Crucial to the success of this work, and our other "after-hours" services (as clearinghouse for winter fuel emergencies) is Headrest's continued 24-hour availability. Appropriations from local towns, including Hanover, contribute to that goal — so that people can get help whenever they need it.

For more information about Headrest please contact our office, telephone 448-4400.

Thank you for last year's support, and for your time and consideration.

UPPER VALLEY-LAKE SUNAPEE COUNCIL

The Upper Valley-Lake Sunapee Council is the bi-state regional planning commission which serves Hanover, 27 other New Hampshire communities and three Vermont towns. 1980 was a year of transition and self-analysis for the Council as boundaries, regional program priorities and staff needs were assessed in order to determine how best to meet local and regional needs.

As the Council enters into 1981 with a complete staff including an executive director, two planners, and an office manager, emphasis on regional programs such as housing needs, historic preservation and downtown revitalization, transportation, and energy will increase. The Town of Hanover, Dartmouth College and the Hitchcock Medical Center play an ever-increasing role in development and land use changes throughout the region and are a vital part of any regional planning effort. On-going regional programs which address some of these effects include: an update of the regional land use plan, specific attention on agricultural development, assistance with two regional transit proposals in Claremont and Lebanon, and assessment of opportunities for sharing between municipal governments.

Levels of local assistance provided to the Town of Hanover have remained high. In the past year the Planning Board was assisted with recent subdivision and zoning ordinance amendments by Council staff who provided sample cluster and planned residential development ordinances. A staff member also served on the Comprehensive Plan Advisory Panel which recommended resource

mapping to assist the town with master planning activities. Assistance was also provided to the Conservation Commission with analysis of U.S. Park Service land acquired on Moose Mountain and general assistance with agricultural land and green belt establishment.

The Council welcomes suggestions and ideas for both local and regional programs that will help create a viable future for this region.

UPPER VALLEY SENIOR CITIZENS COUNCIL, INC.

Statistics for Town of Hanover October 1, 1979 - September 30, 1980

Services	Unit of Service	Unit Cost	Total Units of Service	Total Cost of Service	Hanover Volunteer Hours	# of Hanover Volunteers
Center Meals	Meal	\$2.88	904	\$ 2,603.52	63	3
Meals on Wheels	Meal	\$3.36	2938	9,871.68	324¼	30
Transportation	Trip	\$2.84	734	2,084.56	—	—
Good Neighbor Aides	Hours	\$5.82	835¼	4,861.16	6	1
Friendly Visitors	Hours	—	472	—	384½	2
Telephone Reassurance	Hours	—	27½	—	27¼	1
			<u>5910¾</u>	<u>\$19,420.92</u>	<u>805</u>	<u>37</u>

Total cost of services provided to Hanover residents \$19,420.92
 Received from Town of Hanover \$ 3,630.00
 Request for 1981 \$ 3,950.00

** In addition to the above services, the Upper Valley Senior Citizens Council, Inc. mails out a monthly newsletter to approximately 500 Hanover residents. Several volunteers from Hanover participate in our craft programs generating money to assist our programs.

GRAFTON COUNTY COMMISSIONERS' REPORT

To the Citizens of Grafton County:

In an effort to communicate more directly with the taxpaying citizens of Grafton County, we, the Grafton County Commissioners, are writing to you through your individual town or municipal reports.

Due to inflated Nursing Home expenses with somewhat reduced revenues and rapidly increasing costs of welfare reimbursements to the State, our budget year ended very close to the line, with a \$3,620 surplus. Because of the Delegation's decision to use a two-year surplus in one budget year to allow citizens a reduced county tax in FY 1980, the 1981 fiscal year budget resulted in a heavier tax factor making up that decrease as well as offsetting reduced revenues and allowing for standard budget increases.

As with towns, the county welfare assistance programs are increasing and becoming more involved, especially with the current energy crunch and rapidly inflating economy. We also foresee a possible decrease in Federal and State contributions to social service programs which could have considerable impact on local budgets.

The sewage disposal system has progressed slightly, with planning completed and ready to go out for bid. If all goes well, we may be able to submit a final report next year.

The Commissioners worked closely with the Nursing Home Employee Council to set up a wage/benefit package more compatible to the State program for Glencliff employees. The Commissioners hope to work out a job description/wage scale plan for courthouse employees in the near future.

Grafton County is gradually converting from a bookkeeping machine system to a computerized system for all county accounts. Payroll was converted effective January 1, 1980, and vendor payment and receipt programs were recently added. Patient accounts and purchase order programs will be added later. The system is too new for comprehensive comments, but we anticipate constructive changes in the overall accounting and reporting system.

The Commissioners hold their regular meeting every Monday (except holidays) at 9:30 a.m. in the Commissioners' Office of the Grafton County Courthouse, followed by a second meeting at the Grafton County Nursing Home Complex at 1:00 p.m., which regularly includes visits to farm and jail facilities. Public and press are welcome, and, in fact, are encouraged to attend the meetings.

Richard L. Bradley, Chairman

Dorothy Campion, Clerk

Arthur E. Snell

GRAFTON COUNTY COMMISSIONERS

MINUTES OF THE ANNUAL TOWN MEETING

March 11, 1980

ARTICLE 1: (To vote by non-partisan ballot) for Town Officers:

The following were elected:

For Selectman (three years): Benjamin Thompson, Jr.

For Treasurer (one year): Bruce D. McAllister

For Moderator (two years): Harry H. Bird, Jr.

For Town Clerk (three years): Frances G. Wales

For Library Trustee (three years): Elizabeth K. Smith

For Trustee of Trust Funds (three years): John C. West

For Supervisor of the Checklist (six years): Molly W. Arnold

ARTICLE 2: (To vote by ballot) to see if the Town will vote to amend the existing Town Zoning Ordinance as proposed by the Planning Board so as to rezone a strip of land to be used as a trail from Single Residence-1 to Natural Preserve and specifically described and set forth in the official copy of Amendment No. 1 filed and available to the public at the office of the Town Clerk and as on display on the date of the Meeting. The following question is listed on the printed ballots:

"Are you in favor of the adoption of the Amendment No. 1 to the existing Town Ordinance as proposed by the Planning Board?"

YES: 827

NO: 185

ARTICLE 3: (By Petition) (To vote by ballot) to see if the Town will vote to amend the existing Town Zoning Ordinance so as to rezone 60 acres of land along East Wheelock Street and Trescott Road from Rural Residence and Single Residence-1 to Natural Preserve and 63 acres of land east of Grasse Road and north of Trescott Road from Natural Preserve to Single Residence-1 as proposed by petition of Town voters and specifically described and set forth in the official copy of Amendment No. 2 filed and available to the public at the office of the Town Clerk and as on display on the date of the meeting. The following question is listed on the printed ballots:

"Are you in favor of the Amendment No. 2 to the existing Town Zoning Ordinance as proposed by Petition of voters for the Town of Hanover?"

The Hanover Planning Board approves this amendment.

YES: 649

NO: 378

ARTICLE 4: (To vote by ballot) to see if the Town will vote to permit applications for changes in party affiliation to be made with the Town Clerk. The following question will appear on the printed ballot:

"Shall we adopt the provisions of RSA 654:34-a permitting applications for changes in party affiliation to be made with the Town Clerk?"

YES: 966

NO: 55

ARTICLE 5: It was moved (by Sharon Nordgren), seconded and voted (by voice vote) that the reports of the Selectmen, Town Clerk, Treasurer, Auditor, Collector of Taxes and other Town Officers as printed in the Town Report be accepted.

The following special resolutions were read:

Patricia H. Radway

When appointed Town Clerk in September 1973, the terms political parties and election procedures were not unknown to her. Pat, however, has shown the same dedication and zeal in all phases of her position as she has in being an election official. Those who have worked with her will miss her friendliness, ready laughter and concern for doing the job right.

The Town of Hanover wishes to express its deepest appreciation to Pat Radway for her years of service and extends sincere best wishes for the years ahead.

A Tribute: Emil Rueb 1906-1980

Occasionally in the past the Town Meeting has paused to pay tribute posthumously to the life and the service to Hanover of certain recently deceased citizens. It is particularly fitting that such reference be made to Emil Rueb — a man whose presence here benefitted us all, both individually and collectively.

Had it not been for the chaotic upheavals taking place in Germany of the 1930's, it is unlikely that we in Hanover would have come to know and love Emil Rueb, so in that sense it is indeed an ill wind that blows no one some good. Emil came here in 1938 as a refugee with little more than his skill as a photographer. In 1946 after World War II had ended, he was joined by Elisabeth Bickel. They were soon married, and together in the years that followed they built a Main Street institution, the Camera Shop of Hanover, which typifies the best of Hanover commerce.

Emil was successful here because he was able to combine the grace and civility of the old world with the energy and vigor of the new. He was the old world shopkeeper, serving us, his

customers, as he himself would have been served. He taught us the pleasures of photography with patience and quiet enthusiasm, offered encouragement and help, and enabled us to see and enjoy the beauty around us. Both neophyte and expert found friendly counsel in Emil, and his business flourished. But commerce was only one side of the man.

Who can forget Emil's love of music: the summer concerts he organized on the promenade in front of the Nugget Arcade, the joy he derived from and the support he gave to the performing artists whom Hopkins Center attracted, or even the quality of recorded music he offered in his store. For us here at this meeting, however, it is not Emil, the shopkeeper, nor Emil, the music lover, who interests us most; rather it is Emil Rueb, the citizen, who serves as an example for us all. Perhaps he heard in Hanover echoes of his beloved native land or saw more clearly through the photographer's eye the beauty we tend to take for granted. Whatever it was, he seemed to have a keener appreciation of the good fortune with which this town is blessed than most of us, and he worked in every way he could to preserve and enhance it. "Think of what you want Hanover to be in 30 years, then plan to make it so." This is pure, vintage Emil. Together we could do anything here if only we were to plan adequately. He believed discussion among interested, informed citizens to be the foundation of rational, orderly growth and progress; and in his kindly and gentle manner he encouraged communication, cooperation, and tolerance as the keys to a prosperous future for this town.

Emil Rueb gave of himself to his adopted community with all his being. He was the personification of the civilized and cultured man. His life is a reminder to us all of not only the opportunities our town and our country afford individuals of industry and vision, but also the responsibilities for good stewardship these opportunities demand.

Marilyn Prouty moved, and it was seconded, that the meeting adjourn to Wednesday, March 12, 1980 at 7:00 P.M. in Webster Hall and further, that the polls be temporarily closed at 8:00 P.M. and reopen on Wednesday, March 12th at 7:00 P.M., and the polls would close at one-quarter hour after completion voting on the last Article in the Warrant. The vote by written ballot was:

YES: 191

NO: 217

The following special resolution was read:

On behalf of the members of the Hanover Zoning Board of Adjustment, I would like to move that the following resolution be placed in the records of this meeting and a copy sent to David H. McIntire.

David H. McIntire has served the Town of Hanover as a member of the Zoning Board of Adjustment for ten years. For the last three years he has served as Chairman. During this decade of service, he has distinguished himself with fairness, careful attention to detail and good humour.

As a member and Chairman of the Board he has been a model of fairness. David has been scrupulous in approaching each side of a controversy with evenness.

With his background in architecture, David's technical advice and attention to detail has been invaluable to the Board. He has saved the Board from many errors with his counsel.

David has handled each case with unfailing good humour. He succeeded as Chairman of the Board in bringing the members together in agreement on decisions. On behalf of his good friends and colleagues on the Zoning Board and on behalf of the citizens of Hanover, I would like to express our appreciation and thanks to David H. McIntire for his years of service.

ARTICLE 6: It was moved (by Sharon Nordgren) and seconded that the following persons be nominated for the following offices:

Auditors for a term of one year:

Joseph E. Cardoza

Robert G. Murphy, Jr.

Members of the Advisory Assessors Board for a term of three years:

Roger C. Ball

Fence Viewers for a term of one year:

Walter S. Coutermarsh

Edward Lathem

Howard Reed

Park Commissioner for a term of three years:

Carolyn C. Tenney

Surveyors of Wood and Timer for a term of one year:

Joseph C. Fogg

Thomas Linell

They were elected by voice vote.

ARTICLE 7: It was moved (by Stephen V.F. Waite), seconded and voted (by voice vote) that the Town raise and appropriate the sum of Three Million Six Hundred and Ten Thousand Four Hundred and Ninety-Nine Dollars (\$3,610,499) which includes One Hundred and Sixty-Four Thousand Two Hundred and Ninety-Eight Dollars (\$164,298) for the general operations of the parking system: and including One Hundred Thousand One Hundred and Forty-Six Dollars (\$105,075) to be paid into the following capital

reserve funds for the purpose thereof, namely, fire \$21,205, police \$9,380, Code \$890, Visiting Nurse Service \$1,100, recreation \$1,500, buildings and grounds \$4,000, highway \$55,000, sewer \$12,000; together with the transfer of \$142,870 from such capital reserve funds for the purposes and in the amounts as set forth on page 72 of the Town Report, to pay the expenses of the Town during the 1980 fiscal year for the purposes set forth in the Town budget and further that the Selectmen are authorized to accept and expend gifts of money or personal property for the purposes intended by any donor and in addition to apply, receive and expend any federal or state assistance for the purposes set forth in the Town budget, not anticipated as of the annual Town Meeting on the condition that the Selectmen shall account to the voters of the Town for all such additional receipts and expenses and shall hold a public hearing prior to taking any action thereon.

ARTICLE 8: It was moved (by Martha Solow), seconded and voted (by voice vote) that the Selectmen be authorized to withdraw from the Revenue Sharing Fund established under the provisions of the State and Local Assistance Act of 1972 as amended for use as set-offs against budget appropriations in the following amounts, General Fund - \$54,781; Fire Fund - \$36,510; Sidewalk - \$1,000 as detailed on page 73 of the 1979 Town Report and, further to authorize the Selectmen to make pro rata reductions in the amounts if estimated entitlements are not received or are reduced.

ARTICLE 9: It was moved (by Benjamin Thompson, Jr.) seconded and voted (by standing vote) that the Town raise and appropriate the sum of \$12,000 for the purpose of continuing the Elm Tree Maintenance Program begun in 1979 within an area up to a radius of ½ mile from the intersection of North and South Main Streets and East and West Wheelock Streets and further to authorize the Selectmen to apply, negotiate, and do all things necessary to obtain such Federal, State or other assistance as may be available for this project and to receive and expend such assistance for the purpose of this project.

ARTICLE 10: It was moved (by Thomas Byrne) seconded and voted (by voice vote) that the Town raise and appropriate the sum of \$23,000 for the operation of a Community Center at 10 School Street and further to authorize the Selectmen to accept and expend gifts of money and/or personal property for the purposes intended by any donor for the Community Center.

ARTICLE 11: It was moved (by Stephen V.F. Waite) and seconded that the Town raise and appropriate the sum of \$15,000 to support the Upper Valley Senior Citizens Council, Inc. Public

Transportation Program and further to authorize the Selectmen to apply \$7,500 from the Parking Fund and to raise the balance of the appropriation from the General Fund tax receipts.

It was moved (by Martha Solow) and seconded to amend the motion to read "and further to authorize the Selectmen to apply \$15,000 from the Parking Fund." The amendment carried by voice vote and the motion as amended was adopted.

ARTICLE 12: It was moved (by James Campion), seconded and voted (by voice vote) that the Town vote to discontinue the public highway, if any, leading from the Etna/Hanover Center Road across Mink Brook to the property of Kenneth M. and Barbara Pelton and that the land revert to the abutters (Pelton, Maurer and Platt).

ARTICLE 13: It was moved (by James Campion), seconded and voted (by voice vote) that the Town vote to discontinue that portion of Sanborn Road adjoining land of Hanover Investment Corporation as shown on a plan entitled "Hanover Investment Corporation, Lebanon Street, Hanover, New Hampshire" dated October 13, 1978, revised January 1980, drawn by K.A. LeClair Associates, Inc. on the condition that such discontinuance shall not become effective unless and until the Selectmen accept an offer to dedicate a small parcel of land located on the north side of East South Street at its intersection with Sanborn Road, also as shown on such plan from Hanover Investment Corporation.

ARTICLE 14: It was moved (by Robert Merrow), seconded and voted (by standing vote, yes: 114, no:103) that the Town vote to raise and appropriate the sum of \$1,415 to be paid to the Dartmouth-Lake Sunapee Region Association for promotional activities.

ARTICLE 15: It was moved (by Douglas Whitney) seconded and voted (by voice vote) that the Town appropriate \$8,000, not expended by the Town under Article 9 of the Warrant for the 1979 Town Meeting, to contribute to the cost of managing, operating and maintaining the Oak Hill Ski Area for public skiing during the winter of 1980-81 under the supervision of the Ford K. Sayre Memorial Ski Council.

ARTICLE 16: It was moved (by Douglas Whitney) seconded and voted (by voice vote) that the Town raise and appropriate the sum of \$20,000 for the purpose of partially financing capital improvements to the Oak Hill Ski Area through the acquisition and installation of a used ski lift.

ARTICLE 17: It was moved (by Robert C. Keene) seconded and voted (by voice vote) that we postpone consideration of this

Article until May 22, 1980, at 7:30 P.M. in Webster Hall which will be the date for an Adjourned Meeting of this Annual Town Meeting for the specific purpose of discussing Article 17.

ARTICLE 18: It was moved (by Stephen V.F. Waite) seconded and voted (by voice vote) that we postpone indefinitely any action on this Article.

ARTICLE 19: There being no business under this Article, the Moderator accepted a motion to adjourn the meeting to May 22, 1980 after the closing of the polls. The polls closed at 11:10 P.M. The results of the voting were announced at 12:25 A.M. March 12, 1980. A total of 1051 votes were cast, including 67 absentee ballots.

Respectfully submitted,
s/ Patricia H. Radway
Town Clerk

MINUTES OF ADJOURNED TOWN MEETING

May 22, 1980

The Adjourned Town Meeting of March 11, 1980, was reconvened on Thursday, May 22, 1980, at 7:30 P.M. in Webster Hall, for the express purpose of considering Article Seventeen of the Town Warrant of the Annual Town Meeting.

ARTICLE SEVENTEEN: It was moved (by Stephen V.F. Waite) and seconded that the Town vote to appropriate the sum of \$550,000 for the design and construction of Park Street, including the installation of sidewalks, storm drains, and bicycle paths, and to borrow a portion of said amount by the issuance of bonds and/or notes under the Municipal Finance Act, with the balance of the amount to be obtained from Federal funds; and, further to authorize the Selectmen to apply, negotiate, and do all things necessary to obtain Federal assistance as may be available for this project; and/or incur indebtedness in anticipation of the receipt of such assistance, as provided under the Municipal Finance Act, and to receive and expend such assistance for the purpose of this project.

The total vote cast was 678: NO = 291 and YES = 387. Since 452 (two-thirds) were needed to pass, the motion failed to receive the votes necessary to pass.

Respectfully submitted,
Frances G. Wales
Town Clerk

**ANNUAL REPORT
OF THE
HANOVER
SCHOOL DISTRICT
1980**

1980 HANOVER ANNUAL REPORT

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HANOVER SCHOOL DISTRICT SCHOOL DISTRICT OFFICERS

School Board

Susan Boyle, Secretary	Term expires 1981
Ann D. Bradley	Term expires 1982
John M. Curtis, Chairman	Term expires 1983
Mary Ann Harris	Term expires 1983
Emily M. Mead, Vice-Chairman	Term expires 1981
Richard E. Nordgren	Term expires 1981
Brian E. Pattison	Term expires 1982

Lee K. Hurd, Moderator

Sybil B. Williamson, Clerk

Sybil B. Williamson, Treasurer

Errol L. Heisser, Auditor

Hugh Watson, Superintendent of Schools

Lawrence E. Cornell, Assistant Superintendent

Jeanette I. Cook, Administrative Assistant

William H. Moorman, Director of Accounting

Eugene A. Roddy, Coordinator of Special Education

Stefan Vogel, Principal, Bernice A. Ray School

**HANOVER SCHOOL DISTRICT
SPECIAL WARRANT
STATE OF NEW HAMPSHIRE**

Grafton, S. S.

School District of Hanover

To the inhabitants of the School District of Hanover, in the County of Grafton, and State of New Hampshire, qualified to vote in District affairs:

You are hereby notified to meet at Webster Hall in Hanover, New Hampshire on Tuesday, March 10, 1981, at 8:00 in the morning, to act on the following subject:

To choose by ballot a Moderator, a Clerk, a Treasurer, and an Auditor, each to serve one year, and three members of the School Board, each to serve three years. (Polls will open at 8:00 a.m. and will close at 8:00 p.m. or one-quarter hour after completion of voting on the last article in the Town Warrant, whichever is later, unless the Town votes to keep the polls open to a later hour.)

NOTE: ALL OTHER SCHOOL BUSINESS WILL BE CONSIDERED AT THE SCHOOL DISTRICT MEETING TO BE HELD ON WEDNESDAY, MARCH 18, 1981, AT 7:30 P.M. IN THE HANOVER HIGH SCHOOL AUDITORIUM.

Given under our hands and seals at said Hanover this seventeenth day of February, 1981.

Susan F. Boyle, Secretary

Ann D. Bradley

John M. Curtis, Chairman

Mary Ann Harris

Emily M. Mead, Vice-Chairman

Richard E. Nordgren

Brian E. Pattison

School Board, School District of Hanover

SCHOOL DISTRICT WARRANT STATE OF NEW HAMPSHIRE

Grafton, S. S.

School District of Hanover

To the inhabitants of the School District of Hanover in the County of Grafton, and State of New Hampshire qualified to vote in District affairs:

You are hereby notified to meet at the Hanover High School Auditorium in Hanover, New Hampshire, on Wednesday, March 18, 1981, at 7:30 in the evening, to act on the following subjects:

Article 1. To see if the District will vote to authorize the treasurer, with the approval of the school board, to appoint a deputy treasurer, in accordance with the provisions of New Hampshire Revised Statutes Annotated 197:24-a, Deputy Treasurer.

Article 2. To see what sum of money the district will vote to raise and appropriate for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the district.

Article 3. To see if the district will vote to authorize the school board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Ten Thousand Dollars (\$10,000.00) for this purpose.

Article 4. To see if the district will vote to request from the New Hampshire State Department of Education a waiver from the requirement to provide a school lunch program.

Article 5. To see if the district will authorize the school board to apply for and accept grants and aid from the United States, the State of New Hampshire, and any agency or municipality thereof, or from private corporations, and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the district of such aid and cooperation, or to take any other action relative thereto.

Article 6. To transact any other business that may legally come before this meeting.

Note: Election of school district officers will take place at the time of the School District Meeting held in conjunction with the Town Meeting to be held on Tuesday, March 10, 1981 at Webster Hall.

Given under our hands and seals at said Hanover this seven-teenth day of February, 1981.

Susan F. Boyle, Secretary

Ann D. Bradley

John M. Curtis, Chairman

Mary Ann Harris

Emily M. Mead, Vice-Chairman

Richard E. Nordgren

Brian E. Pattison

School Board, School District of Hanover

**HANOVER, NEW HAMPSHIRE
SCHOOL DISTRICT
RECORD OF ELECTION OF
SCHOOL DISTRICT OFFICERS
March 11, 1980**

The election of officers of the Hanover School District was conducted by separate ballot at the annual Hanover Town Meeting on March 11, 1980.

The meeting was called to order by the Town Moderator at 8:00 a.m. in Webster Hall, Hanover, New Hampshire.

The Hanover School District Warrant, dated February 15, 1980, and the Return of Posting were read by School District Moderator, Charles T. Wood.

The polls were declared open at 8:15 a.m. by the Moderator. The polls were declared closed at 10:55 p.m.

At the close of the polls, the town officials turned all School District Ballots over to the School District officials who proceeded to count the ballots publicly with the assistance of eight (8) legal voters of the District.

The following officers were declared elected for the term indicated:

Moderator for one year	Lee K. Hurd
Clerk for one year	Sybil B. Williamson
Treasurer for one year	Sybil B. Williamson
Auditor for one year	Errol L. Heisser
School Board members for three years . .	John M. Curtis Mary Ann Harris

Respectfully submitted,

Sybil B. Williamson
Clerk
Hanover, N.H. School District

MINUTES OF THE ANNUAL MEETING HANOVER SCHOOL DISTRICT

**Wednesday, March 19, 1980
7:30 p.m., Webster Hall, Hanover, N.H.**

A legal meeting of the residents of the Hanover School District was called to order by the Moderator, Charles T. Wood, at 7:35 p.m. As there was no objection, the moderator dispensed with the reading of the warrant.

ARTICLE I: The motion was made by Mary Ann Harris that the District raise and appropriate the sum of *One Million Four Hundred Sixty Thousand Four Hundred Seven Dollars* (\$1,460,407.00) for the support of schools, for the payment of salaries for school district officials and agents, and for the payment of statutory obligations of the District. Upon being duly seconded, the motion was *voted* in the affirmative.

ARTICLE II: The motion was made by Emily M. Mead that the District authorize the School Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate *Ten Thousand Dollars* (\$10,000.00) for this purpose. Upon being duly seconded, the motion was *voted* in the affirmative.

ARTICLE III: The motion was made by Mary Ann Hooper that the District request from the New Hampshire State Department of Education a waiver from the requirement to provide a school lunch program. Upon being duly seconded, the motion was *voted* in the affirmative. The vote was unanimous.

ARTICLE IV: The motion was made by Brian E. Pattison that the District authorize the School Board to apply for and accept grants and aid from the United States, the State of New Hampshire, and any agency or municipality thereof, or from private corporations, and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto. Upon being duly seconded, it was *voted* in the affirmative.

ARTICLE V: The motion was made by John M. Curtis that the District accept the provisions of Public Law 89-10, designed to improve educational opportunities with particular reference to children of low income families, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. He further moved that the District authorize the School

Board to make application for such funds and to expend the same for such projects as it may designate. Upon being duly seconded, it was *voted* in the affirmative.

ARTICLE VI: The motion was made by Richard E. Nordgren that the District accept the provisions of Public Law 94-142, designed to improve educational opportunities with particular reference to handicapped children, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. He further moved that the District authorize the School Board to make application for such funds and to expend the same for such projects as it may designate. Upon being duly seconded, it was *voted* in the affirmative.

ARTICLE VII: Under other business, tributes and expressions of appreciation and thanks were extended to Ruth C. Brown (read by Mary Ann Harris) and to Marilyn Black (read by Mary Ann Hooper). These were carried by acclaim.

On motion by Mary Ann Hooper, duly seconded, it was *voted* to adjourn the meeting at 8:01 p.m.

Respectfully submitted,

Sybil B. Williamson
School District Clerk

RUTH C. BROWN

I respectfully move that the Hanover School District extend its sincere thanks and appreciation to Ruth C. Brown for her long and dedicated service. Ruth came to us in 1951, having spent the previous year teaching in a classroom in a factory in Newport. That first year in Hanover, she taught a combined third and fourth grade in the building that is now Richmond School. The following twenty-seven years, until her retirement last June, were spent teaching second graders. Ruth was well-read in the profession, always cheerful, and a quiet, consistent teacher with high expectations for children. She was ever ready to lend a hand in school projects, and often shared her personal interests in such areas as gardening and early American miniature furniture. The herb gardens at the Colonial House are but one of her legacies to us. We miss her, and wish her well.

I request that the Clerk provide a copy of this motion to Mrs. Brown.

MARILYN W. BLACK

I respectfully move that the Hanover School District extend congratulations to Marilyn "Willie" Black as the National Teacher of the Year, as selected by the American Federation of Teachers, the National Education Association, and the Chief State School Officials.

Willie has represented Hanover, New Hampshire and New England to the entire country. What began as a whirlwind week in Washington with the President soon carried this ambassador of education to all parts of the country. She provided a realistic viewpoint on the President's Scholarship Committee, then went on to delight the National Scholastic Art Program audience in Massachusetts. This year she has been a key resource person to art programs in public education.

With the publication of her "Art in Education" book in May, she will reach out to every elementary school in New Hampshire.

We are proud of you, Willie, and say "Thank You" for sharing your unlimited talents with us.

ANNUAL REPORT OF THE HANOVER SCHOOL BOARD FOR THE SCHOOL YEAR 1980-1981

The Hanover School Board is composed of seven members and, usually, meetings are held in the Bernice A. Ray School at 7:30 p.m. on the fourth Wednesday of each month. In addition to serving on the Hanover School Board, the members also serve on the Dresden School Board and the SAU 22 Board.

The enrollment of the Ray School was 430 students as of January 1, and this is a decrease of 19 students from the previous year. The staff consists of Stefan Vogel, Principal, 23.3 certificated teachers, 4.7 pupil services personnel, a media generalist, and 11.83 support positions. Janet Hurd, Coordinator of Volunteers, reported that 197 volunteers contributed over 2700 hours of their time, interest and skills to enrich and provide extra individual attention to the Ray School students— a substantial increase over the past years. The School Board appreciates the interest and commitment of these volunteers.

The new science curriculum was implemented during this past year, and 1980-81 was the trial year of the new social studies curriculum. There was a continued emphasis on the teaching of writing, and Holistic assessment was used to evaluate the children's writing. This approach was studied by a group of teachers last summer and is now being used throughout the grades. Two writing samples were taken during the year and were evaluated by a specially trained committee of teachers. Results chart the growth in each child's ability to write between the fall and spring.

The new "transition" grade was started this year with an enrollment of fifteen youngsters. All involved in the program are pleased and two specific results are worth mentioning: (1) The first grade teachers are able to teach at a faster pace because the transition children are not in their classes, and (2) Learning specialists noted a reduction in the number of children referred from the first grade.

During the past summer the Hanover Conservation Council supplied the funds for two teachers so they could attend a Conservation Studies Camp. Also during the summer, with help from parents and staff from the Montshire Museum, the Ray School Nature Trail was completed. A dedication ceremony was held in the late fall.

The commitment to the performing arts continues to be emphasized at the Ray School. During the past year the students have attended performances at Hopkins Center in addition to putting on their own productions. Varieties of performing arts were brought to the Ray School, such as the Arthur Hall African Dance Workshop, productions by the New England Electric Company, the Parish Players, choral concerts, instrumental music concerts, and Hanover High School plays.

Since the last annual report, the fifth grade initiated a three-day Outdoor Environmental Education program which was held at the Hulbert Outdoor Education Center in Fairlee, Vermont. The success of the experience indicates the staff plan to continue with the program.

The Hanover School Board appointed a committee to study the feasibility of beginning a foreign language program at the Ray School. After a great deal of research and many meetings, the committee recommended that a program be implemented in French at Grades 4 and 5, beginning in the school year 1981-1982. The recommendation has been taken under review by the Administration and School Board.

Several members of the Ray School staff received honors this past year as a result of their outstanding efforts in the classroom. Marilyn "Willie" Black, the 1979 Teacher of the Year, was presented with an honorary Doctor of Humane Letters degree from Dartmouth College at Commencement exercises last summer. Elaine Hawthorne and Ruth L. Brown, together with Alice Jackson, were given a special commendation by the New Hampshire School Volunteer Program. They were cited for their excellent work and contributions to the school with the use of volunteers. Fran Kelsey was named to the Board of Directors of the New Hampshire Science Teachers Association.

The School Board instituted a long-range maintenance plan for the Ray School. The carpeting will be replaced approximately every 6-7 years. This past year saw the hallways and the multi-purpose area re-carpeted. An energy audit was conducted this past year and several of the recommendations to conserve energy have already been put into operation. Other recommendations will be put into operation as soon as possible.

This year saw the passing away of Bernice A. Ray. "Bunny", as she was known to all, had been principal of the Hanover Elementary School for 25 years and the Ray School was named for her. Friends made contributions to a fund to be used to purchase a sign to be placed on the school building.

The Ray School during this past year has again been a cheerful and enjoyable learning experience for the students. This has been due to the fine leadership of Principal Stefan Vogel and the outstanding care and concern of the teachers. The members of the School Board applaud the dedication and effort put forth by everyone, and on behalf of the town we say "Thank You".

Hanover School Board: Susan Boyle (from July 10)
Ann Bradley
John Curtis
Mary Ann Harris
Mary Ann Hooper (to July 10)
Emily Mead
Richard Nordgren
Brian Pattison

REPORT OF THE HANOVER SCHOOL DISTRICT AUDITOR

I have met with the Certified Public Accountants retained by the Hanover School District and have reviewed with them the results of their audit for the year ended June 30, 1980.

As elected auditor for the Hanover School District, I find the audit of the District's financial statements by Smith, Batchelder & Rugg for the year ended June 30, 1980 as represented in their audit certificate dated August 8, 1980 to be satisfactory in all respects.

Respectfully submitted,

Errol L. Heisser
Auditor

To the School Board and Voters of Hanover School District:

We have examined the balance sheets of the Hanover School District—General Fund, Capital Reserve Fund and Special Reserve Fund as of June 30, 1980 and 1979, and the related statements of revenues and expenses and changes in fund balance—General Fund and changes in fund balances—Capital Reserve Fund and Special Reserve Fund for the year ended June 30, 1980. We have also examined the statement of general long-term debt as of June 30, 1980. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The District has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

In our opinion, the financial statements referred to above present fairly the financial position of the Hanover School District as of June 30, 1980 and 1979, and the results of its operations and changes in fund balances for the year ended June 30, 1980, in conformity with generally accepted accounting principles applied on a consistent basis.

Smith, Batchelder & Rugg

Hanover, New Hampshire
August 8, 1980

HANOVER SCHOOL DISTRICT

Balance Sheets – June 30, 1980 and 1979

	1980	1979
<i>General Fund</i>		
ASSETS:		
Cash (Note 2)	\$ —	\$ 122,400
Accounts receivable	10,935	2,653
Due from other Districts	59,950	—
Due from Capital Reserve Fund	12,679	—
	<u>\$ 83,564</u>	<u>\$ 125,053</u>
LIABILITIES AND FUND BALANCE:		
Cash overdraft (Note 2)	\$ 160	\$ —
Accounts payable	21,062	1,978
Encumbrances (Note 6)	—	16,328
Due to Capital Reserve Fund	—	67,562
Due to other Districts	1,719	501
Total liabilities	\$ 22,941	\$ 86,369
Commitments and contingent liabilities (Note 6)		
Fund balance	60,623	38,684
	<u>\$ 83,564</u>	<u>\$ 125,053</u>
<i>Capital Reserve Fund</i>		
ASSETS:		
Cash	\$ 12,679	\$ 26,159
Due from General Fund	—	67,562
	<u>\$ 12,679</u>	<u>\$ 93,721</u>
LIABILITIES AND FUND BALANCE:		
Due to General Fund	\$ 12,679	\$ —
Fund balance	—	93,721
	<u>\$ 12,679</u>	<u>\$ 93,721</u>

Special Reserve Fund

ASSETS:

Cash	\$	465	\$	512
United States government securities, at cost (market value, 1980 - \$60,930, 1979 - \$75,085)		<u>60,117</u>		<u>75,847</u>
	\$	<u>60,582</u>	\$	<u>76,359</u>

FUND BALANCE (Note 6):

Income	\$	465	\$	498
Principal		<u>60,117</u>		<u>75,861</u>
	\$	<u>60,582</u>	\$	<u>76,359</u>

**HANOVER SCHOOL DISTRICT
STATEMENT OF REVENUES AND EXPENSES
AND CHANGE IN FUND BALANCE -
GENERAL FUND
For The Year Ended June 30, 1980**

		<i>Budgeted</i>	<i>Actual</i>
	<i>Revenues</i>		
Local sources:			
Taxes	\$2,724,450	\$2,724,450	
Tuition	1,885	419	
Earnings on investments	27,000	24,867	
Other	150	1,868	
Dresden share of Hanover long-term debt and payment on Richmond School (Notes 3 and 4)	<u>139,871</u>	<u>139,871</u>	
	<u>\$2,893,356</u>	<u>\$2,891,475</u>	
State sources:			
Unrestricted grants-in-aid	\$ 23,335	\$ 23,335	
Restricted grants-in-aid	<u>63,343</u>	<u>75,304</u>	
	<u>\$ 86,678</u>	<u>\$ 98,639</u>	
Federal sources:			
Unrestricted grants-in-aid	\$ 6,400	\$ 9,262	
Restricted grants-in-aid	<u>5,000</u>	<u>55,193</u>	
	<u>\$ 11,400</u>	<u>\$ 64,455</u>	
Total net revenues	<u>\$2,991,434</u>	<u>\$3,054,569</u>	

Expenses

Instruction services:

Regular Education program —

Grades 1 - 5	\$ 655,885	\$ 624,428
Grades 6 - 12 (Dresden appropriation)	1,752,096	1,752,096
Special Programs	<u>62,356</u>	<u>117,059</u>
	<u>\$2,470,337</u>	<u>\$2,493,583</u>

Supporting services:

Pupils	\$ 11,422	\$ 11,576
Instructional staff	48,010	45,314
General administration	79,478	66,128
School administration	141,557	144,741
Business	<u>209,784</u>	<u>206,946</u>
	<u>\$ 490,251</u>	<u>\$ 474,705</u>

Community services	\$ 100	\$ 734
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Facilities acquisition and construction services	\$ 1,600	\$ 3,985
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Debt services	\$ 174,830	\$ 184,830
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Total expenses	<u>\$3,137,118</u>	<u>\$3,157,837</u>
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Deficiency of revenues over expenses	<u>\$ (145,684)</u>	<u>\$ (103,268)</u>
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Other financing sources:

Transfer in from Capital Reserve Fund (Note 5)	\$ 23,804	\$ 104,738
Transfer in from Special Reserve Fund (Note 1)	<u>11,500</u>	<u>20,469</u>
	<u>\$ 35,304</u>	<u>\$ 125,207</u>

Excess (deficiency) of revenues and other financing sources over expenses	\$ (110,380)	\$ 21,939
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FUND BALANCE, July 1, 1979	<u>110,380</u>	<u>38,684</u>
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FUND BALANCE, June 30, 1980	<u>\$ —</u>	<u>\$ 60,623</u>
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**HANOVER SCHOOL DISTRICT
STATEMENT OF CHANGES IN FUND BALANCES –
CAPITAL RESERVE FUND AND
SPECIAL RESERVE FUND
For The Year Ended June 30, 1980**

	<i>Capital Reserve Fund</i>	<i>Special Reserve Fund Income</i>	<i>Principal</i>
BALANCES, June 30, 1979	\$ 93,721	\$ 498	\$ 75,861
Excess of revenues over expenses	8,123	–	–
Interest	2,894	4,800	–
Gain on maturity of securities	–	–	270
Management and sundry expenses	–	(378)	–
Transfer to General Fund (Notes 1 and 5)	(104,738)	(4,455)	(16,014)
BALANCES, June 30, 1980	<u>\$ –</u>	<u>\$ 465</u>	<u>\$ 60,117</u>

**HANOVER SCHOOL DISTRICT
STATEMENT OF GENERAL LONG-TERM DEBT
June 30, 1980**

**Amount Available And To Be Provided
For The Payment Of Long-Term Debt**

Amount to be provided for payment of bonds \$ 959,000

General Long-Term Debt

Bonds payable (Note 3) \$ 959,000

The accompanying notes to financial statements
are an integral part of this statement.

HANOVER SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
June 30, 1980

1. *Summary of significant accounting policies:*

Basis of presentation - The financial statements have been prepared on the modified accrual basis of accounting in accordance with generally accepted accounting principles. This method of accounting recognizes revenue and expense in the year in which earned or incurred rather than the year in which received or paid.

Funds - The School District operates three types of funds as follows:

General Fund - This fund is the primary operating fund, with the main source of revenue being local taxes.

Capital Reserve Fund - This fund consisted of the Ray and Richmond School Renovation Funds (Note 5), which were established by amounts appropriated for specific purposes by the voters of the District at various times.

Special Reserve Fund - This fund consists of the balance of the payment (\$311,700) received by the District from the Norwich School District in the creation of the Dresden School District in 1963. The principal is being transferred to the General Fund in yearly amounts of approximately \$16,000 together with interest on the remaining principal.

Pension plans - The School District's employees are covered under mandatory state-sponsored, retirement plans which are funded on a current basis. Pension expense for the year ended June 30, 1980 was \$21,248. The excess, if any, of the actuarially computed value of vested benefits over the total pension fund assets is not available.

Budget - Budget figures are presented in accordance with total appropriations voted and property taxes to be raised as approved by the State of New Hampshire.

2. *Cash - General Fund:*

The cash balance at June 30, 1980 is the result of the following transactions on the Treasurer's books:

Cash on hand, July 1, 1979	\$ 122,400
Total receipts	<u>3,116,104</u>
	\$3,238,504
Less - School board orders paid	<u>3,238,664</u>
Cash overdraft, June 30, 1980	<u><u>\$ (160)</u></u>

3. Bonds payable:

Bonds payable consisted of the following at June 30, 1980:

High School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$30,000 each June 1 through 1979, then \$35,000 each June 1 through 1983 with a final payment of \$34,000 on June 1, 1984. Dresden School District is responsible for 100% of the interest on this bond and 70% of the principal payments which amounted to \$30,155 during the year	\$ 139,000
Grade School Serial Bonds, 6.00%, 20-year, dated April 1, 1970, interest payable April 1 and October 1, principal payable \$80,000 each April 1 through 1986, then \$85,000 each April 1 through 1990	<u>820,000</u>
	<u>\$ 959,000</u>

Principal payments on this indebtedness over the next five years will be as follows:

1980-81	\$115,000
1981-82	\$115,000
1982-83	\$115,000
1983-84	\$114,000
1984-85	\$ 80,000

4. Sale of Frances C. Richmond School:

At a special meeting of the Hanover School District on July 15, 1974, it was voted to sell the Frances C. Richmond School to the Dresden School District. The price of \$658,300 is to be paid within a period of not more than six years from the date of the sale. The payment schedule established by the Dresden School District calls for payment to be made in six equal installments, beginning with the 1975-76 fiscal year. The fifth installment of \$109,717 was received during the 1979-80 fiscal year.

5. Capital Reserve Fund:

At the March 24, 1979 District meeting, it was voted to transfer any remaining balance in the Renovation Capital Reserve Fund to the General Fund in 1979-80. Of the \$104,738, all but \$12,679 had been transferred to the General Fund as of June 30, 1980.

6. Contingencies:

Special Reserve Fund - As indicated in Note 1 above, the principal of the Special Reserve Fund consists of the balance remaining from the 1963 payment to the District by the Norwich School District in conjunction with the establishment of the Dresden School District. The District voted in 1963 to "hold and invest such sums for the purpose of creating a capital reserve for the payment of existing debts or for such other purposes as the District may hereafter vote". Counsel for the District has indicated that they are of the opinion that this Special Reserve Fund does not meet the requirements of New Hampshire state law pertaining to the establishment of a "capital reserve" fund. Therefore, it is possible that it may be necessary that the balance of the fund be transferred to the General Fund currently, rather than over the next four years, although this fund has been operated in accordance with the intentions of the voters, as expressed in 1963.

Accrued sick leave - The District estimates that employees have accrued sick leave time of approximately \$153,000. While such accumulation is material in total, the effect on any one year is immaterial, and therefore, is not reflected on the financial statements until the sick leave is actually taken.

Litigation - The prime contractor repairing the Ray School roof is making a claim against the District for recovery of \$13,035 in unexpected costs. While a resolution of such claims in favor of the plaintiff is possible, the District feels that such an outcome is not probable.

SCHOOL ADMINISTRATIVE UNIT 22

Report of the 1980-81 salaries to be paid by State and Local School Districts

	<i>State</i>	<i>Local</i>
Superintendent	\$ 2,500.00	\$34,098.00
Assistant Superintendent	2,274.00	25,564.00
Director of Accounting	<u>2,274.00</u>	<u>16,726.00</u>
Total	\$ 7,048.00	\$76,388.00

Breakdown of Local Contributions

	<i>Percent</i>	<i>Amount</i>
Dresden	45.725	\$34,928.00
Hanover	24.103	18,412.00
Lyme	9.616	7,346.00
Orford	9.155	6,993.00
Norwich	<u>11.401</u>	<u>8,709.00</u>
Total	100.000	\$76,388.00

HANOVER SCHOOL DISTRICT **ANALYSIS OF** **PROPOSED BUDGET APPROPRIATION**

	1980-81	1981-82
Basic Instruction	\$ 457,785	\$ 482,629
Instructional Services	4,175	2,485
Curriculum & Staff Development	8,769	8,856
Media Services	42,714	46,095
Field Trips	<u>1,330</u>	<u>510</u>
Total For Instruction	\$ 514,773	\$ 540,575
Fringe Benefits	<u>107,067</u>	<u>118,030</u>
Total For Instruction & Fringe Benefits	\$ 621,840	\$ 658,605
Special Education	74,280	97,279
Health Services	12,023	12,993
General Administration	77,465	80,097
School Administration	50,437	54,472
Pupil Transportation	75,247	85,100
School Milk Program	4,000	4,800
Heat & Utilities	33,425	44,050
Plant Operation & Maintenance	128,235	131,054
Tuition Payment to Dresden	214,737	243,770
Debt Service	168,718	162,780
Contingency	<u>10,000</u>	<u>10,000</u>
Grand Total	\$1,470,407	\$1,585,000

Tax Impact Summary

	1980-81	1981-82
Total Expenditures	\$1,470,407	\$1,585,000
Non-Tax Revenue	<u>307,259</u>	<u>236,712</u>
To Be Raised from Taxes	\$1,163,148	\$1,348,288
Less Business Profits Tax	<u>64,572</u>	<u>64,800</u>
Property Tax Impact	\$1,098,576	\$1,283,488

HANOVER SCHOOL DISTRICT **BERNICE A. RAY SCHOOL** **INSTRUCTIONAL STAFF, 1980-81**

(Date indicates first year employed by District)

Ann G. Atwood, Grade 5	1963
Shirleigh L. Barnes, Kindergarten	1968
Christine A. Bartlett, Grade 2 (8/27/80-12/23/80)	1980
Marilyn W. Black, Art	1969
Ruth L. Brown, Grade 2	1955
Donna G. Butler, Music	1977
Jenifer M. Decker, Grade 5	1976
Sara W. DeMont, Kindergarten	1978
Ruth E. Dennis, Grade 2	1947
Louise D. Derrick, Grade 1	1974
Deborah A. Franzoni, Physical Education	1974
Richard C. Gallien, Grade 5	1980
Glenna E. Giveans, Learning Center (Leave of Absence, 8/27/80-2/5/81)	1979
Elaine K. Hawthorne, Grade 3	1965
Cynthia W. Hayes, Grade 5	1977
Pamela K. Hunt, Grade 3	1979
Jean M. Keene, Media Generalist	1970
Frances W. Kelsey, Grade 4	1969
Joan S. Kidder, Resource Teacher	1975
Susan J. MacNeil, Grade 3	1978
Nancy H. Miles, Learning Center	1975
Marc L. Moss, Grade 5	1979
Alice L. Nintzel, Grade 2 (Leave of Absence, 8/27/80-1/5/81)	1979
Janice M. O'Donnell, Physical Education	1979
Sharon S. Poulin, Grade 2	1976
Lois C. Roland, Learning Specialist	1975
Anne W. Silberfarb, Learning Disabilities Specialist	1975
Margaret C. Thoms, Transition Class	1975
Jean M. Walsh, Learning Center (8/27/80-2/5/81)	1980
Shirley K. Westhead, Grade 4	1966
John C. Wilde (Sabbatical)	1972
Bertha L. Woodward, Grade 1	1959

Medical Staff, 1980-81

Jane B. Graham, Nurse	1966
Robert C. Storrs, M.D., Doctor	1968

COMPARATIVE YEARLY ENROLLMENTS FOR OCTOBER FIRST OF EACH YEAR

	<i>K</i>	<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>	<i>5</i>	<i>6</i>	<i>Total</i>
1970	78	95	100	94	122	96	116	701
1971	94	88	90	94	98	115	91	670
1972	60	112	93	91	97	101	116	670
1973	71	71	110	91	93	100	98	634
1974	91	78	69	107	97	91	104	637
1975	64	90	81	67	105	95	95	597
1976	66	78	77	79	64	106	105	575
1977	59	78	89	77	83	66	106	558
1978	68	71	75	89	82	80	67	532
1979	48	71	67	74	94	90	90	534
1980	52	65	71	71	73	92	91	515

**ANNUAL REPORT
OF THE
DRESDEN
SCHOOL DISTRICT
1980**

1980 DRESDEN ANNUAL REPORT

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DRESDEN SCHOOL DISTRICT SCHOOL DISTRICT OFFICERS

School Board

	<i>Term Expires</i>
Susan Boyle	1981
Ann D. Bradley	1982
John M. Curtis	1983
John L. Dunn, Vice-Chairman	1983
Catherine A. Girard	1981
Mary Ann Harris, Chairman	1983
Emily M. Mead	1981
Richard E. Nordgren	1981
Brian E. Pattison	1982
Susanna C. Reed	1982
Fay T. Sorenson, Secretary	1981

Jonathan N. Brownell, Moderator
 Shirley K. Griggs, Clerk
 Sybil B. Williamson, Treasurer
 Robert R. Costello, Auditor
 William P. Davis, Auditor
 Errol L. Heisser, Auditor
 Hugh Watson, Superintendent of Schools
 Lawrence E. Cornell, Assistant Superintendent
 Jeanette I. Cook, Administrative Assistant
 William H. Moorman, Director of Accounting
 Eugene A. Roddy, Coordinator of Special Education
 Velma B. Saire, Principal, Dresden Schools
 Linwood H. Bean, Associate Principal, Hanover High School
 Patricia M. Davenport, Assistant Principal,
 Frances C. Richmond School

WARRANT FOR ANNUAL MEETING OF THE DRESDEN SCHOOL DISTRICT

Hanover, New Hampshire

Norwich, Vermont

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned to meet at Tracy Hall in Norwich, Vermont, on Thursday, the twelfth day of March, 1981, at 7:30 in the evening for the purpose of holding the Annual Meeting of the Dresden School District and for the purpose of transacting the following business:

Article 1. To elect a moderator, a clerk, and a treasurer, each to serve for a term of one year, and one auditor, to serve for a term of three years.

Article 2. To elect by written ballot the at-large member of the school board to serve for a term of one year.

Note: The polls will open at 7:30 p.m. for the purpose of voting under this article and will close at 10:30 p.m. or one-quarter hour after completion of voting on the last article in the warrant, whichever is later, unless the district agrees to keep the polls open to a later hour.

Article 3. To see if the District will vote to authorize the treasurer, with the approval of the school board, to appoint a deputy treasurer, in accordance with the provisions of Article X-A of the Interstate School Compact (Applicability of New Hampshire Laws; General School Laws) and with the provisions of New Hampshire Revised Statutes Annotated 197:24-a, Deputy Treasurer.

Article 4. To see what sum of money the district will appropriate for the support of its schools and for other lawful expenses for the fiscal year beginning July 1, 1981, and to authorize the application against such appropriation of the estimated income of the district, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the district and with the Articles of Agreement.

Article 5. To see if the District will vote to authorize the school board to establish a contingency fund as part of the regular school district budget and to raise and appropriate Thirty Thousand Dollars (\$30,000.00) for this purpose.

Article 6. To see if the district will authorize the school board to apply for and accept grants and aid from the United States, the State of New Hampshire, the State of Vermont, and any agency or municipality thereof, or from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the district of such aid and cooperation, or to take any other action relative thereto.

Article 7. To transact any other business that may legally come before this meeting.

Given under our hands and the seal of the District this thirteenth day of February, 1981.

Susan Boyle

Ann D. Bradley

John M. Curtis

John L. Dunn, Vice-Chairman

Catherine A. Girard

Mary Ann Harris, Chairman

Emily M. Mead

Richard E. Nordgren

Brian E. Pattison

Susanna C. Reed

Fay T. Sorenson, Secretary

Dresden School Board

Shirley K. Griggs, Clerk
Dresden School District

WARRANT FOR SPECIAL MEETING OF THE DRESDEN SCHOOL DISTRICT

Hanover, New Hampshire

Norwich, Vermont

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned to meet at Webster Hall in Hanover, New Hampshire on Monday, October 29, 1979, at 7:30 in the evening for the purpose of holding a Special Meeting of the Dresden School District and for the purpose of transacting the following business:

To see if the District will vote to appropriate the sum of Two Hundred Thirty-five Thousand Dollars (\$235,000.00) for the completion of the improvement, reconstruction and alteration of the Hanover High School Building for which funds were voted under Article III at the Adjourned Dresden School District Meeting on June 7, 1978 and to determine whether such appropriation shall be raised by borrowing pursuant to the New Hampshire-Vermont Interstate School Compact or otherwise and to authorize the Dresden School Board to take any other action relating thereto.

Given under our hands and the seal of the District this second day of October, 1979.

Ann D. Bradley, Chairman

John M. Curtis

John L. Dunn, Vice-Chairman

Carolyn E. Frye, Secretary

Catherine A. Girard

Mary Ann Harris

Mary Ann Hooper

Emily M. Mead

Richard E. Nordgren

Brian E. Pattison

Susanna C. Reed

School Board, Dresden School District

Shirley K. Griggs, Clerk, Dresden School District

MINUTES OF SPECIAL DISTRICT MEETING DRESDEN SCHOOL DISTRICT

**Monday, October 29, 1979
7:30 P.M., Webster Hall, Hanover, N.H.**

A special meeting of the Dresden School District was called to order at 7:30 p.m., Monday, October 29, 1979, in Webster Hall, Dartmouth College, Hanover, New Hampshire, by Moderator *pro tem* William Lee Baldwin, the warrant for the meeting having been legally posted and advertised. Among those present were Superintendent of School Administrative Unit #22 Hugh Watson; Hanover High School Principal Robert McCarthy; Town of Hanover Building Code Officer Charlotte Ingram; Town of Hanover Fire Chief Stuart Corpieri; and Dresden Board of School Directors Ann D. Bradley, Chairman; Members John M. Curtis, John L. Dunn, Carolyn E. Frye, Catherine A. Girard, Mary Ann Harris, Mary Ann Hooper, Emily M. Mead, Richard E. Nordgren, and Susanna C. Reed, and approximately 150 Dresden School District voters.

Having read the warrant, the moderator announced that the polls would be opened at the conclusion of discussion of the motion under consideration, to remain open until one-half hour after final discussion or 11:00 p.m., whichever was later, and declared that the meeting would be conducted in accordance with Robert's Rules of Order.

Ann Bradley moved that the District vote to appropriate the sum of *Two Hundred Thirty-Five Thousand and 00/100 Dollars (\$235,000.00)* for the completion of the improvement, reconstruction and alteration of the Hanover High School Building for which funds were voted under Article III of the adjourned Dresden School District meeting held on June 7, 1978 and that such appropriation be raised by borrowing pursuant to Article VII of the New Hampshire-Vermont Interstate School Compact and that the Dresden School Board and the District Officers be authorized to take any other action necessary to carry out the purposes of this vote.

The motion was seconded by Mary Ann Harris, who then spoke to the motion, explaining why renovation costs at Hanover High School were higher than originally anticipated. She emphasized that the plan is basically the same as that originally authorized by the Dresden School District voters, added costs being due mainly to price and procedural changes. To meet financial commitments made to date, she stated that contingency funds provided had been expended principally on structural additions found to be necessary

as work progressed, and on legal fees from which very favorable interest rates for a bond issue were obtained. In analyzing additional expenditures required, Mrs. Harris pointed out that compliance with Mrs. Ingram's interpretation of life-safety code requirements necessitated an estimated expenditure of \$84,812.00, including unexpected work required to insure that areas not originally to be renovated be rendered acceptable, and that estimated expenditures for furniture, furnishings, and moveable equipment needed for newly acquired classroom space or as replacement for worn-out items amounted to \$54,675.00. She announced an expected expenditure of \$26,500.00 for folding partitions to be used for the purpose of creating useable classroom space in the auditorium. A transcription of Mrs. Harris' remarks and pertinent financial information are in the files of the Clerk of the Dresden School District.

The moderator recognized Earl G. Wagner, spokesman for the Dresden Finance Committee, who announced that the Committee had recently voted 9-1 to recommend support of the appropriation in view of the following considerations:

1. Importance of completing the renovation project with all due speed;
2. The expenditures anticipated to fulfill life-safety code requirements had already been pared down by compromise;
3. Equipment and building renovation would be most appropriately paid for with long-term financing, with aid to be expected from both the State of New Hampshire and the State of Vermont.

Mr. William Smith spoke in opposition to the appropriation, stating that he found it difficult to understand how the need for life-safety code requirements compliance could have been so greatly under-estimated. Mr. Paul Lieneck, project architect, stated that provisions of the life-safety code had been adhered to in the preliminary plans as interpreted at the time.

Mr. Smith then asked for clarification of expected state aid, if any. Dr. Watson announced that the State of New Hampshire could be expected to reimburse the district for 45% of the principal payment, with the State of Vermont expected to reimburse the district for 30% of the principal for the first year, and 30% of the interest each year thereafter. Mr. Douglas Rupert, member of the Dresden Finance Committee, supported the quoted figures.

In response to a query from Mr. Smith, Dresden Finance Committee member Mr. Charles Widmayer, stated that the school district is required by law to appropriate the total funds needed, re-

gardless of possible state aid reimbursement. There being no further discussion; the moderator declared the polls open at 8:25 p.m.

After the moderator declared the polls closed at 11:00 p.m., the ballots were duly counted, whereupon he announced that the motion had been carried, with 443 affirmative votes, 133 negative votes, and one abstention, 577 being the total number of ballots cast. The ballots were duly sealed and placed in the custody of the Clerk.

There being no further business, the moderator declared the meeting adjourned at 11:25 p.m.

Respectfully submitted,

Shirley K. Griggs

Clerk

Dresden School District

MINUTES OF ANNUAL MEETING DRESDEN SCHOOL DISTRICT

**Thursday, March 13, 1980
Webster Hall, Hanover, New Hampshire**

The annual meeting of the Dresden School District was called to order at 7:40 p.m. by Moderator Jonathan N. Brownell. The warrant was read by the moderator, proper posting of the warrant in Hanover, New Hampshire and Norwich, Vermont, having been confirmed by Emily M. Mead and Catherine A. Girard, respectively. Present were approximately 34 Dresden School District voters, Dresden Board of School Directors members as follows: Ann D. Bradley, Chairman; John Curtis, John Dunn, Carolyn Frye, Catherine Girard, Mary Ann Harris, Mary Ann Hooper, Emily Mead, Richard Nordgren, Brian Pattison, Susanna Reed; School Administrative Unit 22 Superintendent Hugh Watson, Assistant Superintendent Lawrence E. Cornell, Administrative Assistant Jeanette I. Cook, Director of Accounting William Moorman, High School Principal Robert B. McCarthy and Richmond School Principal Velma B. Saire.

ARTICLE I: The following officers were elected for the terms listed, the Clerk being directed to cast a single ballot for each candidate after each nomination was moved by Richard E. Nordgren, with seconds by John Curtis, the motion being passed by unanimous voice votes:

Moderator, for one year Jonathan N. Brownell
Clerk, for one year Shirley K. Griggs
Treasurer, for one year Sybil B. Williamson
Auditor, for three years William P. Davis

ARTICLE II: John Curtis moved that the polls remain open until 10:30 p.m., or one-quarter hour after completion of voting on the last article in this warrant, whichever is later. The motion was duly seconded by Mary Ann Harris and passed by unanimous voice vote, whereupon the moderator declared the polls open at 7:50 p.m. In response to a query from William Smith, the moderator declared that no specified number of voters was required for a quorum, and that the voters present were sufficient to legally undertake the business of the meeting.

ARTICLE III: Ann D. Bradley moved that the District appropriate the sum of *Three Million, Two Hundred Seventy-seven Thousand Five Hundred Forty-three Dollars (\$3,277,543.00)* for the support of its schools and for other lawful expenses for the fiscal year

beginning July 1, 1980, and to authorize the application against such appropriation of the estimated income of the District, the balance to be apportioned between and raised by the Hanover School District and the Norwich Town School District, in accordance with the legislation authorizing the District and with the Articles of Agreement. The motion was duly seconded by John Curtis.

Mrs. Bradley presented an analysis of the proposed budget appropriation, as printed in the current town reports for Hanover and Norwich. She mentioned that costs for basic instructional costs had increased 3.4 percent, including a seven percent increase for second year teacher salaries in a two year contract, and that costs for student activities had increased fifteen percent, including funds allotted for compliance with Title IX of the Education Amendments of 1972. She also explained that funds had been allocated for an addition of a full time social studies staff person from a former three-fifths allotment, for a half-time guidance department career counselor, and for a full-time custodian. Mrs. Bradley indicated that the 9.8 percent total budgetary increase also included an eleven percent increase for the cost of field trips, which would include inter-scholastic athletic competition transportation, and that the New Hampshire Inter-scholastic Athletic Association has authorized a study for restructuring athletic schedules to reduce travel expenses.

David Cioffi, Chairman of the Dresden Finance Committee, spoke in support of the budget, commending the Board of School Directors and Dr. Watson for continuing efforts towards providing an educational experience of high quality for district students without burdening district taxpayers with excessive tax bills.

Following comments from William Smith that not enough had been accomplished to minimize the tax burden and that further budgetary cuts would have to be made to earn his support, Mrs. Bradley's motion was passed by voice vote, without contrary voice vote.

ARTICLE IV: Mary Ann Harris moved that the District authorize the Board to establish a contingency fund as part of the regular school district budget and to raise and appropriate *Twenty-five Thousand Dollars (\$25,000.00)* for this purpose. Her motion was duly seconded by Richard Nordgren, and was passed by unanimous voice vote, there having been no discussion of the motion.

ARTICLE V: John Curtis moved that Article V be passed over until a special meeting to be called at 7:00 p.m., Monday, April 7, the exact cost for the planned improvement and reconstruction

on the Hanover High School site not having yet been determined. The motion was duly seconded by Susanna Reed, passed by unanimous voice vote, the motion thereby being placed on the table.

ARTICLE VI: John Dunn moved that the District authorize the school board to apply for and accept grants and aid from the United States, the State of Vermont, the State of New Hampshire, and any agency or municipality thereof, or from private corporations and individuals for the construction, maintenance, reconstruction, operation, and financing of its schools, and to do any and all things necessary in order to avail the District of such aid and cooperation, or to take any other action relative thereto. The motion was duly seconded by Emily Mead and passed by unanimous voice vote, there having been no discussion.

ARTICLE VII: Susanna Reed moved that the District accept the provisions of Public Law 89-10, designed to improve educational opportunities with particular reference to children of low income families, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. Further, she moved that the District authorize the School Board to make application for such funds and to expend the same for such projects as it may designate. The motion was duly seconded by John Curtis and passed unanimously by voice vote, there having been no discussion.

ARTICLE VIII: Emily Mead moved that the District accept the provisions of Public Law 94-142, designed to improve educational opportunities with particular reference to handicapped children, and to appropriate such funds as may be made available to the District under said federal act for such particular projects as may be determined by the School Board. Further, she moved that the District authorize the School Board to make application for such funds and to expend the same for such projects as it may designate. The motion was duly seconded by John Curtis. Responding to a query from Elizabeth Crory, Dr. Watson stated that the district had budgeted twice the state average per pupil for students requiring education outside the district, the number expected to be approximately seven. He further stated that the district would expect sixty percent reimbursement of the costs during the current year, with the remaining forty percent to be hoped for during the next year. The motion was passed by unanimous voice vote.

ARTICLE IX: Mary Ann Hooper respectfully moved that the Dresden School District extend its appreciation and thanks to

Carolyn Frye, John Dunn, Mary Ann Harris and John Curtis for their years of outstanding service as school directors. Her motion was duly seconded by Emily Mead. Her tribute to these individuals reads as follows:

Carolyn Frye has served the Dresden School District one year as the at-large member, participating in the creative area of community involvement and public relations and school volunteer advisory committee.

Mary Ann Harris has served the Dresden District one three-year term in various leadership roles. When she assumed chairmanship of Supervisory Union 22 she soon found herself directing a search committee for a new superintendent. She graciously accepted the mantle of leadership for the renovation committee and has survived with her sense of humor intact. She has served on the curriculum committee, as well as the athletic committee.

John Dunn has served the Dresden School District for four years, one term as the at-large member and one three year term. Dr. Dunn has given freely of time and talent to serve as a former chairman of Dresden, as well as current chairman of Supervisory Administrative Unit 22. As chairman of negotiations for certificated staff and support staff, his indefatigable spirit has served the district well.

John Curtis has served the Dresden District for two three-year terms with style. John has served as representative to the Hartford Vocational Center, Hanover Recreation and Parks Board, and the athletic council. He has served as chairman on the sabbatical committee and support personnel committees. As the only member of our board currently in the teaching profession, he is an important asset.

The moderator then declared the motion passed by acclamation.

ARTICLE X: Judy Wagner moved that the next annual meeting of the Dresden School District be held in Tracy Hall, Norwich, Vermont. The motion was seconded by Mary Ann Hooper. Barbara Payson expressed the opinion that it would be unfortunate to bind the district to the smaller facility should a controversial issue cause large attendance, and Mary Ann Harris supported her view, mentioning the advantage of using the renovated high school auditorium. Elizabeth Crory and Peter Griggs spoke in favor of the motion, Mr. Griggs pointing out that using alternate sites had been agreed upon when the inter-state district was formed. The motion passed by a standing vote of 27 aye, 21 nay, with two abstentions.

Ballot voting for the election of the Board of School Directors member-at-large then ensued, with the moderator declaring the polls closed at 10:30 p.m. The ballots being duly counted, the moderator announced the following results:

Fay Sorenson	53
Debbie Van Arman	1
Hugh Bower	1
Cary Clark	1
Samuel Cook	1
Edwin A. Willard	1
Invalid ballots	<u>2</u>
Total ballots cast	60 (including three absentee)

The moderator declared Fay Sorenson the winner, and then declared the annual meeting adjourned at 10:50 p.m.

Respectfully submitted,

Shirley K. Griggs
Clerk, Dresden School District

WARRANT FOR SPECIAL MEETING OF THE DRESDEN SCHOOL DISTRICT

Hanover, New Hampshire

Norwich, Vermont

The legal voters of the Norwich (Vermont) Town School District and the legal voters of the Hanover (New Hampshire) School District are hereby notified and warned to meet at Webster Hall in Hanover, New Hampshire on Monday, April 7, 1980, at 7:00 in the evening for the purpose of holding a Special Meeting of the Dresden School District and for the purpose of transacting the following business:

To see if the District will vote to appropriate the sum of One Hundred Seventy-nine Thousand Dollars (\$179,000.00) for the improvement, reconstruction, and alteration of athletic fields on the Hanover High School site and to determine whether such appropriation shall be raised by borrowing pursuant to the New Hampshire-Vermont Interstate Compact or otherwise and to take any other action relating thereto.

Given under our hands and the seal of the District this Tenth day of March, 1980.

Ann D. Bradley, Chairman

John M. Curtis

John L. Dunn, Vice-Chairman

Carolyn E. Frye, Secretary

Catherine A. Girard

Mary Ann Harris

Mary Ann Hooper

Emily M. Mead

Richard E. Nordgren

Brian E. Pattison

Susanna C. Reed

Dresden School Board

Shirley K. Griggs, Clerk, Dresden School District

MINUTES OF SPECIAL MEETING DRESDEN SCHOOL DISTRICT

**Monday, April 7, 1980
Webster Hall, Hanover, New Hampshire**

A special meeting of the Dresden School District was called to order in Webster Hall, Hanover, New Hampshire at 7:25 p.m., Monday, April 7, 1980, by Moderator *pro tem* William Lee Baldwin. Following a reading of the warrant and affidavits of proper posting of the warrants, the moderator declared that the polls would be open following discussion of the motion to be considered, to remain open until 9:00 p.m. or an hour following the end of discussion, whichever proved to be later.

Present were Board of School Directors Ann D. Bradley, John M. Curtis, John L. Dunn, Catherine A. Girard, Richard E. Nordgren, Susanna C. Reed, and Fay Sorenson; Superintendent of Schools Hugh Watson, Assistant Superintendent Lawrence Cornell, Administrative Assistant Jeanette Cook, Hanover High School Principal Robert McCarthy, Hanover High School Athletic Director Glyn Reinders, and approximately 105 Dresden School District voters.

John Curtis moved that the District vote to appropriate the sum of *One Hundred Seventy-Nine Thousand Dollars (\$179,000.00)* for the improvement, reconstruction, and alteration of athletic fields on the Hanover High School site and that such appropriation be raised by borrowing pursuant to Article VII of the New Hampshire-Vermont Interstate School Compact and that the Dresden School Board and the District Officers be authorized to take any action necessary to carry out the purposes of this vote. His motion having been duly seconded by Roger Ball, Mr. Curtis spoke in favor of the motion, as a member of the Dresden Athletic Facilities Study Committee. He reported that the committee had found all playing fields adjacent to the school sorely in need of renovation, with varsity teams from other schools frequently refusing to compete on the Hanover fields because of non-regulation size and safety hazards. He mentioned especially a row of elm trees perilously close to a side line of the soccer field. Mr. Curtis stated that the committee was opposed to re-locating playing fields further from the school, and that its plan calls for a three year renovation of the existing fields. A copy of the renovation study is on file in the office of the Superintendent of Schools. Mr. Curtis explained that the existing soccer field is scheduled for renovation first, with enlargement to regulation size for varsity and intra-mural competition, and

that expansion of the football and baseball fields for multi-purpose use, including inter-scholastic and intra-mural competition and recreational use, would follow. Mr. Curtis noted that improvement of the ravine field would be undertaken last, to allow for prior placement of an underground drainage system for current municipal construction projects in the Park Street area. Finally, Mr. Curtis explained that construction of a new field beyond the ravine field was deemed inappropriate because of expense, difficult access, and possible infringement on neighborhood privacy, that lights for night use were not planned for, and that construction of a track would have exceeded the cost of the entire renovation project being recommended.

During ensuing discussion, Martha Solow requested an explanation for the current limited use of the Thompson Terrace field. Mr. Curtis responded that current zoning agreements forbid use of the field for inter-scholastic competition. Barbara Payson added that use was also regulated by acceptance of Bureau of Outdoor Recreation funds. Richard McGaw, stressing the value of a buffer zone between the Middle School and the soccer field, asked if the field could be moved further toward Hovey Lane. Mr. Curtis replied that regulation size could not be achieved without sacrificing Hovey Lane as a thoroughfare, which had not been contemplated by the committee. He answered a query from Lee Hurd regarding construction of a track by stating that none of the fields would be wide enough to accommodate a track except at a tremendously prohibitive price, and that an agreement with Dartmouth College for use of its track will serve the high school for the foreseeable future.

Mr. Ball, Chairman of the Dresden Athletic Facilities Study Committee, then discussed the financial implications of the plan. He stated that the planned renovation was deemed to be the least expensive feasible choice, and that a firm bid has been secured, with the entire program qualifying for New Hampshire and Vermont state aid on a ten year repayment schedule. He stated that the impact to a Hanover taxpayer would be a total of \$30.00 for the ten year period on a \$50,000 house, with the impact for a Norwich taxpayer on a similarly assessed house to be \$27.35.

William Smith questioned the wisdom of depending on a verbal agreement to lend the funds at 6¾ percent, and Mr. Ball agreed that the interest could climb to 9-10 percent, but that by use of short term investments, the difference to taxpayers would be negligible. Ann Bradley spoke in favor of the motion in response to Mr. Smith's declaration that he would be obliged to vote against the motion, as did David Cioffi, Chairman of the Dresden Finance

Committee. Mr. Cioffi stated that the Board of School Directors had met each of the committee's requirements for support of the plan, including confirmation of eligibility for state aid. and procurement of a firm bid.

The moderator declared the meeting open for general discussion following a statement from Dr. Watson that a firm interest rate was frequently not known at the time of voting on such issues, whereupon Mr. Victor McGee and Elizabeth Crory voiced strong support for passage of the motion.

Mr. Baldwin declared the polls open for ballot voting at 8:25 p.m., there being no further discussion. The polls remained open for one hour, being declared closed at 9:25 p.m. The ballots were duly counted, packaged, sealed and placed in the custody of the Clerk, after which the moderator declared that the motion had passed by a vote of 155 aye, 14 nay. There being no further business, he declared the meeting adjourned at 9:45 p.m.

Respectfully submitted,

Shirley K. Griggs
Clerk, Dresden School District

DRESDEN SCHOOL DISTRICT ANNUAL REPORT

During the past year the Dresden School Board has met regularly every second and fourth Tuesday of the month, at 7:30 p.m. in the Frances C. Richmond School multi-purpose room. The Board has met as a whole with the Boards of Selectmen of Norwich and Hanover and met four times with the boards of Lyme and Orford on SAU 22 matters. In addition, board members have served as liaison representatives to town committees, met regularly on board subcommittees, and attended workshops and meetings sponsored by the New Hampshire School Boards Association.

There have been three visible changes in the Dresden school system since last year. The first is in the area of personnel: in July Robert B. McCarthy, Principal of Hanover High, accepted the position of Headmaster at Brookline (Mass.) High School. The Board accepted his resignation with regret, realizing the great contribution he made in facilitating communication among all members of the school community and in improving the academic accountability. Velma B. Saire, Principal of the Richmond School, was named as Principal of the entire Dresden School District for 1980-1981.

The other two visible changes involve the facilities of the High School. The long-anticipated renovation is complete, and the resulting updated, convenient building has had a positive effect on the morale of students and staff. In April 1980 the District voted in favor of a \$179,000.00 loan to up-grade the athletic fields of Hanover High. In June the first of the three-stage operation was begun, with the enlarging, grading and seeding of the soccer field beside the Richmond School. This spring work will begin on the field hockey field, with the football field improvement scheduled for 1982.

Curriculum study, evaluation and coordination has been a high priority for the administration, staff, and school board. In the Richmond School concise curriculum summaries have been developed for each grade and are available to anyone interested. Standardized curriculum-referenced tests are administered to every student in the fall, and results are shared with students and parents. Scores are analyzed by teachers to indicate individual student strengths and weaknesses and to provide direction for curriculum revision. Out of this study has come an ongoing emphasis on spelling and expository writing, both of which are now taught with the help and input of learning specialists in the school.

In the High School both the English and Math Departments have developed detailed curriculum studies in order to be in compliance with the accountability requirements of the State of New Hampshire. The English Department has consciously strengthened both the writing and speaking elements of its curriculum. The Math Department has defined its goals for all students and designed tests which indicate the degree of achievement toward these goals. Out of these test results has come a plan for remedial work for those students who need help. In line with the district goal calling for increased opportunities for students to express themselves through the performing and visual arts, the Art Department has instituted a course in Basic Design and Techniques for all students involved in art projects. The desire to fulfill this goal has also resulted in a re-invigorated Drama Program, with more students participating than in recent years. The students have revived the school literary magazine *Penofiron* in the High School and through a grant from the Friends of Hanover-Norwich Schools a similar magazine is being developed in the Richmond School.

The High School faculty voted in October to return to the grade reporting system of A, B, C, D, and N.C., as well as using plus and minus as a further refinement to indicate students' achievement.

Drug and alcohol education efforts have extended this year into the High School due to the efforts of a parent support group which originated in the Middle School in the spring of 1979. The organization has worked in cooperation with local law enforcement officers, holding large and small group meetings, inviting school personnel as well as students. Meetings have given parents a better understanding of the drug and alcohol temptations and decisions faced by the young people of Hanover and Norwich.

In the spring of 1980 the Board concluded negotiations with the AFL-CIO who represent the service personnel, resulting in a two-year salary agreement, effective July 1, 1980. In October a subcommittee of the Board started weekly meetings with representatives of the Hanover Education Association in an attempt to reach agreement on a new contract for the certificated staff. In January, 1981, after reaching impasse, the two groups engaged the services of a mediator and at the time of writing this report have reached a tentative agreement which must be approved by both groups. The present contract is effective through June 30, 1981.

Last spring the League of Women Voters of Hanover published the booklet "Know Your Schools," which explains the organization and operation of the four local schools (Hanover and Norwich) as well as the relationship to SAU 22 and the state. The booklet

can be purchased in both communities and contains valuable information for newcomers as well as citizens of longer residence. We on the Dresden Board wish to thank the League for their efforts and expense in this project.

The Board wishes to note with appreciation the contribution made by Dartmouth College to Hanover High School through allowing qualified students to enroll in College courses, with financial grants-in-aid, and through providing athletic facilities when necessary. The Board also notes the continued support of the Friends of Hanover-Norwich Schools who fund innovative projects in the schools. We also recognize the efforts of 252 volunteers who over the past year have contributed over 2800 hours of their time, interest, and skills to enrich the school experience for Richmond and High School students — a 15 percent increase over last year in number of volunteers and the time they have given.

Finally the Board wishes to acknowledge the contributions of energy and enthusiasm given by students, teachers, and administrators to the Dresden system. We thank the taxpayers of both Norwich and Hanover for their support and look forward to continuing to represent the interests of school and community in the year ahead.

Dresden School Board: Susan Boyle
Ann D. Bradley
John M. Curtis
John L. Dunn, M.D.
Vice Chairman
Catherine A. Girard
Mary Ann Harris
Chairman
Emily M. Mead
Richard E. Nordgren, M.D.
Brian E. Pattison
Susanna C. Reed
Fay T. Sorenson
Secretary

REPORT OF THE DRESDEN SCHOOL DISTRICT AUDITORS

We have met with the Certified Public Accountants retained by the Dresden School District and have reviewed with them the results of their audit for the year ended June 30, 1980.

As elected auditors for the Dresden School District, we find the audit of the District's financial statements by Smith, Batchelder & Rugg for the year ended June 30, 1980 as represented in their audit certificate dated August 8, 1980 to be satisfactory in all respects.

Respectfully submitted,

Robert R. Costello

William P. Davis

Errol L. Heisser

AUDITORS

DRESDEN SCHOOL DISTRICT

To the School Board and Voters of Dresden School District:

We have examined the balance sheets of Dresden School District—General Fund, Donald Walter Bruce Prize Fund, Stringed Instrument Fund, Athletic Field Study Fund, Jeremiah Ice Hockey Fund, Hanover High School Athletic Field Fund, Thompson Terrace Fund and the Hanover High School Building Fund as of June 30, 1980 and 1979, and the related statements of revenues, expenditures and changes in fund balance—General Fund and changes in fund balances—all other funds for the year ended June 30, 1980. We have also examined the statement of general long-term debt as of June 30, 1980. Our examinations were made in accordance with generally accepted auditing standards and, accordingly, included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The District has not maintained a record of its general fixed assets and, accordingly, a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial statements.

In our opinion, the financial statements referred to above present fairly the financial position of Dresden School District as of June 30, 1980 and 1979, and the results of its operations and changes in its fund balances for the year ended June 30, 1980, in conformity with generally accepted accounting principles applied on a consistent basis.

Smith, Batchelder & Rugg

Hanover, New Hampshire
August 8, 1980

DRESDEN SCHOOL DISTRICT
Balance Sheets – June 30, 1980 and 1979

	1980	1979
<i>General Fund</i>		
ASSETS:		
Cash (Note 2)	\$ 55,686	\$ 69,197
Accounts receivable	29,033	30,402
Due from Hanover High School Building Fund	1,748	6,958
Due from other districts	14,642	189
	<u>\$ 101,109</u>	<u>\$ 106,746</u>

LIABILITIES AND FUND BALANCE:		
Accounts payable	\$ 27,521	\$ 25,194
Encumbrances	—	36,732
Bond premium	—	1,891
Deferred revenue (Note 4)	8,946	17,891
Due to other districts	59,655	1,440
Unexpended project balances (Note 7)	444	—
Total liabilities	\$ 96,566	\$ 83,148
Commitments and contingencies (Note 5)		
Fund balance	4,543	23,598
	<u>\$ 101,109</u>	<u>\$ 106,746</u>

<i>Donald Walter Bruce Prize Fund</i>		
Cash	<u>\$ 1,172</u>	<u>\$ 1,168</u>
Fund balance	<u>\$ 1,172</u>	<u>\$ 1,168</u>

<i>Stringed Instrument Fund</i>		
Cash	<u>\$ 586</u>	<u>\$ 307</u>
Fund balance	<u>\$ 586</u>	<u>\$ 307</u>

<i>Athletic Field Study Fund</i>		
Cash	<u>\$ —</u>	<u>\$ —</u>
Fund balance	<u>\$ —</u>	<u>\$ —</u>

DRESDEN SCHOOL DISTRICT
Balance Sheets – June 30, 1980 and 1979
(Continued)

	1980	1979
<i>Jeremiah Ice Hockey Fund</i>		
Cash	<u>\$ 2,025</u>	<u>\$ 2,002</u>
Fund balance	<u>\$ 2,025</u>	<u>\$ 2,002</u>
<i>Hanover High School Athletic Field Fund</i>		
Assets	<u>\$ —</u>	<u>\$ —</u>
Liabilities and Fund Balance:		
Accounts payable	\$ 28,557	\$ —
Contracts payable	<u>126,460</u>	<u>—</u>
Total liabilities	\$ 155,017	—
Fund deficit (Note 6)	<u>(155,017)</u>	<u>—</u>
	<u>\$ —</u>	<u>\$ —</u>
<i>Thompson Terrace Fund</i>		
Cash	<u>\$ —</u>	<u>\$ 465</u>
Fund balance	<u>\$ —</u>	<u>\$ 465</u>
<i>Hanover High School Building Fund</i>		
Assets:		
Cash (Note 2)	\$ 50,441	\$1,378,818
Certificate of deposit	<u>200,000</u>	<u>—</u>
Total assets	<u>\$ 250,441</u>	<u>\$1,378,818</u>
Liabilities and Fund Balance:		
Accounts payable	\$ 13,372	\$ 169,560
Retainage payable	64,086	21,920
Encumbrances	136,585	1,004,179
Due to General Fund	<u>1,748</u>	<u>6,958</u>
Total liabilities	\$ 215,791	\$1,202,617
Fund balance	<u>34,650</u>	<u>176,201</u>
	<u>\$ 250,441</u>	<u>\$1,378,818</u>

**DRESDEN SCHOOL DISTRICT
STATEMENT OF REVENUES, EXPENDITURES
AND CHANGES IN FUND BALANCE
GENERAL FUND**

For The Year Ended June 30, 1980

	<i>Budgeted</i>	<i>Actual</i>
REVENUES:		
Local sources —		
Taxes — Hanover appropriation	\$1,752,096	\$1,752,096
Taxes — Norwich appropriation	745,754	745,754
Tuition	347,945	395,222
Earnings on investments	21,000	6,582
Rent	2,300	2,957
Other	<u>150</u>	<u>1,867</u>
Total local sources	<u>\$2,869,245</u>	<u>\$2,904,478</u>
State sources — Restricted grants-in-aid	<u>\$ 57,322</u>	<u>\$ 69,835</u>
Federal sources —		
Unrestricted grants-in-aid	\$ 12,000	\$ 5,443
Restricted grants-in-aid	<u>26,800</u>	<u>31,839</u>
Total federal sources	<u>\$ 38,800</u>	<u>\$ 37,282</u>
Total revenues	<u>\$2,965,367</u>	<u>\$3,011,595</u>
EXPENDITURES:		
Instruction services —		
Regular education programs	\$1,229,162	\$1,203,162
Special programs	72,639	77,708
Vocational education program	21,600	17,958
Other instructional programs	67,231	77,356
Adult continuing education	<u>—</u>	<u>2,635</u>
Total instruction services	<u>\$1,390,632</u>	<u>\$1,378,819</u>

Supporting services—		
Pupils	\$ 90,874	\$ 92,662
Instructional staff	106,809	101,671
General administration	142,353	134,352
School administration	443,577	439,458
Business	377,681	434,403
Managerial	<u>200</u>	<u>310</u>
Total supporting services	<u>\$1,161,494</u>	<u>\$1,202,856</u>
Community services—	\$ 775	\$ —
Facilities acquisition and construction		
services	3,400	3,328
Debt service	<u>446,134</u>	<u>439,104</u>
Total expenditures	<u>\$3,002,435</u>	<u>\$3,024,107</u>
EXCESS OF EXPENDITURES OVER		
REVENUES	<u>\$ (37,068)</u>	<u>\$ (12,512)</u>
OTHER FINANCING SOURCES (USES):		
Transfers in	\$ —	\$ 312
Transfers out—Athletic Study Fund	(5,000)	(5,000)
— Thompson Terrace Fund	<u>—</u>	<u>(1,855)</u>
	<u>\$ (5,000)</u>	<u>\$ (6,543)</u>
EXCESS OF EXPENDITURES OVER		
REVENUES AND OTHER FINANCING		
SOURCES (USES)	<u>\$ (42,068)</u>	<u>\$ (19,055)</u>
FUND BALANCE, beginning of year	<u>42,068</u>	<u>23,598</u>
FUND BALANCE, end of year	<u><u>\$ —</u></u>	<u><u>\$ 4,543</u></u>

DRESDEN SCHOOL DISTRICT
STATEMENT OF CHANGES IN FUND BALANCES – ALL OTHER FUNDS
For The Year Ended June 30, 1980

	Donald Walter Bruce Prize Fund	Stringed Instrument Fund	Athletic Field Study Fund	Jeremiah Ice Hockey Fund	Hanover High School Athletic Field Fund	Thompson Terrace Fund	Hanover High School Building Fund
BALANCES, June 30, 1979	\$ 1,168	\$ 307	\$ -	\$ 2,002	\$ -	\$ 465	\$ 176,201
Revenues –							
Proceeds of note	-	-	-	-	-	-	235,000
Interest	118	-	-	221	-	-	60,642
Other	-	649	-	-	-	-	-
	\$ 118	\$ 649	\$ -	\$ 221	\$ -	\$ -	\$ 295,642
Expenditures –							
General contract (includes encumbrances)	\$ -	\$ -	\$ 5,000	\$ -	\$ 153,872	\$ -	\$ 102,050
Other	-	370	-	-	1,145	2,320	335,143
	\$ -	\$ 370	\$ 5,000	\$ -	\$ 155,017	\$ 2,320	\$ 437,193
Transfer from (to) General Fund	\$ (114)	-	\$ 5,000	\$ (198)	\$ -	\$ 1,855	\$ -
BALANCES, June 30, 1980	\$ 1,172	\$ 586	\$ -	\$ 2,025	\$ (155,017)	\$ -	\$ 34,650

DRESDEN SCHOOL DISTRICT
STATEMENT OF GENERAL LONG-TERM DEBT
June 30, 1980

**Amount Available and To Be Provided
for the Payment of General Long-Term Debt**

Amount to be provided for payment of bonds and notes \$2,823,154

General Long-Term Debt

Notes payable (Note 3)	\$ 374,116
Bonds payable (Note 3)	<u>2,449,038</u>
	<u>\$2,823,154</u>

The accompanying notes to financial statements
are an integral part of this statement.

DRESDEN SCHOOL DISTRICT
NOTES TO FINANCIAL STATEMENTS
June 30, 1980

1. Summary of significant accounting policies:

Basis of presentation – The financial statements have been prepared on the accrual basis of accounting in accordance with generally accepted accounting principles. This method of accounting recognizes accounts receivable and accounts payable as revenue and expense in the year in which earned or incurred rather than the year in which received or paid. The School District's books of account are maintained on the cash basis in accordance with generally accepted public school practices.

Funds – The School District operates three types of funds as follows:

General Fund – This fund is the primary operating fund, the main source of revenue being local taxes from Hanover, New Hampshire and Norwich, Vermont.

Hanover High School Building Fund – This fund has been established to record the activity associated with the renovation of Hanover High School as approved by the voters on June 7, 1978 at the reconvened Dresden School District meeting.

Athletic Field Study Fund—This fund was established for architectural and engineering services to develop specifications for upgrading of the athletic fields adjacent to the High School and Richmond School, approved by the voters at the March 8, 1979 District Meeting.

Hanover High School Athletic Field Fund—This fund is for the improvement, reconstruction and alteration of athletic fields on the Hanover High School site, approved by the voters at the District Meeting of April 7, 1980. (See Note 6).

Miscellaneous funds—These funds represent monies to be transferred to the General Fund and expended for the intended purposes by the General Fund.

Pension plans—The School District's employees are covered under mandatory state-sponsored, retirement plans which are funded on a current basis. Pension expense for the year ended June 30, 1980 was \$28,482. The excess, if any, of the actuarially computed value of vested benefits over the total pension fund assets is not available.

Budget—Budget figures are presented in accordance with appropriations voted and property taxes to be raised as approved by the State of New Hampshire.

2. *Cash—General Fund:*

The cash balances at June 30, 1980 are the result of the following transactions on the Treasurer's books:

Cash on hand, July 1, 1979	\$ 69,197
Total receipts	<u>3,417,648</u>
	\$3,486,845
Less— School Board orders paid	<u>3,431,159</u>
Cash on hand, June 30, 1980	<u>\$ 55,686</u>

3. *Notes and bonds payable:*

Norwich and Hanover School Districts bonds—In accordance with the legislation and other agreements setting up the Dresden School District, Dresden is responsible for providing the debt service on the following bonded indebtedness:

	Total	Dresden Share
Norwich School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$15,000 each June 1 through 1983 with a final payment		

of \$13,000 on June 1, 1984. Dresden contributes 37.48% of the yearly servicing of these bonds

	\$ 58,000	\$ 21,738
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Hanover High School Serial Bonds, 3.25%, 20-year, dated October 1, 1964, interest payable June 1 and December 1, principal payable \$30,000 each June 1 through 1979, then \$35,000 each June 1 through 1983, with a final payment of \$34,000 on June 1, 1984. Dresden contributes 70% of the yearly principal payment with the balance paid by the State of New Hampshire

	<u>139,000</u>	<u>97,300</u>
	<u>\$ 197,000</u>	<u>\$ 119,038</u>

Frances C. Richmond School renovation – At a special meeting of the Dresden School District on July 22, 1974, it was voted to purchase the Frances C. Richmond School from the Hanover School District. The School Board was also authorized to borrow \$1,257,355 under the New Hampshire-Vermont Inter-state School Compact for the renovation, reconstruction and alteration of the Frances C. Richmond School and Hanover High School. As a result, Dresden is also responsible for the following long-term indebtedness:

Hanover School District, 6 year promissory note, payable in equal installments of \$109,717 beginning in the 1975-76 fiscal year with a final payment during the 1980-81 fiscal year

	\$ 109,716
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Dresden School District, New Hampshire-Vermont Serial Bonds, 6%, 20-year, dated December 1, 1974, interest payable June 1 and December 1, principal payable \$65,000 each December 1 through 1985, then \$60,000 through 1994

	<u>930,000</u>
	<u>\$1,039,716</u>

Other notes payable are borrowings used to finance the development of the Thompson Terrace property. The Bureau of Outdoor Recreation approved federal matching assistance of \$46,000 for the project, which has been received by the District.

Unsecured note, due to bank, 5%, dated September 15, 1976, interest payable March 15 and September 15, principal payable \$4,200 each September 15 through 1986

	<u>\$ 29,400</u>
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At the March 9, 1978 Dresden School District meeting, as reconvened on June 7, 1978, it was voted to appropriate the sum of \$1,488,937 for the improvement, reconstruction and alteration of the Hanover High School building and for the acquisition of instructional equipment related hereto. It was further voted that such appropriation be raised by borrowing through the issuance of notes or bonds in accordance with the New Hampshire-Vermont Inter-state School Compact.

Dresden School District General Obligation Bonds, 5.40%, 20-year, dated June 1, 1979, interest payable December 1 and June 1, principal payable \$85,000 on June 1, 1980, then \$75,000 each June 1 through 1998, with a final payment of \$50,000 on June 1, 1999	\$1,400,000
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Dresden School District, 6.75%, promissory note, payable in 40 quarterly installments of \$5,875, plus interest, first payment due July 15, 1980. The purpose of the loan was to provide additional money for the High School renovation as authorized by the voters October 29, 1979	235,000
	<u>\$1,635,000</u>

Total Dresden long-term debt, June 30, 1980	<u>\$2,823,154</u>
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Principal payments on this indebtedness over the next five fiscal years will be as follows:

1980-81	\$ 307,532
1981-82	197,822
1982-83	197,822
1983-84	196,372
1984-85	167,700

4. *Deferred revenue:*

The School District received \$26,836 in 1975 from the State of Vermont toward the purchase of the Frances C. Richmond School. This payment represents one-half of the total aid of \$53,671 to be provided by Vermont. This aid is being recognized over a six-year period beginning in 1975-76 corresponding to the term of the promissory note payable to the Hanover School District (Note 3).

5. *Commitments and contingencies:*

Accrued sick leave—The District estimates that employees have accrued sick leave time of approximately \$320,000. While such accumulation is material in total, the effect on any one year is immaterial and, therefore, is not reflected in the financial state-

ments. Since it is very unlikely that all the accrued sick leave would be taken in the same year, sick leave is expensed as it is taken.

6. *Subsequent events:*

Pursuant to the vote at District meeting of April 7, 1980 (see Note 1 – Hanover High School Athletic Field Fund), the District was authorized to borrow up to \$179,000 for the improvement of the playing fields. The borrowing was consumated on July 11, 1980 at an interest rate of 5.75%. Repayment is to be in 10 annual installments of \$17,900, plus interest, with the first installment due June 30, 1981.

7. *Unexpended project balances:*

The District receives monies from the Federal and State governments, as well as from other funds and other local sources for specific purposes, the receipt of which is recorded in the General Fund. In some cases, the project or special purpose expenditures have not fully utilized the funding, resulting in an unexpended project balance.

SCHOOL ADMINISTRATIVE UNIT 22

Report of the 1980-81 Salaries to be paid by State and Local School Districts

	<i>State</i>	<i>Local</i>
Superintendent	\$ 2,500.00	\$34,098.00
Assistant Superintendent	2,274.00	25,564.00
Director of Accounting	<u>2,274.00</u>	<u>16,726.00</u>
Total	\$ 7,048.00	\$76,388.00

Breakdown of Local Contributions

	<i>Percent</i>	<i>Amount</i>
Dresden	45.725	\$34,928.00
Hanover	24.103	18,412.00
Lyme	9.616	7,346.00
Orford	9.155	6,993.00
Norwich	<u>11.401</u>	<u>8,709.00</u>
Total	100.000	\$76,388.00

DRESDEN SCHOOL DISTRICT

ANALYSIS OF

PROPOSED BUDGET APPROPRIATION

	1980-81	1981-82
Basic Instruction	\$1,275,510	\$1,426,599
Instructional Services	5,339	4,954
Student Activities	77,578	95,679
Guidance Services	90,624	99,940
Curriculum & Staff Development	21,977	23,044
Media Services	87,812	95,989
Field Trips & Athletic Trips	<u>20,085</u>	<u>28,340</u>
Total for Instruction	\$1,578,925	\$1,774,545
Fringe Benefits	<u>259,283</u>	<u>333,120</u>
Total for Instruction & Fringe Benefits	\$1,838,208	\$2,107,665
Special Education	\$ 130,746	\$ 133,111
Health Services	12,658	14,163
General Administration	138,426	140,725
School Administration	230,580	246,751
Pupil Transportation	8,157	4,375
School Milk Program	6,800	8,000
Heat & Utilities	155,188	190,915
Operation & Maintenance	296,302	335,390
Debt Service	460,478	368,905
Contingency	<u>25,000</u>	<u>30,000</u>
Grand Total	\$3,302,543	\$3,580,000

Tax Impact Summary

	1980-81	1981-82
Total Expenditures	\$3,302,543	\$3,580,000
Non-Tax Revenue	<u>575,916</u>	<u>602,106</u>
To Be Raised from Taxes	\$2,726,627	\$2,977,894
Norwich Tax Impact	<u>822,041</u>	<u>927,078</u>
Hanover Tax Impact	\$1,904,586	\$2,050,816
Less Business Profits Tax	<u>114,794</u>	<u>115,200</u>
Hanover Tax Impact	\$1,789,792	\$1,935,616

DRESDEN SCHOOL DISTRICT

Contingency Fund Expenditures, 1979-80

Hanover High School:	
Asbestos removal, contractor	\$ 11,066
Asbestos removal, architect	2,676
Inject-aire Thermopak for burner	<u>8,355</u>
Total Expenditure	\$ 22,097

DRESDEN SCHOOL DISTRICT

HANOVER HIGH SCHOOL

INSTRUCTIONAL STAFF, 1980-81

(Date indicates first year employed by the District)

K. Sandra Anderson, French	1969
Diane E. Forsyth Andreas, Business Education	1980
Lillian K. Bailey, Reading Specialist	1948
Deborah B. Boettiger, English	1975
Cynthia Cook Bognolo, Latin	1972
Charles W. Bohi, Social Studies	1971
(Exchange teacher serving in Edmonton, Alberta, Canada)	
Gary E. Bohrer, Industrial Technology	1975
Harry H. Braeuler, Foreign Language Coordinator	1965
Constance E. Carey, Mathematics	1978
Marilyn A. Cate, Guidance Counselor	1976
William R. Cogswell, Mathematics	1963
Susan N. Cohen, English	1980
Marie-Dominique Corbiere, French	1980
Hayward B. Crewe, English	1967
Elizabeth Ann Crisp, English	1980
Ford A. Daley, Dresden Plan Coordinator	1964
Joel B. Dalton, Mathematics	1965
Cornelis (Keith) J. deLange, German and French	1975
Warren D. DeMont, Science Coordinator	1968
Mary Norman D. Dickerson, Mathematics	1980
Neil C. Duprey, French	1967

Clarke P. Dustin, Guidance Counselor	1964
Deborah L. Ells, Mathematics	1978
Martha T. Esersky, Social Studies	1978
Heddy L. Fantl, German	1973
Jon G. Fox, Art	1980
Barbara P. Hirai, Science	1976
Timothy Howell, Mathematics Coordinator	1977
James F. Hunt, Jr., English	1968
John E. Hutchins, Science	1966
Mary H. Hutchins, Mathematics	1967
Douglas H. Jenisch, Social Studies	1969
David G. Johnson, Industrial Technology Coordinator	1972
Bruce M. Koloseike, Science	1971
James L. Kreinbring, School Youth Counselor	1976
Patricia J. Lang, Business Education	1972
Peter A. Lange, Art (Leave of Absence)	1978
John E. Lincoln, English	1980
Frank Miles, Jr., Social Studies Coordinator	1969
June Mullen, Social Studies (Exchange teacher from Canada)	
J. Richard Murphy, Science	1967
William N. Murphy, Social Studies	1961
Richard O. Norman, Mathematics	1967
Margaret A. O'Hagerty, Media Generalist	1975
Glyn E. Reinders, Athletic Director, Physical Education	1977
Dale F. Rowe, Science	1961
Anitra A. Sorensen, Learning Specialist	1976
George V. Steeves, English (Leave of Absence)	1969
Valjeane O. Trumpower, English Coordinator	1973
Elizabeth B. Valerio, English	1980
Reeve C. Williams, Social Studies	1970
Barbara E. Zeck, Learning Specialist	1980

FRANCES C. RICHMOND SCHOOL INSTRUCTIONAL STAFF, 1980-81

(Date indicates first year employed by District)

Ronald N. Bailey, South Team Science	1966
Henry K. Becker, North Team Mathematics	1970
Scott D. Butchart, French	1977
Sarah A. Carver, East Team Mathematics	1979

Norman F. Chapman, East Team Social Studies	1966
Bruce A. Curtis-McLane, Woodworking	1975
Ellen DiPaola, Learning Specialist	1980
Susan C. Hastings, Home/School Liaison	1973
Mildred J. Hayes, South Team English	1951
John J. Jestude, Counselor	1976
Eileen R. Kell, North Team English	1977
Elaine M. Lambert, French	1980
Nancy Leavitt-Chaney, East Team English	1980
George E. Merrill, Physical Education	1970
Deborah H. Bacon Nelson, West Team Social Studies	1980
Christine S. Petrosemololo, North Team Science	1978
Alfred A. Ponce, Jr., South Team Mathematics	1970
Janet P. Rae, Art	1974
Virginia A. Rankin, Media Generalist	1977
Herbert R. Roland, West Team Mathematics	1971
Kathleen A. Shepherd, Learning Specialist	1979
Richard L. Starr (Sabbatical)	1972
Nancy Martell Stevenson (Leave of Absence)	1977
Terry F. Thompson, East Team Science	1972
Frank R. Thoms, North Team Social Studies	1962
Charles L. Townsend, West Team Science	1970
Sarah B. Wallace, West Team English	1967
Roger F. Wilson, South Team Social Studies	1959

SHARED STAFF

John C. Carter, Music and Director of Bands	1977
Helen E. Goodwin, Music	1952
Janice L. Hall, Home Economics	1971
Charles O. Hunnewell, III, Physical Education	1965
Vera S. LaClair, Home Economics	1963
Dorothy E. Merriman, Physical Education	1955
Margaret E. Thickman, Music	1978

MEDICAL STAFF

Constance S. Klefos, Nurse	1970
Robert C. Storrs, M.D., Doctor	1968

COMPARATIVE YEARLY ENROLLMENTS FOR OCTOBER FIRST OF EACH YEAR

<i>Year</i>	<i>7</i>	<i>8</i>	<i>9</i>	<i>10</i>	<i>11</i>	<i>12</i>	<i>Total</i>
1970	143	161	155	155	130	133	877
1971	150	148	159	149	150	131	887
1972	137	151	158	163	160	147	916
1973	161	142	170	155	170	148	946
1974	153	160	162	164	168	161	968
1975	156	151	171	158	170	183	989
1976	125	153	168	173	165	173	957
1977	154	132	165	165	178	185	979
1978	160	149	146	161	160	175	951
1979	115	164	171	152	167	157	926
1980	143	124	178	176	158	165	944

HANOVER HIGH SCHOOL 1980 GRADUATES

David Clemens Allen	Scott A. Curtis
Kathleen G. Anderson	Paul Allen Cutting
Elizabeth Jewett Arnold	Kristin Ford Daley
Laurie Lynn Bacon	Matthew W. Daniell
Jeffrey A. Baker	Cynthia Evans Day
Anthony Michael Balch	Eric James Dennison
D. Scott Barbour	Catherine M. Derrick
Sarah Megan Berthold	Joan Marie DeVaux
Timothy Marshall Berthold	Ronald Martin Domingue
Holle Lea Black	Monique Elizabeth Dubois
Douglas Arthur Bridge	Andrew Thomas Dunn
Kim Brinck-Johnsen	Timothy R. Elder
Michelle Burnham	Joshua L. Elliott
Jennifer Carleton	Annie Epperson
Steven Holmes Chapman	Paula Helene Epps
Robert Won-Hyo Chung	David E. Farr
William Alan Clendenning	Fred Allan Fellows
Candace Colby	Jack Thomas Fredyma
Alison T. Cook	Rebecca Ann French
William Joseph Cooke III	Phoebe Meredith Frey
Douglas T. Coughlin	Patricia Anne Fucci
Lisa Lloyd Crouthamel	Todd A. Garrity
Peter D. Crowell	Gloria Marie Gellai
Andrea Sutton Cummings	Heather Joy Gert

Jeffrey Scott Goodrich
 Mitchell Lyn Goodrich
 Pamela Jean Goodwin
 Susan Lauri Graf
 Christian E. Grethlein
 Sabrina Marie Hadley
 Matthew Emerson Hall
 Edward Day Harris III
 Paul André Harris
 William Hubert Hartlen
 Michael Harry Holland
 Carol Margaret Hurd
 Nancy Eliza Hurst
 Rebecca Hutchins
 Sachiko Itagaki
 Catherine Alice James
 Jason Drake James
 Richard Ernest Jenks
 Susan Preston Johnson
 Jaan Thomas Laaspere
 William Henry LaBombard, Jr.
 Steve J. Lamperti
 Willem Maurits Lange IV
 Mark Wayne LaRoche
 Jeffrey W. Lathrop
 Timothy Eugene Liggins
 Scott Matthew Lincoln
 David D. Little
 Holly K. Lloyd
 Jane Aline Longnecker
 David E. Lopp
 Sarah Elizabeth Lord
 Maureen Elizabeth MacDonald
 Amy Ellen MacNicholl
 Deborah Yolanda Madden
 Sally Ingalls Matless
 Regina Maria Maville
 William Henry Maxwell
 Rowland Brook Mayor
 George Charles McCune
 Sarah Moffitt McFadden
 Elizabeth McGee
 Heidi Melendy
 Duncan Charles Mellor
 Deborah Lee Merchant
 Wanda Marie Miller

Ingrid Claire Munck
 Joseph Lawyer Moorhead
 Amanda Murphy
 Terri Mae Norman
 Robert Winthrop Officer
 Peter David Olmsted
 Katherine V. Orr
 Mark A. Owen
 Sally Lynn Payson
 Carla Maria Peluso
 Donald Kent Penfield
 Anthony Martin Plante
 Stephen Kellogg Plume IV
 Timothy Allen Powers
 Christine Churchill Purcell
 Matthew William Randall
 Howard Hart Reed
 Patti M. Reed
 Michelle Anitra Roberts
 Meredith Rose
 Patricia L. Rubacka
 Shawn Andrea Samuelson
 A. Whitney Sands
 James Daniel Schell
 Joan Gay Marie Scott
 Robyn Elizabeth Seaton
 Kirsten Ann Seibert
 Richard Glenn Shewmaker
 Peter Warren Bentley Shumway
 Martin Scott Singleton
 Jeff Lee Smith
 Joan Bartlett Smith
 Patti E. Smith
 Anna Margareta Sonnerup
 Lisa Helen Spaulding
 Dean Tracy Stanley
 David Karl Sterrett
 Mary Elizabeth Stevens
 Todd Sander Stevenson
 Ellen Louise Stickney
 Gail Katharine Strickler
 Cynthia Anne Surprenant
 Karen Mae Swift
 Susan Lee Thompson
 Steven John Thoms
 Jill Ann Tomes

Alison Valtin
Jeffrey Paul Voseburg
Rosamond Natalya Blair Wallis
Margaret Mary Waters
Amy Jean Watson
Lesley Ann Watts
Matthew B. Way
Christie Y. Wendel
Charles B. West

Shirley Louise West
Philip Henry Wheeler III
Joanna Lee Whitcomb
David Arthur White
Jay Charles Whitehair III
Jamie Regene Williamson
Martha Augusta Wood
Karen Lee Zappala

SCHOLASTIC RECOGNITION

Valedictorians

Robert Chung
Deborah Merchant

Salutatorian

Cynthia Surprenant

High Honors

Megan Berthold
Eric Dennison
Andrew Dunn
Sachiko Itagaki
Catherine James
Sarah Lord
Sarah McFadden
Stephen Plume
Shawn Samuelson
Gail Strickler
Margaret Waters
Martha Wood
Karen Zappala

Honors

Timothy Berthold
Michelle Burnham
Steven Chapman
Kristin Daley
Edward Harris
Susan Johnson
Jane Longnecker
Rowland Mayor
Amanda Murphy
Peter Olmsted
Richard Shewmaker
Anna Sonnerup
Karen Swift
Joanna Whitcomb

Senior Council

Megan Berthold
Timothy Berthold
Douglas Bridge
Lisa Crouthamel
Edward Harris

Michael Holland
Catherine James
Kent Penfield
Shawn Samuelson
Margaret Waters
Joanna Whitcomb

Class Marshalls

Candace Colby
Kent Penfield

Inde Editors

Steven Chapman
Sachiko Itagaki

